DISTRICT OF NEW HAZELTON

Regular Meeting - Jun 05 2023 of Council

Monday, June 5, 2023 Council Chambers

Regular Meeting – 7:00 pm

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1.	CALL TO O	RDER	
2.	MINUTES		
	2.1	Accept Minutes of May 1, 2023 regular meeting Regular Meeting - May 01 2023 - Minutes - Pdf	3 - 7
3.	PETITIONS	& DELEGATIONS	
	3.1	Kelly Mattson presentation regarding Suskwa Bridge Replacement	
	3.2	Alyssa Bjorgaard and Braeden Cober MNP. Presentation of audited financial statements	
4.	CORRESPO	ONDENCE	
	4.1	StrongerBC: Future Ready Action Plan - for information only, no action required	8 - 9
		129004 - Re Future Ready Action Plan.pdf 🕖	
	4.2	USRC - Five year financial plan - for information only, no action required	10 - 17
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	4.3	Letter Minister of Housing - Homes for people plan - for information only, no action required	18 - 19
		Ltr-Min-Housing-Homes-for-People-Plan.pdf 🕖	
	4.4	Suskwa Bridge Replacement Decision Letter Residents Suskwa Bridge Replacement Decision Letter Residents.pdf	20 - 26

		SOCIAL COSTS OF OPTION 3.pdf	
	4.5	2024 NCLGA Annual General Meeting and Convention Sponsorship 2024 NCLGA.pdf	27 - 34
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6.	BYLAWS		
7.	NEW BUSII	NESS	
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June INFO PACK.pdf @



DISTRICT OF NEW HAZELTON Regular Meeting - May 01 2023 of Council Monday, May 1, 2023 Council Chambers

1. CALL TO ORDER

Regular Meeting called to order 7:00PM

Present:

Mayor Gail Lowry

Councillor B. Henwood

Councillor J. Hobenshield

Councillor R. Sturney

Councillor M. Weeber

Staff:

Wendy Hunt, Chief Administrative Officer

Laura Roe, Chief Financial Officer

Robyn Morrison-Ellis, Acting Deputy Corporate Officer

Absent:

Councillor A. Berg

Councillor G. Burns

2. MINUTES

2.1 Accept Minutes of April 3, 2023 regular meeting

Regular Meeting - Apr 03 2023 - Minutes - Pdf

RESOLUTION 8193/23

THAT, the minutes of the April 3, 2023 regular meeting be accepted as presented.



Carried

2.2 Accept Minutes of April 18, 2023 regular meeting

Regular Meeting - Apr 18 2023 - Minutes - Pdf

RESOLUTION 8194/23

THAT, the minutes of the April 18, 2023 regular meeting be accepted as presented.

Carried

3. PETITIONS & DELEGATIONS

4. CORRESPONDENCE

4.1 Hazelton Cross Country Ski Society

Hazelton Cross Country Ski Society.pdf

HXCSS Profit and Loss 2021.pd @

RESOLUTION 8195/23

THAT, this agenda item be tabled to the June 5th council meeting and staff requested to gather further information from the society.

Carried

4.2 Canada Day

THAT, Canada Day continues as normal with the exception of the Parade.

Carried

4.3 Letter of Support for Upper Skeena C2C

C2C Draft Letter of Support.docx

<u>District of New Hazelton Invite Letter.pdf</u>

RESOLUTION 8196/23

THAT, the District of New Hazelton send a letter of support for



the C2C forum.

Carried

4.4 Hazeltons Community Accessibility Committee Terms of Agreement

HCAC Minutes March 31, 2023.pdf

Terms of AgreementVoHHDPLDoNH.pdf

Ø

RESOLUTION 8197/23

THAT, the minutes and Terms of Reference for the HCAC be received for information.

Carried

4.5 Plan Monitoring Advisory Committee

PMAC.pdf @

RESOLUTION 8198/23

THAT, Wendy Hunt be appointed to continue as the District of New Hazelton representative.

Carried

4.6 Letter from Minister of Emergency Management and Climate Readiness

638875 - Letter from Minister Bowinn Ma.pdf

RESOLUTION 8199/23

THAT, the letter from Minister Ma be received for information.

Carried

4.7 Update to committee appointments - information only, no action required

2022-2026 Committee Appointments.pdf 2022-2026 Committee Appointments.pdf

4.8 **RCMP Community Update**



RCMP Community Update Q4.pdf

RESOLUTION 8200/23

THAT, the RCMP Quarterly Update for Q4 be received for information.

Carried

5. REPORTS

6. BYLAWS

6.1 Adopt Bylaw 373 Growing Communities Fund Statutory Reserve 2023

BL 373 Growing Communities Fund Statutory Reserve.doc @

RESOLUTION 8201/23

That, the District of New Hazelton adopt Bylaw No. 373, 2023 the establishment of a statutory reserve fund for the Growing Communities Fund Monies.

Carried

6.2 Adopt Bylaw 374 Tax Rate 2023

BL 374 Tax Rate 2023.doc @

RESLUTION 8202/23

THAT, the District of New Hazelton adopt the Tax Rate Bylaw No. 374, 2023.

Carried

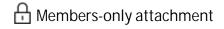
7. NEW BUSINESS

7.1 **Council Schedule**

Council Schedule.docx @

7.2 **BC Hydro**

RESOLUTION 8203/23





THAT, the District of New Hazelton sign the NDA with BC Hydro to receive further information regarding the charges for new services connections for the District of New Hazelton office.

		Carried
8.	INFORMATION PACKAGE	
	May INFO pkg.pdf Ø	
9.	ADJOURNMENT	
	RESOLUTION 8204/23	
	THAT, the regular meeting be adjourned at 7:45PM.	
		Carried
		CAO
		Mayar
CER [.]	TIFIED THIS DAY OF JUNE, 2023	Mayor



May 2, 2023 Our Ref. 129004

I am pleased to share with you information about the provincial government's <u>StrongerBC:</u> <u>Future Ready Action Plan</u> designed to meet the challenges of today, to make sure people in British Columbia are ready to succeed and grow our inclusive and sustainable economy now and into the future.

The Future Ready Action Plan will develop trained, skilled and talented people to fill the jobs of today and tomorrow. It is the BC government's commitment to ensuring everyone in the province can access the post-secondary skills and training they need to build good lives, while developing the talent and skills that businesses and employers need so we can drive our economy forward and deliver the services we all rely on.

As a key pillar of the StrongerBC Economic Plan launched in February 2022, the Future Ready Action Plan invests an additional \$480 million dollars over the next three years in targeted supports to a broad range of British Columbians.

The action plan is focussed on five pillars:

- Making post-secondary more affordable, accessible and relevant;
- Providing the innovation and skills needed to fill the jobs of tomorrow faster;
- Breaking down barriers so everyone can find a job that works for them;
- Addressing Indigenous People's workforce priorities; and
- Making it easier for people new to Canada to find a job in which they are trained.

I am grateful to those who shared feedback and insights during the StrongerBC: Future Ready Action Plan engagement sessions in May 2022. As a result of this collaborative process, I am confident the Action Plan will support British Columbians to acquire the skills they need to succeed in British Columbia's diverse and innovative economy. I am also confident that it will become easier for employers to find the talent and skills they need to sustain and grow their enterprises.

If you would like more information about the Action Plan and how it can benefit you, I encourage you to reach out to my office or participate in one of the roundtables we will be holding over the next few months.

.../2

The Future Ready Action Plan is an historic investment in people—because what helps people succeed in our economy, makes our economy succeed for people.

Sincerely,

Honourable Selina Robinson

Minister

Financial Plan Detail Upper Steema Recreation Centre

	2022	2022	2023	2024	2025	2026	2027
	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
Revenue							
Tax Levy							
Tax. Req. Electoral Areas	-213,542	-213,673	-207,223	-274,518	-283,714	-283,714	-283,714
Tax. Req. Municipal	-110,481	-110,350	-116,800	-154,731	-159,915	-159,915	-159,91
Total Tax Levy	-324,023	-324,023	-324,023	-429,249	-443,629	-443,629	-443,629
Grant in Lieu							
Federal Grant in Lieu		-77					
Total Grant in Lieu		-77					
Revenue from Own Sources							
User Fees	-150,000	-188,071	-200,000	-204,000	-208,080	-212,242	-216,48
Other Revenue	-117,000	-223,243					
Donations	-500,000	-511,590	-150,000	-583,871	-596,853	-615,205	-633,93
Total Revenue from Own Sources	-767,000	-922,904	-350,000	-787,871	-804,933	-827,447	-850,422
(Surplus) / Deficit							
Surplus/Deficit	-1,831,871	-1,831,871	-1,869,435				
Total (Surplus) / Deficit	-1,831,871	-1,831,871	-1,869,435				
Total Revenue	-2,922,894	-3,078,875	-2,543,458	-1,217,120	-1,248,562	-1,271,076	-1,294,05
Expenditures							
Administration							
RD Admin Recovery Charge			36,900	23,767	24,242	24,727	25,222
Admin Costs	5,000	5,000					
Professional Fees	5,000	2,795	5,000	5,000			
Total Administration	10,000	7,795	41,900	28,767	24,242	24,727	25,222
Maintenance							
Equipment Lease & Maintenance	50,000	9,066	25,000	25,000	25,000	25,000	25,000
Lot & Building Maintenance	100,000	53,716	75,000	75,000	75,000	75,000	75,000
Total Maintenance	150,000	62,782	100,000	100,000	100,000	100,000	100,000
Operations							
Employee Wages	30,000	24,943	34,639	25,979	26,758	27,561	28,388
Employee Benefits	10,000	7,897	10,392	7,794	8,028	8,269	8,51
Telephone	10,000	5,712	7,000	7,000	7,140	7,283	7,429
Water		299	300	300	300	300	300
Propane	160,000	179,153	185,000	173,400	176,868	180,405	184,013
Electricity	80,000	62,412	70,000	70,000	71,400	72,828	74,28
Insurance	40,000	42,905	44,000	44,880	45,778	46,694	47,628
Contractor	881,040	545,628	719,000	719,000	748,048	763,009	778,269
Projects	500,000	99,945	475,247				
Supplies	14,054	36,813	40,000	40,000	40,000	40,000	40,00
Total Operations	1,725,094	1,005,707	1,585,578	1,088,353	1,124,320	1,146,349	1,168,829



Financial Plan Detail Upper Sizeena Recreation Centre

	2022	2022	2023	2024	2025	2026	2027
	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
Restricted Funds							
Artwork	60,000		59,635				
Documentation	150,000						
Sports Programming	53,000	10,248	32,450				
Transportation Study & Program	230,000	1,222	196,111				
Youth Training Program	44,800						
Total Restricted Funds	537,800	11,470	288,196				
Capital Projects							
Buildings	400,000	121,686	427,784				
Bio Mass	100,000		100,000				
Total Capital Projects	500,000	121,686	527,784				
Total Expenditures	2,922,894	1,209,440	2,543,458	1,217,120	1,248,562	1,271,076	1,294,05
Total Upper Skeena Recreation Centre		-1,869,435					





Spring 2023





Truth and Reconciliation: Calls to Action

The Upper Skeena Recreation Centre (USRC) Advisory Committee is committed to implementing where appropriate the Calls to Action from the 2015 Final Report of the Truth and Reconciliation Commission. This includes Call 19, closing the health outcomes between Aboriginal and non-Aboriginal communities. Ensuring policies are inclusive to Aboriginal people (Call 89). Calling upon the Federal Government to ensure national sport policies, programs and initiatives are inclusive of Aboriginal people (Call 90). And, that officials, ensure that Indigenous people's territorial protocols are respected and that local Indigenous communities are engaged in planning and participating in events (Call 91).

Mission Statement

The USRC Advisory Committee, provides recommendations on programing and policies that will encourage the best use of resources available to the USRC thus ensuring the residents of the Upper Skeena will have access to recreation for years into the future.

Vision Statement

The USRC Advisory Committee is a collaborative group focused on improving recreational opportunities for a diverse population including youth and seniors to improve physical health, mental health and educational outcomes.

The USRC Advisory Committee undertook a SWOT (strengths, weaknesses, opportunities, and threats) analysis. This is a framework to identify the competitive position by analyzing internal and external factors. The USRC Advisory Committee saw

Strengths

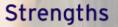
Staff

Community
members/customers/clients
Partnerships

Community Support

Age Demographic (young population)

Variety of Programs





Weaknesses



Weaknesses

Staff

Financial Resources

Lack of Accommodation

No Kitchen

Deficiencies

Transportation

Age Demographic

Participation on Advisory Committee

Opportunities



Opportunities

Partnerships

Kitchen

Address Deficiencies

Improve Transit

Partnering with School District

Threats

Lack of Financial Resources

Loss of Staff

Financial Sustainability

Committee not functioning as a cohesive unit

Threats





Strategic Objectives are tangible ways that the USRC Advisory Committee will carry out their mission and progress towards their vision.

	Actions	Target
1	Listen to Community Needs/ Communicate	Ongoing
	with Community	
2	Provide Engaging Recreation Programs	Ongoing
3	Identify Funding Opportunities and Pursue	2 Years
	them	
4	Afterschool opportunities	Ongoing



Service Delivery Strategies are ways to ensure the USRC Advisory Committee's vision is being implemented.

	Actions	Target
1	Increase collaboration across all aspects of community	Ongoing
	service delivery and planning	
2	Increase marketing and promotions of recreation	Ongoing
	opportunities	
3	Explore specific needs related to arts and culture,	1 Year
	recreation	
4	Parade of programs/ open house	1 Year
5	Solutions to address funding model	2 Years
6	Engagement protocol- how committee engages with	2 Years
	different groups.	



DISTRICT OF COLDSTREAM

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Phone 250-545-5304 Fax 250-545-4733
Email: info@coldstream.ca Website: www.coldstream.ca

"Rural Living At Its Best"

OFFICE OF THE MAYOR

File: 0410-01 May 9, 2023

Honourable Ravi Kahlon Minister of Housing Room 248 Parliament Buildings Victoria BC V8V 1X4

VIA EMAIL: ravi.kahlon.MLA@leg.bc.ca

Dear Honourable Kahlon:

Re: Homes for People Action Plan

At their Regular meeting held on May 8, 2023, the District of Coldstream passed the following resolution:

"THAT the Mayor be authorized to send a letter to the Minister of Housing, with copies to the MLA for Vernon-Monashee and all members of the Union of British Columbia Municipalities, regarding the recently announced action plan "Homes for People" and request that the Minister take into consideration the following:

- 1. the diversity and size of communities throughout the province and their unique housing needs;
- 2. the differences between rural and urban communities and their availability of infrastructure; and
- 3. the significant impact on existing local infrastructure capacity to service increased development and density;

AND THAT the Minister be further advised that the District of Coldstream is concerned that broad legislative changes may curtail the local planning authority vested in local governments and expressed in their Official Community Plans and Zoning bylaws, for which significant public input has been received and accounted for in these important planning instruments.

In addition to the points enumerated above, we would also bring to your attention that a large portion of Coldstream is served by septic systems, which are not equipped to manage the type of densification the Homes for People Action Plan contemplates. To provide the appropriate infrastructure would have a considerable financial impact to our residents without guaranteed and predictable funding/grants from the Province.

A good portion of Coldstream is in the Agricultural Land Reserve (ALR); as such, we have concerns regarding the potential conflict between residential and agricultural land use. We have struggled with this very issue in recent years as have other communities surrounded with rural areas and have experienced development pressure.

The portion of Coldstream that would be characterized as urban is very much residential and we lack access to local services such as shopping, health care, employment, and transit. These types of services and amenities are located in Vernon, a neighbouring community which acts as a the commercial 'hub' for many of our residents.

The District of Coldstream values and is known for our carefully managed growth which has always respected the wishes of the members of this community. Our Official Community Plan and Zoning Bylaws have been developed with considerable input from the residents. Coldstream is a desirable place to live, farm and enjoy the abundance of natural amenities we are fortunate to have. We have worked diligently to balance the need for a variety of housing types and density with moderate growth while preserving the much sought after rural lifestyle that Coldstream is known for.

Respectfully, we request you consider that there are other communities, just as unique as ours, for which a province-wide, "one-size-fits-all", approach to increasing housing supply may not be in their best interest and may result in communities that no longer resemble the ones that people chose to live in. If the Province targeted support to communities either better suited or desirous of increased density, British Columbians would have the ability to choose the housing type and the community that is the best fit for them.

We thank you for your thoughtful consideration of our concerns on this very important initiative.

Sincerely,

Ruth Hoyte

Mayor

cc: Council, District of Coldstream (via email)

MLA Harwinder Sandhu (Harwinder.sandhu.MLA@leg.bc.ca)

Members of the Union of British Columbia Municipalities



Reference: 274529

May 25, 2023

Residents of the Suskwa Forest Service Road **VIA EMAIL**

Dear Residents:

On behalf of the Engineering Branch and the Skeena Stikine Natural Resource District of the Ministry of Forests, I am notifying you that the official decision for the location of the new Bulkley River Bridge crossing and the accompanying road route has been made. Based on all engineering input and research I have reviewed, and while weighing consultation with First Nations and input of local residents, I have concluded that the crossing will be moved to the proposed location 9 km upstream from the existing site.

Initial planning on the crossing and route options began in 2016 when the Engineering Branch and the Skeena Stikine Resource District started pursuing a replacement for the aging and deteriorated Bulkley River crossing at 1.8 km on the Suskwa FSR. Since then, we have conducted extensive consultation with First Nations, received input from local residents and others, conducted studies, prepared various preliminary designs, and engaged both internal and external parties to determine the best route options that will provide long-term, safe public access to the area. In considering the final location, we have made it a priority to locate the new crossing as close to the existing bridge as possible.

The primary consideration for government investment in this, or any major bridge and road project is how to provide the best long-term, safe access for the public. The significant known safety hazards of the Suskwa FSR existing route are listed below.

- 1. The dangerous highway intersection of Highway 16 and the Suskwa FSR,
- 2. The unstable cut slope above the road and below the CN railway tracks just before the bridge,
- 3. The scour from the Bulkley River below the road that continues to erode the riverbank narrowing the road running width, and

4. The poor road alignment and ninety degree turn onto the Bulkley River bridge.

During the past seven years, numerous reports and designs were completed. First Nations and public concerns have been noted through various consultation and engagement opportunities.

Locating the bridge 9 km upstream from its current location site minimizes environmental impacts, avoids all known archaeological sites and will be more resilient to climate change and future flood events than the current location. This route completely eliminates all four known safety hazards of the existing route and is economically sound based on current engineering estimates.

The Ministry has worked closely with the Ministry of Transportation and Infrastructure over the last year to agree on the safest location for the new Highway 16 intersection connecting to the Suskwa FSR. Both ministries are committed to ensuring that the public and industrial users will be provided a much safer entrance and exit onto the Suskwa FSR.

I am sympathetic to the small number of individuals who will potentially have a slightly longer drive on the FSR. I hope that all impacted parties will understand that the decision to move the crossing location and construct the new route was based on the government's commitment to providing safe access for the public and was not driven by any other objectives.

If you have any questions, please contact Jason Olmsted, Engineering Group Leader, North Engineering Group at <u>Jason.Olmsted@gov.bc.ca</u>.

Sincerely,

Peter Wyatt

Director, Engineering Branch

pc: Nathan Cullen, MLA – Skeena

Cam Bentley, District Manager, Skeena Stikine Natural Resource District, Ministry of Forests

Rena Gibson, District Manager Transportation, Bulkley Stikine District, Ministry of Transportation, and Infrastructure

Jason Olmsted, Engineering Group Leader, North Engineering Group, Ministry of Forests

SUSKWA BRIDGE REPLACEMENT PROJECT

OPTION 3 - SOCIAL COST ANALYSIS (*Amended for errors Oct 28, 2021) TIME AND COST IMPACT ON RESIDENTS AND OTHER ROAD USERS

This following analysis and data is based on the fact that the "majority" of users of the Suskwa and Moricetown SFRs are part of the Hazeltons' community (not Smithers) and thus mainly travel to and from the Suskwa to the Hazeltons for everyday shopping, mail, chores, banking, medical appointments, school etc. The object of this data is to show that residents, their businesses and other users will be significantly impacted should Option 3 be implemented. Many social costs are not easily quantified and are beyond the scope of this analysis but many will be discussed below to ensure the decision makers take into consideration the significant impact it will have on residents who are the main users of this bridge/road and will be into the foreseeable future.

Table 1

TRANSPORTATION COSTS – FUEL AND	VEHICLE ALLOWANG	CE (FVAC)	
	From	From	Comments
	292 Moricetown	302 Suskwa FSR	
	SFR (Forsyth)	(Mattson)	
Additional km per round trip of	18	34	Estimated Option 3 round trip from home
Option 3	(32 less 14)	(40 less 6)	driveway to current exit/entrance less km of existing round trip from home driveway
Fuel cost per round trip ¹ (12L/100km)	\$3.50	\$6.50	*Fuel costs determined by using 2021 \$0.55 BC Prov mileage allowance less mileage
@\$1.50 L (\$0.19 per km*²)			allowance
Vehicle allowance cost per round trip	\$6.50	\$12.00	*Vehicle allowance determined by using 2021
@\$0.36 per km* ²			\$0.55 BC Prov mileage allowance less fuel costs
Total FVAC per round trip	\$10.00	\$18.50	
	T _		Father hand as hearth of 2 and / a
Average # of trips per week	8	8	Estimates based on household of 2+ and/or visits to households
Weekly FVAC cost	\$80	\$148	
Monthly FVAC cost	\$320	\$592	
Annual FVAC cost	\$3,840	\$7,104	
FVAC cost over 20 years	\$76,800	\$142,080	
Association and a section	¢4.456	¢2.704	
Annual fuel only costs	\$1,456	\$2,704	
Fuel only costs over 20 years	\$29,120	\$54,080	
Total FVAC over life span of bridge	\$153,600*	\$284,160*	Assuming 40 year life span
per household	7 - 23 7,5 23	¥=0 ./=00	*Amended as was incorrect
FUEL AND VEHICLE ALLOWANCE COST	C OF BOAD HEERS		
	OF KUAD USEKS	120	17 residences on Suskwa plus other non-
Estimated # of trips per day		120	resident users (industrial traffic not included)
Number of additional km driven per		1,138,800	Mean = (18 Forysth + 34 Mattson)/2=26 km
year for all users			(120trip per day x26 km)x365 days
Mean FVAC per trip		\$14.25	
Annual FVAC for all users		\$624,150	(120 daily trips x \$14.25)x365
Total FVAC over life of bridge for all		\$24,966,000 ³	Assuming 40 year life span
users			

Notes and Assumptions:

- 1. Fuel and vehicle allowance costs are based on passenger vehicles (cars and trucks). It does not include agricultural/industrial/commercial vehicles which would in almost all cases show an increase in costs from that shown here
- 2. Fuel costs per km rounded up or down to nearest whole or half dollar
- 3. FVAC based on after tax income

Table 2

TRANSPORTATION COSTS – TIME	From	From	Comments
	292 Moricetown	302 Suskwa FSR	
	SFR (Forsyth)	(Mattson)	
Additional km per round trip	18	36	Estimated from home driveway to current exit/entrance onto Highway 16 and back (Geo Mapping)
Additional time per round trip based on 50 km/hr	22 minutes	41 minutes	Rounded up to nearest 5 minutes. 50 km/hr based on winter/summer driving average
Trips per week	8	8	
Total weekly foregone time per household	3 hrs	5.5 hrs	
Total monthly foregone time per household	12 hrs	22 hrs	
Total annual foregone time per household	144 hrs (180 hrs¹)	260 hrs (328 hrs ¹)	See Note 1 below.
Percentage of annual hours worked per year based on 40 hour work week (2,080 hrs)	7-9%	12.5-16%	
Monthly time lost in \$ @\$25	\$300	\$550	
Annual time lost in \$ @ \$25/hr	\$3,600 (\$4,500 ¹)	\$6,600 (\$8,250 ¹)	See Note 1 below. Hourly rate actual between \$20 and \$40/hr so \$25/hr is conservative for purposes of this analysis.

Notes and Assumptions:

1. Hours/dollars adjusted upwards 25% to consider funds expended are from disposable income and thus additional hours are needed to earn that income (gross income used)

Table 3

OPTION 3							
TRANSPORTATION COSTS: FUEL, VEHICLE ALLOWANCE AND TIME							
	From	From	Comments				
	292 Moricetown	302 Suskwa FSR					
	SFR (Forsyth)	(Mattson)					
Annual FVAC per household	\$3,840	\$7,104*	*Amended as was incorrect				
Annual time lost in \$ @ \$25/hr (gross	<u>\$4,500</u>	<u>\$8,250</u>					
costs used) per household							
Total annual cost per household	\$8,340	\$15,354*	*Amended as was incorrect				

Table 4

*Amended as was incorrect
8

Table 5

OPTION 3							
CARBON FOOTPRINT EMISSIONS FROM ADDITIONAL OPTION 3 KMS DRIVEN 292 Moricetown 302 Suskwa FSR Comments							
	SFR (Forsyth)	(Mattson)	Comments				
Annual additional km driven per household	7,488	14,144	A = 18 km per trip 8 x week B = 34 km per trip 8 x week				
Annual additional GHG Emissions (tonnes of CO₂e) per household	2.172	4.102	Based on single passenger gasoline trucks				
Annual additional km driven for all Option 3 users		1,138,800	Mean = (18 Forysth + 34 Mattson)/2=26 km per trip (120 trip per day x 26 km) x 365 days				
Annual additional GHG Emissions (tonnes of CO₂e) (light duty vehicles/SUVs)		330.352					
GHG Emissions (tonnes of CO₂e) (light duty vehicles/SUVs) per trip		.0075423					

Table 6

For comparative purposes Canada's average per capita GHG Emissions (tonnes of CO₂e) were:

PER CAPITA CARBON FOOTPRINT				
Tonnes of Canada Year CO₂e per Capita				
	2015	15.9856		
	2016	15.5027		
	2017	15.5949		
	2018	15.8196		
	2019	15.4139		

^{*}Info obtained from "Our World in Data" website.

Table 7

POTENTIAL SUSKWA BUSINESS CLOSURES OR INCOME LOSSES				
	Business Type	Option 3 Impact(s)	Comments	
J. Mattson	Gravel, excavator, beef and			
	hay sales			
K. Mattson	Facility rentals for equine			
	training, riding, clinics, etc.			
Rene	Logging, sawmill			
Gerda	Counselling and consulting			
J. Zyp	Cat skiing, tourism and			
	accommodations			
S. Erni	Beef, sawmill			
J. Forsyth	Beef and hay sales			
B. Forsyth	Farmer, market supplier			
R. Kerr	Beef and hay sales			
D. Blatchford	Fishing and tourism			
U. Wernli	Sawmill			
K. Rabnett	Private consulting			
R. Wagner	Not known			

Note: This table is not complete nor verified. Included for future data collection purposes.

Table 8

Road Maintenance Costs Actual vs Budget				
ACTUAL			Comments	
YEAR	SUSKWA FSR – FLNRO (4.5 km)	MORICETOWN FSR – MOT (3 km)		
2016				
2017				
2018				
2019				
2020				
BUDGET				
YEAR	SUSKWA FSR – FLNRO (4.5km)	MORICETOWN FSR – MOT (3km)		
2016	\$15,000/km = \$67,500			
2017	\$15,000/km = \$67,500			
2018	\$15,000/km = \$67,500			
2019	\$15,000/km = \$67,500			
2020	\$15,000/km = \$67,500			

Notes:

- 1. Budget \$ for Suskwa FSR obtained from Engineering Dept.
- 2. Suskwa FSR maintained by Ministry of Forest: approximately 4.5 km (Hwy 16 to telephone booth and 1.5 km from Forsyth property to R.Wagner property)
- 3. Moricetown FSR maintained by Ministry of Transportation: approximately 3 km (from telephone booth to J. Forsyth property)

Table 9

QUESTIONS ASKED NOT ANSWERED AS AT October 19, 2021

- 1. Option 4:
- a. Can the engineering contractors hired to research and report on Option 4 be advised to keep the Highway 16 intersection plans and costing SEPARATE from the new bridge plans and costing?
- b. Can we obtain a digital copy of the "draft" bridge drawing shown at the August 24th site meeting?
- c. When can we be expected to receive detailed information on Option 4? We would like to hold a meeting prior to the meeting with you on October 19, 2021, so we can discuss it as a group.
- 2. Option 3:
- a. Can we obtain the <u>detailed</u> breakdown of the preliminary engineering costs for Option 3 so we can see what has been included and not included?
- b. Can we obtain the combined totals from the 20 respondents of the questionnaire sent out in May 2020; specifically, for Questions 5, 6, 7, 8, 9, 11, 12, 13, 14, 15, 17, and 19?
- c. Social Costs:
- i) What "social" costs have been considered and documented "prior" to your report recommendation of Option 3?;
- ii) Has a social cost-benefit analysis (SCBA) been done to include the monetarized social costs of this option? Both "capital" and "social" costs should be considered a part of any economic evaluation of any road/bridge infrastructure project which typically includes any negative quantitative impacts of Option 3 affecting property owners, their businesses, recreational activities, hunter/fisher/food gatherers, the environment, private industry, etc. To date we have not seen any documented monetarized consideration of social costs of any kind in any reports or letters provided to us by you;
- iii) If a SCBA has been done, is it included in the detailed report that we have not seen and can we obtain a copy?; and
- iv) If no SCBA has been done, can one be done by your engineers or engineering contractors or shall we complete our own research, data collection and compilation for you?
- 3. Miscellaneous:
- a. Can we obtain the car count data to date for 2021 with "date" and "number of crossings" on the existing bridge?
- b. Several people living on the Suskwa who will be impacted by this project do not have computers or cell phones. How are they being advised of the October 19th meeting? Do you want me to advise them or?
- **c.** Will you be holding a "public" meeting for this Project to obtain input from the community, local governments and/or other interested stakeholders (ie., BC Ambulance, First Nations chiefs, trappers, hunters, food gathers, recreationalists, etc.) that do not live or own property on the Suskwa?

SOME NON-MONETARY SOCIAL COSTS

- Quality of Life: Want the bridge to remain in the same area so current quality of life can be maintained (businesses, farming, logging, sawmill, gravel and livestock sales, equine events, etc.)
- <u>Travel Time</u>: With our current route it is only 10 minutes to New Hazelton and 20 minutes to Village of Hazelton from our farm. The other route would be 30 minutes to New Hazelton and 40 minutes to Village of Hazelton with good road conditions. This would add a minimum of 40 minutes to each round trip. This is NOT economical for us as it would be an added \$15-20 per trip in fuel costs
- Health and Life: Ambulance round trip to the hospital is currently 40 minutes and on longer route would be 80 minutes or more which could mean life or death
- <u>Property Values</u>: as property owners our homes are worth \$. Who will compensate us for decreased values resulting from Option 3? Many have mortgages and if property values change so does the amount we can borrow or realize when we sell. This is a huge cost to property owners.
- Safety: Current route has few spots of non-cell coverage (from bridge to Hwy 16 junction) whereas the recommended route has NO coverage from 3km on MFSR to recommended bridge crossing/Hwy junction. There is also NO coverage 9km either way on Hwy 16 from the report's recommended Hwy junction. A longer route on Forestry maintained roads means more roadway for unexpected incidents. Who wants to want 4 km either way to obtain help especially if you are hurt. Currently our roads are not well maintained. Adding an additional 5 km on a different more remote route up to Hwy 16 does not add to safety. It detracts from it. Option 3 is NOT safer by any means.

May 29, 2023

Mayor Gail Lowry District of New Hazelton Box 340 New Hazelton, BC V0J 2J0



FILE: 0230-20

Dear Mayor Lowry:

RE: <u>2024 North Central Local Government Association – Annual General Meeting</u> <u>and Convention Partnership</u>

During the Regular Meeting held on May 23, 2023, Council received an email from Terry Robert, Executive Director of the North Central Government Association (NCLGA), dated May 18, 2023. The email contained valuable guidelines for hosting the 2024 Annual General Meeting (AGM) and Convention, which are attached for your reference.

In light of this opportunity, Council is actively seeking potential municipal partners to bring the 2024 North Central Local Government Association Annual Meeting and Convention to the Town of Smithers. This event provides an exceptional platform for Local Governments to foster partnerships, engage in valuable learning experiences, and collectively contribute to the development of a stronger Northern BC.

The Town of Smithers previously hosted the successful 2010 NCLGA "Dawn of a New Day" AGM and Convention, showcasing the unique and thriving Bulkley Valley. Now, we extend an invitation to your community to join forces with us in hosting this prestigious event and highlighting the distinct qualities of your own region.

If your community is interested in the opportunity to partner and bring this important event to our area, please kindly express your interest by sending an email to David Schroeter, Director of Corporate Services at dschroeter@smithers.ca, by Wednesday, June 7, 2023. We look forward to the potential of working together and creating a memorable experience for all participants.

Sincerely,

Dianna Plouffe

Plouble

Chief Administrative Officer

DP/ml Attachment

AGENDA PLACEMENT: May 23 - Supplemental

M'Liz Lee

From:

Gladys Atrill

Sent:

Friday, May 19, 2023 3:09 PM

To:

M'Liz Lee

Cc:

Dianna Plouffe; David Schroeter

Subject:

Fwd: NCLGA Convention - background information

Attachments:

Host Community Bid Package for 2024 AGM; final 230327.pdf

Hi M'Liz,

IF there is a supplemental on Tuesday, can this be included on my report?

IF there isn't - don't worry about this.

Gladys Atrill Mayor, Town of Smithers 250-917-9277

At the NCLGA convention in Dawson Creek – it was made clear that no community had offered to host next year. I was asked directly if Smithers would consider hosting, so and I am bringing this to Council for consideration.

Begin forwarded message:

From: "trobert@nclga.ca" <trobert@nclga.ca>

Subject: Re: nclga convention

Date: May 18, 2023 at 3:12:51 PM PDT

To: Gladys Atrill < mayor@smithers.ca >, NCLGA < admin@nclga.ca >, Sheila Boehm < sboehm@williamslake.ca >

Hi Gladys,

More information can be found in the attached document. You can ignore the deadline lol. However here is some addition information related to your questions:

host committee

The Host Community will need to organize an internal convention planning group as soon as they are notified of their successful bid. This is usually a small group of 2 to 4 individuals, including at least one elected official. As well, the Host Community will need to appoint a staff person who will be able to commit a modicum of hours toward convention planning for several months prior to the actual event. In the three months before the conference takes place, this individual will see their time requirements increase. Please describe how your community can meet these needs. **event planner**

An event planner can be hired (By the host community or the NCLGA) to help secure sponsorship and take the load of internal staff. Generally speaking, the cost for the event planner ranges from \$10K to \$40K depending on the tasks identified.

social events

As part of the event planning process the host community (with or without the support of an event planner) plans the tours, one social event (like the Dawson dine out) and helps identify the entertainment and key note speaker.

financials

There are two methods to manage the financials:

- 1. Host community collects all revenue and manages all sub-agreements (event planner) and expenses (with a \$10K cash advance from NCLGA).
- 2. NCLGA collects all revenue and manages all sub-agreements (venue contract) and expenses.

There are pros and cons to both. However, the second option is likely more feasible for smaller communities as it does not require cash flow management by the host community and decreases their admin burden. Here is a breakdown of revenue and expense trends:

- Revenue There are two sources of revenue: Sponsorship (around \$100K) and Registration (\$80K to \$125K).
 Total around \$200K.
- Expenses event planner (\$25K) + venue (\$15K) + catering (\$80K) + audio visual (\$30K) + tours (\$7K) + social event (\$5K) + Entertainment (\$3K) + speaker fees (\$10K) + Transportation (\$4K) + Misc (\$12K) = \$191K Note: any profits are retained by the NCLGA.

The local economic footprint approximations (based on 200 registrants) are as follows:

- Direct Spending \$180K
- Indirect Spending \$200K
- Total Local footprint = \$380K approximately

minimum requirements i.e. number of hotel rooms? meeting rooms?

Ideally there is accommodations, meeting room exhibitor space (15) and catering for up to 350 people. However, participant levels are currently maxing out around 250 registrants. There is some flexibility here.

anything at all that we need to consider?

Parking proximity – can be a problem if it plugs up an area.

Other events in early May 2024 - if other events are using all the facilities at the time of the AGM.

Sustainable practices – Our working policy is local first.

Accessibility – we need to ensure the event is accessible.

AND

I forgot to mention that the Host Community also helps:

- identify the conference theme (which influences the session topics),
- design of the event logo,
- participate in media releases (to raise awareness of the conference and local resolutions)
- provide opportunities for booth space for local initiatives to raise their profile,
- identify potential topics and speakers,
- build connections and relationships with First Nations (complimentary passes are provided to the host community to invite and engage First Nations).
- There are also a few additional informal activities that the Host community sometimes completes (Raffles)
- There is also the option of a partner's program so that attendees can bring their partners and experience local activities. The goal of this is to promote attendance and double the indirect economic footprint of the event.

Let me know if you have any other questions.

Hope this helps,

Terry Robert
Executive Director

North Central Local Government Association



2024 Annual General Meeting and Convention Host Bid Guidelines

The NCLGA is the local area association to over 265 local government leaders and represents over 42 communities in the north central region of British Columbia. The Annual General Meeting and Convention is an incomparable opportunity to welcome industry, government, First Nations and other key decision makers from across the province to your community. Hosting the AGM & Convention not only provides significant economic benefits, but it gives you the opportunity to help set the agenda for the event – from sessions and speakers to official tours, the host community has significant input into specific programming over the course of the event. Hosting the convention also gives you the opportunity to showcase your community and show off what makes it a great place to live, work, and invest.

The NCLGA AGM & Convention is a fantastic event and we encourage your community to consider hosting north central BC's top decision makers!

WE ARE CURRENTLY ACCEPTING PROPOSAL FOR THE 2024 NCLGA AGM AND CONVENTION

PROPOSAL GUIDELINES

To prepare your communities' bid proposal, please address the following as specifically as possible. The due date for submissions is **April 30, 2023.**

Location/Description of the Community

Please describe the location of the host community in relation to airports and other transportation hubs, as well as access to local shops, restaurants, etc.

- Location/distance (transit times) to nearest airport(s) and transportation options
- Information on the surrounding area, specifically highlighting restaurants, shops and other attractions within walking or short taxi distance from the conference venue
- Convention and downtown parking costs and availability
- Any previous experience in hosting an event of this size and demand.

Conference Facilities/Capacity

Please describe how your conference facilities can accommodate the following requirements. Include all associated costs and fees for each service individually:

- Number of auditoriums/exhibit halls with capacity to sit a minimum of 350 people at once
- Additional spaces for plenary sessions, breakout rooms, meeting rooms, and NCLGA Staff conference office
- Audio/visual capabilities, which includes technical staffing support throughout the week and consider a virtual meeting option

- Exhibitor/Vendor space (include the number of vendors that could fit in the space and take into consideration noise from the tradeshow)
- Wireless Internet access for duration of the conference
- Consideration for sustainability practices and accessibility.

Catering and Meals

Please describe how your food service provider can accommodate the following requirements. Include all associated costs and fees (per person) for each service individually (should be able to serve a minimum of 350 people and can be buffet or plated).

- Appetizer or dinner for the opening reception (can be in a different location than the main conference venue)
- Three delegate breakfasts
- Coffee breaks for the duration of the convention
- One or two full delegate lunches
- One delegate banquet dinner.

Hotel Accommodations

Please describe your community's capabilities to provide accommodations for a convention of this size (minimum of 350 people). Blocks of rooms will be need to be reserved well in advance. Include the following details for each hotel:

- Room rates (with applicable discounted rate)
- Number of rooms available
- Proximity to convention venue
- Number and availability of accessible rooms
- Additional features and amenities (including parking).

Delegate Tours

Please propose options for delegate tours to occur on the day prior to the start of the convention. The intent of the tours it to showcase your community's attractions to the visiting delegates. Tours can be a half-day to a full day in length and any relevant costs and transportation availability should be noted.

Staff Capacity

The Host Community will need to organize an internal convention planning group as soon as they are notified of their successful bid. This is usually a small group of 2 to 4 individuals, including at least one elected official. As well, the Host Community will need to appoint a staff person who will be able to commit a modicum of hours toward convention planning for several months prior to the actual event. In the three months before the conference takes place, this individual will see their time requirements increase. Please describe how your community can meet these needs.

PLANNING TIMELINE AND RESPONSIBILITY BREAKDOWN

The NCLGA is responsible for all business sessions during the AGM. This includes the election of officers, resolutions debate, annual reporting, etc. The Host Community is responsible for providing a minute-taker and parliamentarian for the entirety of the business sessions.

Below is a suggested timeline and breakdown of some, but not all, of the responsibilities between the successful Host Community and NCLGA.

*Note this timeline is an example, and can be amended based on Host/NCLGA requirements.

Month	Details	Responsibility
June - Sept	Form working committee	Host
2023	Book facilities and blocks of rooms	
	Book meeting room for executive meetings	
	Book media/staff lounge	
	Determine methods of transportation between venues	
	Send community information packages to member	
	communities include hotel, motel, and RV information	
June – Sept	 Determine cost of registration (CivicInfoBC), local theme, logo 	Host/NCLGA
2023	 Develop draft budget 	
	 Post preliminary convention info on NCLGA and Host Website 	
June – Sept	Update previous years sponsorship package and send	NCLGA
2023	information to previous years sponsors	
Sept – Dec	 Establish final budget 	Host/NCLGA
2023	Establish draft agenda	
lanuary –	Determine and book banquet/keynote entertainment	Host
February 2024	Coordinate transportation	
	Develop partner program	
February 2024	 Send Invitations to MLAs, MPs, Premier, Ministers and others 	NCLGA
March 2024	Select and hire MC, solicit door prizes, menus and wine	Host
	Book sound/AV person/WIFI	11001
	Book draping for booth areas and media room	
	Select and confirm O'Canada anthem singer and pianist	
	Arrange for parliamentarian, if applicable	
	Select and confirm recording secretary for business sessions	
	Purchase name tags sleeves/lanyards	
	Develop signage	
March 2024	Confirm speaker participants and presenters	NCLGA
WIGHTEN 2024	Request sponsor logos	NCLGA
	Finalize agenda content	
March 2024		Llost/NCLCA
Widi Cii 2024	- and conditions	Host/NCLGA
April 2024	Develop invite list for VIPS Make arrangements for those with special distance developments.	
API II 2024	Make arrangements for those with special dietary needs Confirm final registration numbers for exterior.	Host
	Confirm final registration numbers for catering Produce name tags	
	Produce name tags Finalize delegate list for distribution at a science in a larger tags.	
	Finalize delegate list for distribution at registration desk Develop delegate information makes	
	Develop delegate information package	
	Develop delegate and partner goodie bags	
	Arrange for piper or alternative for opening ceremonies	
	Coordinate security	
	Set up media room if required	
	 Invoice sponsors 	

April 2024	Develop moderator's handbook, assemble speaker bios,	NCLGA
	develop resolutions and nominations report and determine	
	timing for business sessions.	
	Establish media liaison coordinator	
	Confirm technical requirements of presenters	
	Assign NCLGA executive tasks	
April 2024	 Establish and coordinate voting booth 	Host/NCLGA
	 Hold media briefing to advise of AGM plans 	
May 2024	**************************************	
	After: Produce minutes of business sessions –ASAP –needed	
	for UBCM resolutions deadline	Host
	 Send thank you to attendees, speakers, local sponsors and volunteers 	
	Conduct post mortem and do convention report	
	Produce financial summary (within four months of event)	
May 2024	 Send thank you to long term/local sponsors, speakers, VIPS 	NCLGA
	Prepare summary of evaluations	

In previous years, a professional event planner has been hired to oversee the planning and execution aspects of the event but this is not a requirement.

The Bidding Process

Full Proposal

Interested communities will need to prepare a thorough and detailed portfolio of their capacity to host. The NCLGA Board of Directors will then consider proposals.

Selection and Announcement

The Board of Directors will review the Proposal Packages and the final decision will be made by the full Board. The winning host community will be notified of their success via email correspondence. The announcement will be made at the 2023 NCLGA AGM, and the Host Community Mayor will be invited to speak at the AGM. A short presentation highlighting the community can be shown at that time.

Submission

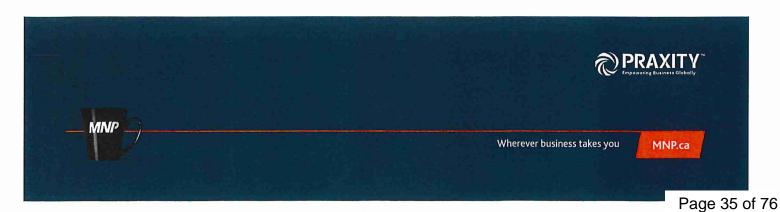
Please submit your expression of interest or full proposal via email, to the NCLGA Staff at admin@nclga.ca by April 30, 2023.



The District Of New Hazelton

2022 Audit Findings Report to Council December 31, 2022

Erin Reimer, CPA, CA T: (250) 635-4925 E: erin.reimer@mnp.ca



Overview

We are pleased to submit to you this Audit Findings Report (the "Report") for discussion of our audit of the financial statements of The District Of New Hazelton (the "District") as at December 31, 2022 and for the year then ended. In this report we cover those significant matters which, in our opinion, you should be aware of as members of Council.

As auditors, we report to the members on the results of our examination of the financial statements of the District as at and for the year ended December 31, 2022. The purpose of this Report is to assist you, as members of Council, in your review of the results of our audit.

This Report is intended solely for the information and use of Council and management and should not be distributed to or used by any other parties than these specified parties.

We appreciate having the opportunity to meet with you and to respond to any questions you may have about our audit, and to discuss any other matters that may be of interest to you.

Engagement Status

We have substantially completed our audit of the financial statements of the District which has been carried out in accordance with Canadian generally accepted auditing standards and are prepared to sign our Independent Auditor's Report subsequent to completion of the following procedures:

- Receipt of the signed management representation letter;
- Discussion of subsequent events with Council;
- Council's review and approval of the financial statements.

No significant limitations were placed on the scope or timing of our audit.

Independent Auditor's Report

We expect to have the above procedures completed and to release our Independent Auditor's Report on June 5, 2023.

Unless unforeseen complications arise, our Independent Auditor's Report will provide an unmodified opinion to the members of the District. A draft copy of our proposed Independent Auditor's Report has been included with this report. The matters disclosed in the Independent Auditor's Report are discussed further in the relevant sections of the Report.

Audit Reporting Matters

Our audit was carried out in accordance with Canadian generally accepted auditing standards, and included a review of all significant accounting and management reporting systems, with each material year end balance, key transaction and other events considered significant to the financial statements considered separately.

Significant Audit, Accounting and Reporting Matters

Area		Comments
	Changes from Audit Service Plan	There were no deviations from the Audit Service Plan previously presented to you.
	Final Materiality	Final materiality used for our audit was \$88,000 for December 31, 2022, and \$110,000 for December 31, 2021.
69	Identified or Suspected Fraud	While our audit cannot be relied upon to detect all instances of fraud, no incidents of fraud, or suspected fraud, came to our attention in the course of our audit.
	Identified or Suspected Non-Compliance with Laws and Regulations	Nothing has come to our attention that would suggest any non-compliance with laws and regulations that would have a material effect on the financial statements.
(1)	Matters Arising in Connection with Related Parties	No significant matters arose during the course of our audit in connection with related parties of the District.

Area		Comments
(*)	Auditor's Views of Significant Accounting Practices, Accounting Policies and Accounting Estimates	The application of Canadian public sector accounting standards allows and requires the District to make accounting estimates and judgments regarding accounting policies and financial statement disclosures.
		As auditors, we are uniquely positioned to provide open and objective feedback regarding your District's accounting practices, and have noted the following items during the course of our audit that we wish to bring to your attention.
		The accounting policies used by the District are appropriate and have been consistently applied.
		All significant accounting estimates were reviewed and no material differences used by management were noted. The methodologies and processes used by management were consistent with prior periods.
	Financial Statement Disclosures	The disclosures made in the notes to the financial statements appear clear, neutral and consistent with our understanding of the entity and the amounts presented in the financial statements.
a	Matters Arising From Discussions with Management	During the audit, discussions occurred with management regarding reporting of government business entities/partnerships. Our recommendations are outlined in the management letter.

Significant Risk Areas and Responses

Significant Risk Area	Response and Conclusion
Tax revenues Risk that revenue is recorded in the wrong account,	Recalculated the General Taxation Levies to the BC Assessment value per rates set out in the District of New Hazelton.
tax notices are not issued, bills are recorded as revenue in the wrong period, revenue is recorded for taxes that do not exist, bills are issued for the wrong amount (rate).	Results as expected and no concerns noted.

Significant Risk Area	Response and Conclusion	
Grant revenue Risk that revenue is recorded but no service provided/not earned, revenue is recorded at the wrong amount, revenues are recorded in the wrong account, revenues are not recorded, revenues are recorded in the wrong period.	Obtained a listing of revenue accounts and traced each grant to supporting documentation. Results as expected and no concerns noted.	
Related party balances & transactions Related party transactions occurred near period-end, related party receivables have been outstanding for a significant amount of time, related party transactions occurred near period-end.	Obtained a listing of companies owned by Council and upper management. Enquire about transactions with the related companies. Results as expected and no concerns noted.	
Deferred government contributions Transactions occurred close to period-end, risk that deferred government contributions does not belong to the District, deferred government contributions is recorded in the wrong amount, deferred government contributions are not recorded in the correct general ledger account, deferred government contributions are not grouped correctly or disclosures are not adequate.	Reviewed and agreed to grant agreements or other support. Results as expected and no concerns noted.	
Site contamination and landfill liabilities/asset retirement obligations Risk that the site contamination liability is understated.	Enquired about non-owned sites with past District activity that may have risk of contamination. Results as expected and no concerns noted.	

Higher Risk Areas and Responses

Higher Risk Area	Response and Conclusion	
Tangible capital assets Risk that tangible capital assets are overstated.	Reviewed tangible capital assets listing for significant assets to determine whether there have been any unrecorded disposals during the period. Approriate adjustments made to capitalize tangible capital assets.	
Tangible capital assets There are significant repairs and equipment expenses which may not be properly capitalized.	Identify personnel responsible for, or familiar with, tangible capital assets and inquired whether they are aware of: • Unrecorded, missing or overstated assets. • Unrecorded transactions or transactions with unusual terms (e.g., leases with complex terms designed to meet operating lease requirements). • Unrecorded disposals during the period. No concerns noted.	

Other Areas

Area	Comments	
Auditor Independence	We confirm to Council that we are independent of the District. Our letter to Council discussing our independence is included as part of the additional materials attached to this report.	
Management Representations	We have requested certain written representations from management, which represent a confirmation of certain oral representations given to us during the course of our audit. This letter, provided by management, has been included as additional material to this report.	
Summary of Significant Differences	A few significant differences were proposed to management with respect to the December 31, 2022 financial statements.	

Area	Comments
Other Information	Pursuant to our responsibilities under Canadian generally accepted auditing standards, we will review other financial and non-financial information included in documents containing the financial statements and our auditor's report thereon as they become available. We review these documents for the purpose of ensuring their content does not contradict information derived from our audit procedures.

Summary of Significant Differences

Significant Unadjusted Differences

Differences Noted and Items Affected	FINANC	IAL POSITION	EARNINGS	
To record estimate of change in sick and vacation owing to staff over prior year unrecorded by the District of New Hazelton.	\$	(5,483)	\$	5,483
To record the District of New Hazelton 33% portion of Hazelton Visitors Information Centre.	\$	8,167	\$	9,361
To record the District of New Hazelton 33% portion of Hazelton Jaw of Life.	\$	1,465	\$	1,465
Total Unadjusted Differences (Income Effect)			\$	16,309

We appreciate having the opportunity to meet with you and respond to any questions you may have about our audit, and to discuss any other matters that may be of interest to you.

Sincerely,

MNPLLP

Chartered Professional Accountants

encls

Appendix A

Section PS 3280 Asset Retirement Obligations (New Standard)

In August 2018, Section PS 3280 Asset Retirement Obligations was included in the CPA Canada Public Sector Accounting Handbook (PSA HB). Section PS 3280 establishes standards on how to account for and report a liability for asset retirement obligations (ARO). As asset retirement obligations associated with landfills are included in the scope of new Section PS 3280, Section PS 3270 Solid Waste Landfill Closure and Post-Closure Liability will be withdrawn.

The main features of this standard are as follows:

An ARO represents a legal obligation associated with the retirement of a tangible capital asset.

Asset retirement costs increase the carrying amount of the related tangible capital asset and are expensed in a rational and systematic matter.

When an asset is no longer in productive use, the associated asset retirement costs are expensed.

Measurement of the ARO liability should result in the best estimate of the amount required to retire a tangible capital asset at the financial statement date.

Subsequent measurement of the ARO liability results in either a change in the carrying amount of the related tangible capital asset or an expense. The accounting treatment depends on the nature of the remeasurement and whether the asset remains in productive use.

The best method to estimate the liability is often a present value technique.

Section PS 3280 is effective for annual financial statements relating to fiscal years beginning on or after April 1, 2022. Early application is permitted.



June 5, 2023

Ms. Wendy Hunt The District Of New Hazelton PO Box 340 New Hazelton, BC VOJ 2J0

Dear Ms. Wendy Hunt:

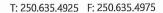
Management letter for the year ended December 31, 2022

We have recently completed our audit of The District Of New Hazelton in accordance with Canadian generally accepted auditing standards ("GAAS"). The objective of our audit was to express an opinion on the financial statements, which have been prepared in accordance with Canadian public sector accounting standards. Included in our audit was the consideration the system of internal control relevant financial reporting. This consideration of the system of internal control was for the purpose of designing audit procedures that were appropriate in the circumstances. It was not for the purpose of expressing an opinion on the effectiveness of the system of internal control or for identifying all significant control deficiencies that might exist.

An audit is not specifically designed to identify all matters that may be of interest to management in discharging its responsibilities, however, during the course of our audit, we did, identify some areas for improvement that we are bringing to your attention with this letter. It is our responsibility to communicate any significant deficiencies identified to those charged with governance. A significant deficiency in internal control is defined as a deficiency or combination of deficiencies in internal control that, in the auditor's professional judgment, is of sufficient importance to merit the attention of those charged with governance.

Government Business Entities





Observation:

We have identified that the District of New Hazelton may have control over the Hazelton Visitors Information Centre and Hazelton Jaws of Life. This could result in reporting obligations and requirements that are not in line with the District's original intent for these entities.

Impact:

When reporting under Public Standard Accounting Standards, there are specific reporting and accounting requirements relating to entities that qualify as government business entities. One of the key determining factors is whether a government controls the associated entity. While some factors are present indicating the District does in fact control the entities; without further analysis it is unclear whether control is present or not. If steps are not taken to structure these related entities correctly, significant analysis will be required to determine specifically what type of government business entities are present, the degree of control that exists and the required accounting and reporting practices required.

Recommendation:

To ensure entities are reported in line with the District's original intent, the following recommendations should be acted on during 2023: Both entities should be incorporated as legal not for profit societies. Governance practices should be established in writing and separately from the District, including a separate governing board of directors. The District can still assist with operational matters, so long as it is clear with the governance practices in place, each entity is making their own decisions and governing themselves. We are happy to consult on the specific measures that should be implemented should the District require our assistance.

We have discussed the matters in this letter with Wendy and received their comments thereon.

We would like to express our appreciation for the co-operation and assistance we have received during the course of our audit from Wendy and Laura.

We would be pleased to discuss with you further any matters mentioned in this letter at your convenience. This communication is prepared solely for the information of management and is not intended for any other purpose. We accept no responsibility to any third party who uses this communication.

Sincerely,

Chartered Professional Accountants

MNPLLP

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The District C Final Pull Pose Final Profile The District Of New Hazelton Financial Statements
December 31, 2022

DISTRICT OF NEW HAZELTON COUNCIL - 2022

MAYOR

Gail Lowry

COUNCILORS

Jutta Hobenshield Mike Weeber George Burns Ray Sturney Braunwyn Henwood Allan Berg

APPOINTED OFFICIALS

Chief Administrative Officer Chief Financial Officer Public Works Superintendent Wendy Hunt Laura Roe Roger Smith

The District Of New Hazelton Contents

For the year ended December 31, 2022

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Management's Responsibility	
To the Mayor and Members of Council of the District Of New Haze	Iton:
Management is responsible for the preparation and presentation of for significant accounting judgments and estimates in accordance that all information in the annual report is consistent with the state accounting principles and methods, and making decisions affecting required.	with Canadian public sector accounting standards and ensuring ments. This responsibility includes selecting appropriate
In discharging its responsibilities for the integrity and fairness of the necessary accounting systems and related internal controls to provare safeguarded and financial records are properly maintained to pattern the statements.	ide reasonable assurance that transactions are authorized, asset
The Council is composed primarily of Councilors who are neither mesponsible for overseeing management in the performance of its information included in the annual report. The Council fulfils these by management and discussing relevant matters with management recommending the appointment of the District's external auditors.	inancial reporting responsibilities, and for approving the financial responsibilities by reviewing the financial information prepared
MNP LLP is appointed by the Council to audit the financial stateme auditors have full and free access to, and meet periodically and segundit findings.	
June 5, 2023	
Gail Lowry, Mayor	Wendy Hunt, Chief Administrative Officer

To the Mayor and Members of Council of the District Of New Hazelton:

Opinion

We have audited the financial statements of the District Of New Hazelton (the "District"), which comprise the statement of financial position as at December 31, 2022, and the statements of operations and accumulated surplus, changes in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the District as at December 31, 2022, and the results of its operations and accumulated surplus, changes in its net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the District in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information

Management is responsible for the other information. The other information obtained at the date of this auditor's report is information included in the annual report, but does not include the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work we have performed on the other information obtained prior to the date of the auditor's report, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the District's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the District or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the District's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud
 or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that
 is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material
 misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve
 collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures
 that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the
 effectiveness of the District's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the District's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the District to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Terrace, British Columbia

June 5, 2023

Chartered Professional Accountants

The District Of New Hazelton Statement of Financial Position

As at December 31, 2022

	As at Dece	ember 31, 202
	2022	2021
Financial assets		
Cash and temporary investments (Note 3)	2,786,958	2,838,307
Accounts receivable (Note 4)	171,888	313,829
Taxes receivables (Note 5)	74,498	32,962
Total of assets	3,033,344	3,185,098
Liabilities		
Accounts payable and accruals	141,472	227,349
Deferred revenue (Note 6)	168,659	123,303
Total of financial liabilities	310,131	350,652
Net financial assets	2,723,213	2,834,446
Commitments and contingencies (Note 7)	200	
Non-financial assets	APO -	
Tangible capital assets (Schedule 1)	12,001,361	11,947,357
Inventory - parts and supplies	115,316	113,685
Prepaid expenses	17,102	15,256
Total non-financial assets	12,133,779	12,076,298
Accumulated surplus (Note 8)	14,856,992	14,910,744
Approved on behalf of the Council		
Mayor	Ch	
		ministrative
	Off	ficer
V		

The District Of New Hazelton Statement of Operations and Accumulated Surplus For the year ended December 31, 2022

	2022 Budget (Note 12)	2022	2021
Revenue			
Government grants and transfers (Note 10)	632,000	730,618	741,503
Net taxes available for municipal purposes (Note 11)	644,892	657,528	643,570
ICBC commissions	362,000	351,477	383,066
Utility usage fees	264,000	256,733	254,456
Other fees and sale of goods and services	151,100	186,520	189,043
Investment income	15,000	60,266	17,805
Gain on sale of tangible capital assets	•	´-	476,038
		A. 4	1
	2,068,992	2,243,142	2,705,481
		W. A.	
Program expenses	4 000 450	200 200	000 000
General government services	1,266,450	996,086	900,396
Protective services	236,000	111,464	144,862
Transportation and transit services	707,500	609,887	670,522
Recreation and youth services	8,850	67,890	35,881
Water operations	154,000	242,152	138,014
Sewer operations	67,100	124,252	122,295
Garbage operations	94,500	92,663	91,888
Tourism and community development	12,500	52,500	52,500
	2,546,900	2,296,894	2,156,358
°, (27		
Annual surplus	(477,908)	(53,752)	549,123
Accumulated surplus, beginning of year	14,910,744	14,910,744	14,361,621
Accumulated surplus, end of year	14,432,836	14,856,992	14,910,744

The District Of New Hazelton Statement of Change in Net Financial Assets

For the year ended December 31, 2022

	2022 Budget (Note 12)	2022	2021
Annual surplus (deficit) Acquisition of tangible capital assets Amortization of tangible capital assets Proceeds on sale of tangible capital assets Gain on sale of tangible capital assets Changes in other non-financial assets	(477,908) (747,500) 350,000 - - -	(53,752) (567,078) 513,074 - - (3,477)	549,123 (2,613,675) 491,234 535,535 (476,037) (7,887)
Decrease in net financial assets Net financial assets, beginning of year	(875,408) 2,834,446	(111,233) 2,834,446	(1,521,707) 4,356,153
Net financial assets, end of year	1,959,038	2,723,213	2,834,446
	JIT POSS		
Draft For Discon			

The District Of New Hazelton Statement of Cash Flows

For the year ended December 31, 2022

	2022	2021
Operating activities		
Annual surplus Non-cash items	(53,752)	549,123
Amortization	513,074	491,234
Gain on sale of tangible capital assets		(476,037)
	459,322	564,320
Changes in working capital accounts Accounts receivable	141,941	(158,670)
Taxes receivable	(41,536)	(2,802)
Accounts payable and accruals	(85,877)	135,436
Deferred revenue	45,356	123,303
Inventory - parts and supplies	(1,631)	(11,321)
Prepaid expenses	(1,846)	3,436
	515,729	653,702
Capital activities	-07	
Purchases of tangible capital assets Proceeds from the disposal of tangible capital assets	(567,078)	(2,613,675) 535,535
The state of the s	(567,078)	(2,078,140)
Decrease in cash resources	(51,349)	(1,424,438)
Cash resources, beginning of year	2,838,307	4,262,745
Cash resources, end of year	2,786,958	2,838,307
Dr. Ch. L. L. Cor. L. L. Cor.		

Years

For the year ended December 31, 2022

1. General

The District of New Hazelton (the "District") was incorporated under the provisions of the British Columbia Municipal Act. Its principal activities are the provision of local government services in the District, as governed by the Community Charter and the Local Government Act.

2. Significant accounting policies

These financial statements are the representations of management, prepared in accordance with Canadian public sector accounting standards and including the following significant accounting policies:

Basis of accounting

The basis of accounting followed in these financial statements is an accrual method and includes revenues in the period in which the transactions or events occurred that gave rise to the revenues and expenses in the period the goods and services were acquired and a liability was incurred.

Fund accounting

Funds within the financial statements consists of the operating, capital and reserves funds. Transactions between funds are recorded as inter fund transfers.

Operating Fund - This fund, consisting of the general, water and sewer operating funds, comprises the operating costs of the services provided by the District.

Capital Fund - This fund, consisting of the general, water and sewer capital funds, comprises property, plant and equipment expenditures and related financing.

Reserves Fund - The reserves fund has been established to hold assets for specific future purposes as approved by Council. Allowable transfers to and from these funds are defined in reserve fund establishment bylaws.

Cash and cash equivalents

Cash and short-term investments are comprised of amounts held in the District's bank accounts including cash deposits, short-term investments with maturity of one year or less and Municipal Finance Authority of B.C. money market funds.

Inventory

Inventory of supplies is recorded as a non-financial asset and is valued at the lower of cost and net realizable value. Cost is determined by the first-in, first-out method. Net realizable value is the estimated selling price in the ordinary course of business, less estimated costs of completion and selling costs.

Tangible capital assets

Tangible capital assets, comprised of capital assets and capital work-in-progress, are recorded at cost less accumulated amortization and are classified according to their functional use. Amortization is recorded on a straight-line basis over the estimated useful life of the asset commencing the year the asset is put in to service. Donated tangible capital assets are reported at fair value at the time of donation. Estimated useful lives are as follows:

Buildings	20 to 50 years
Equipment, furniture and motor	5 to 20 years
vehicles	
Transportation and transit	15 to 40 years
services	
Water infastructure	10 to 100 years
Sewer infastructure	25 to 85 years

For the year ended December 31, 2022

2. Significant accounting policies (Continued from previous page)

Liability for contaminated site

A liability for remediation of a contaminated site is recognized at the best estimate of the amount required to remediate the contaminated site when contamination exceeding an environmental standard exists, the District is either directly responsible or accepts responsibility, it is expected that future economic benefits will be given up, and a reasonable estimate of the amount is determinable. The best estimate of the liability includes all costs directly attributable to remediation activities and is reduced by expected net recoveries based on information available at December 31, 2022.

At each financial reporting date, the District reviews the carrying amount of the liability. Any revisions required to the amount previously recognized is accounted for in the period revisions are made. The District continues to recognize the liability until it is settled or otherwise extinguished. Disbursements made to settle the liability are deducted from the reported liability when they are made.

There are no liabilities recorded for contaminated sites at December 31, 2022 as the District has not identified any contaminated sites.

Non-finanical assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the excess of revenue over expenses, provides the change in net financial assets for the year.

Revenue recognition

Government transfers

The District recognizes a government transfer as revenue when the transfer is authorized and all eligibility criteria, if any, have been met. A government transfer with stipulations giving rise to an obligation that meets the definition of a liability is recognized as a liability. In such circumstances, the District recognizes revenue as the liability is settled. Transfers of non-depreciable assets are recognized in revenue when received or receivable.

Tax revenue

The District recognizes taxes as assets and revenue when they meet the definition of an asset; are authorized by a legislature, council, or legislative convention; and the taxable event has occurred.

Tax revenue is initially measured at management's best estimate of the amount resulting from the original taxable event in accordance with tax legislation. The related tax receivable is initially recognized at its realizable value at the date of acquisition. At each financial statement date, the District evaluates the tax receivable for collectability and records a valuation allowance to reflect the tax receivable at its net recoverable amount, if necessary.

Other revenues are recognized when earned in accordance with the terms of the agreement when the amounts are measurable and when collection is reasonably assured.

Deferred revenue represents user charges and other fees which have been collected, for which the related services have yet to be provided. These amounts will be recognized as revenue in the fiscal year the services are provided

Segments

Municipal services have been segmented by grouping services that have similar service objectives (by function). Revenues that are directly related to the costs of the function have been attributed to each segment.

For the year ended December 31, 2022

2. Significant accounting policies (Continued from previous page)

Use of estimates

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the reporting period.

Accounts receivable are stated after evaluation as to their collectability and an appropriate allowance for doubtful accounts is provided where considered necessary. Provisions are made for slow moving and obsolete inventory. Amortization is based on the estimated useful lives of tangible capital assets.

By their nature, these judgments are subject to measurement uncertainty, and the effect on the financial statements of changes in such estimates and assumptions in future years could be significant. These estimates and assumptions are reviewed periodically and, as adjustments become necessary they are reported in earnings in the years in which they become known.

Financial instruments

The District recognizes its financial instruments when the District becomes party to the contractual provisions of the financial instrument. All financial instruments are initially recorded at their fair value.

At initial recognition, the District may irrevocably elect to subsequently measure any financial instrument at fair value. The District has not made such an election during the year.

The District subsequently measures investments in equity instruments quoted in an active market and all derivative instruments, except those that are linked to, and must be settled by delivery of, unquoted equity instruments of another entity, at fair value. Fair value is determined by published price quotations. Transactions to purchase or sell these items are recorded on the trade date. Net gains and losses arising from changes in fair value are recognized in the statement of remeasurement gains and losses. Interest income is recognized in the statement of operations. Investments in equity instruments not quoted in an active market and derivatives that are linked to, and must be settled by delivery of, unquoted equity instruments of another entity, are subsequently measured at cost. With the exception of those instruments designated at fair value, all other financial assets and liabilities are subsequently measured at amortized cost using the effective interest rate method.

Transaction costs directly attributable to the origination, acquisition, issuance or assumption of financial instruments subsequently measured at fair value are immediately recognized in operating annual surplus. Conversely, transaction costs are added to the carrying amount for those financial instruments subsequently measured at cost or amortized cost.

All financial assets except derivatives are tested annually for impairment. Management considers whether the investee has experienced continued losses for a period of years, recent collection experience for the loan, such as a default or delinquency in interest or principal payments, in determining whether objective evidence of impairment exists. Any impairment, which is not considered temporary, is recorded in the statement of operations. Write-downs of financial assets measured at cost and/or amortized cost to reflect losses in value are not reversed for subsequent increases in value. Reversals of any net remeasurements of financial assets measured at fair value are reported in the statement of remeasurement gains and losses.

3. Cash and temporary investments

Cash and short-term investments are comprised of cash on deposit and investments as follows:

	2022	2021
Cash Municipal Finance Authority of B.C. investments - money market fund	2,552,400 229,016	2,608,179 224,667
Term deposits	5,542	5,461
	2,786,958	2,838,307

For the year ended December 31, 2022

Accounts receivable		
	2022	202
Northern Development Initiative Trust	49,970	59,458
GST rebate	36,754	131,298
Other receivables	85,164	123,07
,	171,888	313,829
Taxes receivable		
	2022	202
Current	60,123	23,03
Arrears	14,375	9,92
	74,498	32,96
Deferred revenue		
	2022	202
	<u>-</u>	
UBCM Federal Gas Tax Community Was Balance - beginning of year	123,303	_
Amount received during the year	83,407	162,95
Interest revenue	1,949	34
Regional District USRC contribution	(40,000)	(40,00
Balance - end of year	168,659	123,30

UBCM Federal Gas Tax Agreement Community Works Fund

Gas tax funding is provided by the Government of Canada. The use of the funding is established by a funding agreement between the District and the Union of B.C. Municipalities. Gas tax funding may be used towards designated public transit, community energy, water, wastewater, solid waste and capacity building projects, as specified in the funding agreements.

For the year ended December 31, 2022

7. Commitments and contingencies

a) Capital requirements

District Council has approved a 2022 - 2026 tangible capital expenditure financial plan of \$4,842,500. The 2022 requirement of \$747,500 is to be funded from an allocation of surplus funds.

b) Pension plan

The District and its employees contribute to the Municipal Pension Plan (a jointly-trusteed pension plan). The board of trustees, representing plan members and employers, is responsible for administering the plan, including investment of the assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits provided are based on a formula. As at December 31, 2022, the plan has approximately 227,000 active members and approximately 118,000 retired members. Active members include approximately 42,000 contributors from local government.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent valuation for the Municipal Pension Plan as of December 31, 2021, indicated a \$3,761 million funding surplus for basic pension benefits on a going concern basis.

The District of New Hazelton paid \$42,905 for employer contributions to the plan in fiscal 2022 (\$63,639 in 2021).

The next valuation will be as at December 31, 2024, with results available in 2025.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plan.

c) B.C. Assessment Authority appeals

Due to the uncertainty of the outcome of appeals to the B.C. Assessment Authority, it is not possible to accurately estimate any liability to repay taxes or any asset for taxes receivable. It is the policy of the District to record the effect of any tax adjustments relating to outstanding appeals in the year the taxes are repaid or received.

d) Reciprocal Insurance Exchange Agreement

The District is a subscribed member of the Municipal Insurance Association of British Columbia (The "Exchange") as provided by Section 3.02 of the Insurance Act of the Province of British Columbia. The main purpose of the Exchange is to pool the risks of liability so as to lessen the impact upon any subscriber. Under the Reciprocal Insurance Exchange Agreement the District is assessed a premium and specific deductible for its claims based on population. The obligation of the District with respect to the Exchange and/or contracts and obligations entered into by the exchange on behalf of its subscribers in connection with the Exchange are in every case several, and not joint and several. The District irrevocably and unconditionally undertakes and agrees to indemnify and save the other harmless subscribers against liability losses and costs which the other subscriber may suffer.

e) Contingent liabilities

The District, as a member of the Regional District of Kitimat-Stikine, is jointly and severally liable for their net capital liabilities.

The District Of New Hazelton Notes to the Financial Statements For the year ended December 31, 2022

730,618

Annual surplus		
	2022	2021
Operating fund Reserves fund (Schedule 3)	2,522,753 332,878	2,361,865 601,522
Equity in tangible capital assets (Note 9)	12,001,361	11,947,357
	14,856,992	14,910,744
Equity in tangible capital assets		9
Equity in tangible capital assets represents the net book value of total capital assets less acquire those assets. The change in equity in tangible capital assets is as follows:	long term obligation	s assumed to
January ,	2022	2021
Increases: Capital acquisitions	567,078	2,613,675
Decreases: Dispositions at net book value Amortization	- (513,074)	(59,498 (491,234
Equity in tangible capital assets - beginning of year	54,004 11,947,357	2,062,943 9,884,414
29	12,001,361	11,947,357
Government grants and transfers		
The following government grants and transfers have been included in revenues:	2022	2021
Unconditional grants and transfers Provincial Regional District / Other	591,000 5,000	467,000 5,000
	596,000	472,000
Conditional grants and transfers Provincial	90,746	142,138
Recognition of deferred revenue - UBCM Federal Gas Tax Agreement Community Works		40,000
Regional District / Other Federal	1,680 2,192	87,365 -
	134,618	269,503

741,503

The District Of New Hazelton Notes to the Financial Statements For the year ended December 31, 2022

Net taxes available for municpal purposes		
	2022	2021
Taxes:		
Municipal taxes levied	981,165	943,014
Frontage	61,294	61,713
Revenue in lieu of taxes	51,170	50,998
Penalties and interest on taxes	14,688	11,325
	1,108,317	1,067,050
Less taxes on behalf of:	44	4
School District	(231,405)	(219,382)
North West Regional Hospital District	(36,889)	(34,346)
Regional District of Kitimat-Stikine	(178,762)	(165,992)
B.C. Assessment Authority	(3,733)	(3,760)
	(450,789)	(423,480)
Net taxes available for municipal purposes	657,528	643,570

12. Annual budget

Fiscal plan amounts represent the Financial Plan Bylaw adopted by Council on February 7, 2022.

The Financial Plan anticipated the use of surpluses accumulated in previous years to balance against current year expenses in excess of current year revenues. In addition, the Financial Plan anticipated capital expenses rather than amortization expense.

The following shows how these amounts were combined:

Financial Plan approved by Council	
Financial Plan appoved by Council	-
Add back:	
Capital expenditures per budget	747,500
Transfers to reserves	50,000
Less:	
Amortization (*)	(350,000)
Transfers from own funds	(925,408)
Annual Surplus per Statement of Operations	(477,908)

For the year ended December 31, 2022

13. COVID-19 Safe Restart Grant

The District received a COVID-19 Safe Restart grant from the Province of BC. The purpose of the grant was to support the District with increased operating costs and decreased revenues due to the COVID-19 pandemic. In 2022, the grant monies received and spent were as follows:

received and spent were as follows:	2022	2021
Opening balance Interest earned Use of grant:	348,780 8,371	347,411 3,474
Revenue shortfall	-, .1	2,105
Ending balance	357,151	352,990
Dr. Of This College in the College i		

For the year ended December 31, 2022

14. Segmented information

The District is a diversified municipal government institution that provides a wide range of services to its citizens such as roads, water, sewer and drainage infrastructure, fire protection, police protection (RCMP), cemetery, garbage collection, the Erwin Stege Community Center and parkland. Distinguishable functional segments have been separately disclosed in the segmented information. The nature of the segments and the activities they encompass are as follows:

General government services

The Chief Administrative Officer is the liaison between Council and the District departments and staff. The Corporate Officer supports the legislated activities of Council, and provides information to citizens with respect to Council/Committee processes, reporting procedures and decisions, and District activities.

Protective services

Protection is comprised of fire protection and policing. Bylaw enforcement administers, monitors, and seeks compliance with the bylaws enacted by the Mayor and Council to regulate the conduct of affairs in the District. Fire protection is provided by the fire department, whose volunteer members receive compensation for each callout in which they take part. The District's Management and Public Works Department work together to regulate all construction within the District. This is achieved through the use of the District's Building Bylaw, the British Columbia Building Code, the British Columbia Fire Code and other related bylaws and enactments with the District.

Transportation and transit services

The Transportation (Public Works) Department is responsible for the infrastructure of the District including ensuring clean and safe water to the District, supplied through underground pipes and reservoirs, maintaining a separate system of underground pipes to collect sewer or waste water for proper treatment prior to discharging it, and providing and maintaining the District's roads, sidewalks, street lights, signage and line markings, storm drainage and hydrants.

Cemetery (Public Works) Department provides cemetery services including the maintenance of the cemetery grounds.

Recreation and youth services

The Recreation and Youth Services Department contributes to the quality of life and personal wellness of the community through the provision of a variety of special events, programs, services and facilities.

Water operations

Water includes all of the operating activities related to the treatment and distribution of water throughout the District.

Sewer operations

Sewer includes all of the operating activities related to the collection and treatment of waste water (sewage) throughout the District.

Garbage operations

Administration is responsible for the garbage collection and recycling programs operating in the District of New Hazelton. Garbage collection and recycling services are performed by a contractor.

Tourism and community development

Tourism and Community Development contribute to community organizations providing services to benefit community members.

For the year ended December 31, 2022

15. Recent Accounting Pronouncements

PS 3280 Asset Retirement Obligations, issued August 2018, establishes standards for recognition, measurement, presentation and disclosure of legal obligations associated with the retirement of tangible capital assets and is effective for the District as of January 1, 2023. A liability will be recognized when, as at the financial reporting date:

- a. There is a legal obligation to incur retirement costs in relation to a tangible capital asset;
- b. The past transaction or event giving rise to the liability has occurred;
- c. It is expected that future economic benefits will be given up; and
- d. A reasonable estimate of the amount can be made.

Liabilities are recognized for statutory, contractual or legal obligations associated with the retirement of tangible capital assets when those obligations result from the acquisition, construction, development or normal operation of the assets. The obligations are measured initially at fair value, determined using present value methodology, and the resulting costs capitalized into the carrying amount of the related tangible capital asset. In subsequent periods, the liability is adjusted for accretion and any changes in the amount or timing of the underlying future cash flows. The capitalized asset retirement cost is amortized on the same basis as the related asset and accretion expense is included in the Statement of Operations.

Management is in the process of assessing the impact of adopting this standard on the District's financial results.

16. Comparative figures

Certain comparative figures have been reclassified to conform with current year's presentation.

The District Of New Hazelton Schedule 1 - Schedule of Tangible Capital Assets For the year ended December 31, 2022

Control of the Contro				() () (יום מומסים בחשפת בסים ווים ליום ויים	1001 01, 2022
	Land	Buildings	Equipment, furniture and motor vehicles	Water infrastructure	Sewer infrastructure	Subtotal
Cost Balance, beginning of year Acquisition of tangible capital assets Disposal of tangible capital assets	643,281	7,340,909	2,633,894 59,969	3,856,990 16,881	1,213,634 14,618	15,688,708 474,247
Balance, end of year	643,281	7,723,688	2,693,863	3,873,871	1,228,252	16,162,955
Accumulated amortization Balance, beginning of year Annual amortization Accumulated amortization on disposals		1,640,246	1,873,905 137,607	1,496,028 53,669 -	745,577 71,945	5,755,756 409,955 -
Balance, end of year	J.	1,786,980	2,011,512	1,549,697	817,522	6,165,711
Net book value of tangible capital assets	643,281	5,936,708	682,351	2,324,174	410,730	9,997,244
2021 Net book value of tangible capital assets	643,281	5,700,663	759,989	2,360,962	468,057	9,932,952
The state of the s						

The District Of New Hazelton Schedule 1 - Schedule of Tangible Capital Assets For the year ended December 31, 2022

	Subtotal	Subtotal Transportation and transit services	Tax sale land	2022	2021
		S			
Cost Balance, beginning of year	15,688,708	3,914,536	71,562	19,674,806	17,123,258
Acquisition of tangible capital assets Disposal of tangible capital assets	474,247	92,831		567,078	2,613,675 (62,127)
Balance, end of year	16,162,955	4,007,367	71,562	20,241,884	19,674,806
Accumulated amortization	7	-			
Balance, beginning of year	5,755,756	1,971,693		7,727,449	7,238,845
Accumulated amortization on disposals				5 '	(2,630)
Balance, end of year	6,165,711	2,074,812	'	8,240,523	7,727,449
Net book value of tangible capital assets	9,997,244	1,932,555	71,562	12,001,361	11,947,357
2021 Net book value of tangible capital assets	9,932,952	1,942,843	71,562	11,947,357	
	0,00,				

The District of New Hazelton Schedule 2 - Schedule of Segmented Revenue and Expenses

For the year ended December 31, 2022

	General	3	Transportation	Recreation	3	i	,	Tourism and			
	government services	Protective services	and transit services	and youth services	Water operations	Sewer operations	Garbage operations	community development	Other	2022	2022 Budget
Revenues								S-			
Government grants and transfers	730,618	Ĺ	ĭ		1	1	S.		ı	730,618	632,000
Net taxes available for municipal purposes	Ļ	•	ĩ	7	1		2	1	657,528	657,528	644,892
Utility usage fees		•	1	τ	147,478	41,014	68,241	ı	ı	256,733	264,000
Other fees and sale of goods and services	156,345	17,000	5,375	7,800		2	, >	1		186,520	151,100
ICBC commissions	•	Ĩ	1		4)' 	1	i	351,477	351,477	362,000
Investment income		ī	•	,	• (•	ì	60,266	60,266	15,000
	886,963	17,000	5,375	7,800	147,478	41,014	68,241	ì	1,069,271	2,243,142	2,068,992
				0 1)						
Expenses											
Salaries, wages and benefits	490,334	62,803	297,625		57,049		į	ì	ı	907,811	995,000
Goods and services	287,922	35,846	234,268	42,765	72,671	50,440	92,663			816,575	1,183,400
Interest and bank charges	6,934	ì	1	•	į	1	,		,	6,934	6,000
Other	j	1		•	1		1	52,500		52,500	12,500
Amortization	210,896	12,815	77,994	25,125	112,432	73,812		1		513,074	350,000
	980,086	111,464	609,887	67,890	242,152	124,252	92,663	52,500		2,296,894	2,546,900
	(109,123)	(94,464)	(604,512)	(060'09)	(94,674)	(83,238)	(24,422)	(52,500)	1,069,271	(53,752)	(477,908)

The District of New Hazelton Schedule 2 - Schedule of Segmented Revenue and Expenses

For the year ended December 31, 2022

	General	Protective	Transportation and transit	Recreation and vouth	Water	Sewer	Garbade	Tourism and community		
	services	services	services	services	operations	operations	operations	development	Other	2021
£						96	0			*
Kevenues	1					5				1
Government grants and transfers	741,503	ı	J	I	1	1	1	1	1	741,503
Net taxes available for municipal purposes				•		•	1	1	643,570	643,570
ICBC commissions	i	(1)	(F)	(1)				ı	383,066	383,066
Utility usage fees	1.		1		142,816	42,068	69,572	1	1	254,456
Other fees and sale of goods and services	135,837	17,000	2,860	006'9)	ı	ı	(F)	26,444	189,043
Investment income	r	1	(F)			1		1	17,805	17,805
Gain on disposal of tangible capital assets	476,038	1		1	ā) 1 ()) 1)	1	•	476,038
	1,353,378	17,000	2,860	6,900	142,816	42,068	69,572	1.	1,070,885	2,705,481
			J.	<u> </u>						
Expenses	*									
Salaries, wages and benefits	454,896	65,372	341,698		57,512			1	ř	919,478
Goods and services	251,626	66,675	252,893	7,858	. 32,488	48,561	91,888		ï	687,013
Interest and bank charges	6,132	2		,	í		1	,	ı	6,132
Other	1		•	,	í	ļ	1	52,500	ı	52,500
Amortization	187,742	12,815	75,931	28,023	112,990	73,734		P		491,235
	968'006	144,862	670,522	35,881	138,014	122,295	91,888	52,500	1	2,156,358
	452,982	(127,862)	(667,662)	(28,981)	4,802	(80,227)	(22,316)	(52,500)	1,070,885	549,123

The District Of New Hazelton Schedule 3 - Schedule of Reserve Fund Activities For the year ended December 31, 2022

	General capital	Sewer capital	Sewer capital Cemetary fund	Northern Capital and Planning	2022	2021
Balance - beginning of year	- 000	231,288	3,971	366,263	601,522	3,052,123
Transfers out Investment income (expense) Contributions	1,214	5,616		(327,716) 2,165	(327,716) 9,072	(2,462,501) 11,900
Balance - end of year	51,214	236,904	4,048	40,712	332,878	601,522



Minutes from the Upper Skeena Recreation Centre Advisory Committee Meeting held Wednesday, May 3 2023, at 12:00 pm in the Newberry Room at the USRC.

MEMBERS PRESENT:

Julie Maitland Brian Williams Heather Harris Cyra Yunkws Carlene Wright

MEMBERS ABSENT:

Robynn Muldoe Peter Daniels Ross McRae George Burns

OTHERS PRESENT:

Lina Gasser Meghan Bowles Wendy Hunt Robyn Carle Jesse Stoeppler (pending Hagwilget Nominee) Clarence Martin

CALL TO ORDER:

The meeting was called to order at 12:03 pm by Chair Yunkws.

AMENDMENTS TO THE AGENDA:

APPROVAL OF THE AGENDA:

Approved

ADOPTION OF MINUTES:

1. Minutes of the Upper Skeena Recreation Centre Advisory Committee dated February 01, 2023.

Approved

CORRESPONDENCE

REPORTS

1. Draft Strategic Plan

Committee reviewed the Draft Strategic Plan. Committee expressed interest in having First Nations stories and history along with information on prominent athletes from the Upper Skeena Region displayed in the rec. centre.

SWOT Analysis. Questions on Financial Resources. Staff provided overview of shortfall between operations contract and revenue from taxation.

Discussion on solutions to financial shortfall.

Committee expressed interest in meeting more frequently and working on sub committees. These include Art Committee comprised of Carlene and Heather, and previous members. Fundraising Committee led by Julie, and including Heather, Cyra and Jesse.

2. Summer Event Update

Chair Yunkws provided an update on early planning for NHL Alumni event that will be taking place August 14-17th. Local committee is meeting regularly to organize event.

3. Program Update

Clarence provided an update on programming at the USRC.

NEW BUSINESS:

Next Meeting August 2nd 2023.

ADJOURNMENT

Meeting adjourned at 1:13.

UPPER SKEENA RECREATION CENTRENEWSLETTER

May 2023



Did you know that over 50 dancers participated in dance classes at the USRC over the winter. These dancers were hard at work all season and had a year end recital at the beginning of May! Interested in joining? Contact the USRC for more info on dance classes.



2023 Upcoming Events

- May 26 Year End Pro D Day Camp
- Parent and Tot Roller Skate
- Parent and Tot Gym Time
 - Summer Day Camps
 - NHL Event (August)

The Upper Skeena
Recreation Centre is
located on the unceded
traditional Gitxsan
Laxyip of Wilp
Nikate'en.

About the USRC

The Upper Skeena Recreation Centre (USRC) is owned by the Regional District of Kitimat-Stikine (RDKS) and operated by Recreation Excellence. The USRC operations is funded by three local governments, (the Village of Hazelton, the District of New Hazelton, and the RDKS), grants, and donations.



Babysitter Training

The USRC is looking to host babysitter training in the coming months. This training is great for those youths looking to offer babysitting services in their communities or just looking to be more comfortable when home alone. More information will be available on the USRC Facebook Page.







Regional District of Kitimat-Stikine

Suite 300 - 4545 Lazelle Avenue Terrace, B.C. V8G 4E1





Strategic Plan

The USRC Advisory Committee has developed a Strategic Plan. This strategic plan will help guide the committee in achieving their mandate in providing input, advice and feedback on the use, programming and services provided by the Upper Skeena Recreation Centre.

The Committee is committed to incorporating the Truth and Reconciliation: Calls to Action into the work they do. This includes ensuring that health outcomes between Aboriginal and non-Aboriginal communities are closed.

The Committee will be focusing on 4 strategic objectives. These include, listening to the community and communicating with the community, providing engaging recreation programs, identify funding opportunities and pursuing them and afterschool opportunities.

The full plan will be available on the Regional District of Kitimat-Stikine website.

Nominations

The Advisory Committee is still looking to fill community appointments for Gitanyow, Gitsegukla, Kispiox and one member at large positions. Contact Chair Cyra Yunkws or the RDKS for more information.

cyunkws@rdks.bc.ca info@rdks.bc.ca









MAY 0 8 2023

1249698

Their Worship Gail Lowry Mayor of District of New Hazelton PO Box 340 3026 Bowser St New Hazelton BC V0J 2J0

Dear Mayor Lowry:

Thank you for your letter of January 16, 2023, regarding medical education and access to physicians in northern BC.

In recognition of the importance of a robust and well-supported workforce, the Ministry of Health (the Ministry) recently released a comprehensive provincial health human resource (HHR) strategy (the Strategy) (https://news.gov.bc.ca/releases/2022HLTH0059-001464) as outlined in the Minister of Health's 2022/23 Mandate Letter (https://www2.gov.bc.ca/assets/gov/government/ministries-organizations/premier-cabinet-mlas/minister-letter/hlth - dix.pdf). The Strategy includes 70 actions across four cornerstones (Retain, Redesign, Recruit, Train) to grow and retain our health workforce. It utilizes a broad-based framework which looks at the full spectrum of health workforce issues, from education and training to recruitment and retention strategies for a range of occupations including physicians.

The Ministry recognizes that expansion of medical undergraduate training in the North is a particularly important component as doctors that train in the North tend to practice in the North upon completion of training. As part of the Strategy, Government announced a 40-seat expansion of the University of British Columbia's (UBC) regionally distributed undergraduate medical program, increasing annual provincial intake from 288 to 328 seats by 2024/25. Expansion includes an increased intake of 8-seats at the Northern Medical Program in Prince George, which will result in a total of 32 additional medical students training in the North across the four-year duration program. A summary of the full provincial medical school expansion by 2024/25 is as follows:

- Vancouver-Fraser Medical Program by 16 (from 192 seats to 208)
- Southern Medical Program by 8 (from 32 seats to 40)
- Island Medical Program by 8 (from 32 seats to 40)
- Northern Medical Program by 8 (from 32 seats to 40)

...2

You may also be aware that the Ministry has introduced a number of additional strategic approaches to medical education that will have a positive impact in the North, including:

- The provision of additional funding to more than double UBC's one-year Family Medicine Enhanced Skills emergency training program from 7 to 15 intake positions per year by 2023. This expansion includes a full distribution of training across BC, including the establishment of a new program at the University Hospital of Northern BC.
- In July 2019, the Ministry directed funding to support a first-in-BC "re-entry into residency" program in dermatology for licensed physicians seeking to retrain in a new priority specialty. The program also attaches a three-year return of service (ROS) upon completion. The North was prioritized as the first ROS location and recently received this re-entry dermatologist in 2022. This is especially important because there have been no dermatologists offering publicly funded services in the North for over a decade.
- Since 2017, UBC's anesthesiology training program has doubled from an intake of 10 to 20 residents admitted each year. As a result, the number of anesthesiology residents is also increasing significantly across BC's health authorities, including newly established regular anesthesiologist resident rotations in the North for the first time ever.

To help further increase the supply of family physicians to BC's diverse communities across the province, the Ministry supports the Practice-Ready Assessment BC (PRA-BC) program which provides a pathway to licensure for practicing family physicians from other countries. Currently, funding is provided for up to 32 candidates in the program annually. However, Government recently announced that the program will be expanded to 96 seats by March 2024. This will provide further opportunities for internationally trained graduates to practice medicine in BC. Additional information is available on the PRA-BC website (https://www.prabc.ca/).

BC has also announced the introduction of the new "associate physician" class of licensure with the College of Physicians and Surgeons of BC. The associate physician class of licensure provides a route for international medical graduates, who are not eligible for licensure as independent medical practitioners, to care for patients under the direction and supervision of an attending physician. More information on the associate physician class can be found on the College of Physicians and Surgeons of BC website (https://www.cpsbc.ca/registrants/current-registrants/registration-and-licensing/defined-scope/associate-physician).

The Joint Standing Committee on Rural Issues (JSC), established under the Rural Subsidiary Agreement of the Physician Master Agreement, is comprised of membership from the Doctors of BC, the Ministry of Health and health authorities. The goal of the JSC is to enhance the availability and stability of physician services in rural and remote areas of British Columbia, by addressing unique and difficult issues faced by physicians who practice in these areas.

The Physician Services branch at the Ministry of Health is responsible for the administration of the Rural Practice Programs on behalf of the JSC. Programs include the Rural Retention Program, Rural Continuing Medical Education, and Recruitment Incentives. More information on the suite of supports available to rural physicians can be found on the Rural Practice Programs webpage (https://www2.gov.bc.ca/gov/content/health/practitioner-professional-resources/physician-compensation/rural-practice-programs).

In addition, graduates in select in-demand occupations, including physicians, can have their BC student loans forgiven by agreeing to work at publicly funded facilities in underserved communities in BC. Through the BC Loan Forgiveness program (https://studentaidbc.ca/repay/repayment-help/bc-loan-forgiveness-program), the province will forgive the outstanding BC portion of Canada-BC integrated student loan debt at a rate of up to a maximum of 20% per year for up to five years.

Finally, together with the Doctors of BC and BC Family Doctors, the Province has launched a new payment model for family doctors (https://news.gov.bc.ca/releases/2023HLTH0011-000127) to help protect, support, and strengthen BC's health care system and patient care. It is expected that under this new payment model, the province will be better able to attract new family doctors to family practice and retain existing doctors. Available to family doctors beginning February 2023, the new model will provide a more equitable payment for the work of family doctors and better recognizes their value in providing full-service primary care to patients.

The new provincial health human resource strategy, physician incentives, and medical education expansions will help address BC's physician workforce requirements. Government remains committed to its significant annual investment into the health care system and it is also expected that BC will continue to see increasing benefits of its investment as expanded cohorts of newly trained health professionals transition into practice within BC's diverse communities.

Thank you once again for taking the time to write and I trust that this information is helpful.

Sincerely,

Adrian Dix Minister