

DISTRICT OF NEW HAZELTON  
REGULAR MEETING OF COUNCIL  
Monday, February 6, 2023  
Council Chambers

Public Meeting – 6:45 pm

Regular Meeting – 7:00 pm

(1) CALL TO ORDER PUBLIC MEETING 6:45PM – 7:00PM

(2) CALL TO ORDER REGULAR COUNCIL MEETING 7:00PM

(3) MINUTES:

- a) Accept minutes of the Jan 9, 2023 regular meeting

(4) PETITIONS & DELEGATIONS: None

(5) UNFINISHED BUSINESS:

- a) Application for Subdivision

(6) CORRESPONDENCE:

- a) Letter of Support to the Destination Development Fund Program – Gitanmaax Pumptrack Project.
- b) Letter of Support to Hazelton Trail Society for a grant from the Prince Rupert Port Authority Community Investment Fund
- c) Gitxsan Intermediates U21 Basketball Team seeking monetary donation to attend the Prince Rupert All Native Basketball Tournament

(7) REPORTS: None

(8) BYLAWS:

- a) Third reading of District of New Hazelton 2023-2027 Financial Plan Bylaw No. 371, 2023

(9) NEW BUSINESS:

- a) Accessibility Committee – briefing note attached
- c) RCMP Facility Use
- b) Council Schedule
  - Lunch and Learn with RCMP February 21, 2023
  - Regular Council Meeting March 6, 2023
  - COFI (Prince George) - April 12 - 14, 2023
  - NCLGA (Dawson Creek) - May 9 - 12, 2023
  - Minerals North (Quesnel) - May 31 - June 2, 2023

Adjournment

DISTRICT OF NEW HAZELTON  
REGULAR COUNCIL MEETING  
January 9, 2023  
COUNCIL CHAMBERS

1) CALL TO ORDER: Regular Council Meeting called to order at 7:00 pm

PRESENT: Mayor Lowry  
Councillor R. Sturney  
Councillor B. Henwood  
Councillor J. Hobenshield  
Councillor M. Weeber

STAFF PRESENT: L. Roe  
B. White

ABSENT: W. Hunt  
Councillor A. Berg  
Councillor G. Burns

2) MINUTES:

RESOLUTION 8159/23

MOVED & SECONDED

That, the minutes of the December 5, 2022 regular meeting be accepted as presented.

CARRIED

3) PETITIONS & DELEGATIONS: None

4) UNFINISHED BUSINESS: None

5) CORRESPONDENCE:

a) Physician Recruitment Concerns in Northwestern, BC

RESOLUTION 8160/23

MOVED & SECONDED

That, the District of New Hazelton will provide a letter regarding physician recruitment concerns in Northwestern, BC.

CARRIED

b) Appointment of Representative to the University of Northern British Columbia Northern Medical Program Trust (NMPT)

RESOLUTION 8161/23

MOVED & SECONDED

That, the District of New Hazelton will appoint Councillor Ray Sturney as the representative to the University of Northern British Columbia Northern Medical Program Trust (NMPT).

CARRIED

- c) Hazelton Trail Society – Request for funding for trail network on Glen Mountain, sustain current trails and plan for future trail networks.

RESOLUTION 8162/23

MOVED & SECONDED

That, the District of New Hazelton will provide \$3000 for the Hazelton Trail Society if they do not get the grant.

CARRIED

6) REPORTS: None

7) BYLAWS:

- a) First and Second reading of District of New Hazelton 2023-2027 Financial Plan Bylaw No. 371, 2023

RESOLUTION 8163/23

MOVED & SECONDED

That, the District of New Hazelton accept the First and Second reading of the District of New Hazelton 2023-2027 Financial Plan Bylaw No. 371, 2023.

CARRIED

8) NEW BUSINESS:

- a) Council Schedule – Council reviewed their upcoming schedule.

- b) Application for Subdivision

RESOLUTION 8164/23

MOVED & SECONDED

That, the District of New Hazelton will support the application for subdivision by Richard Hill.

CARRIED

- Councillor B. Henwood opposed.

- c) Mayor Lowry would like the District to write a letter to Dawson about how bad the Highway is on the way to Smithers.

9) ADJOURNMENT:

RESOLUTION 8165/23

MOVED & SECONDED

That, the regular meeting be adjourned at 7:59pm.

CARRIED

CERTIFIED CORRECT THIS

DAY OF

, 2022

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER/CORPORATE OFFICER

\_\_\_\_\_  
MAYOR





# Provincial Agricultural Land Commission - Applicant Submission

**Application ID:** 67174

**Application Status:** Under LG Review

**Applicant:** 1333364 B.C. Ltd

**Agent:** 1333364 B.C. Ltd

**Local Government:** District of New Hazelton

**Local Government Date of Receipt:** 12/20/2022

**ALC Date of Receipt:** This application has not been submitted to ALC yet.

**Proposal Type:** Subdivision

**Proposal:** The Applicant is applying to subdivide the Property into two parcels of approximately 12 and 51.42 Ha as divided by the Yellowhead Highway (#16)

## Agent Information

**Agent :** 1333364 B.C. Ltd

**Mailing Address :**

5463 Wallace Ave.,

Delta, BC

V4M 3V4

Canada

**Primary Phone :** (604) 948-0434

**Mobile Phone :** (604) 230-3484

**Email :** richil04@telus.net

## Parcel Information

### Parcel(s) Under Application

1. **Ownership Type :** Fee Simple

**Parcel Identifier :** 015-766-551

**Legal Description :** SOUTHWEST 1/4 OF LOT LOT 885

**Parcel Area :** 63.44 ha

**Civic Address :** TBD

**Date of Purchase :** 11/23/2021

**Farm Classification :** Yes

**Owners**

1. **Name :** 1333364 B.C. Ltd

**Address :**

5463 Wallace Ave.,

Delta, BC

V4M 3V4

Canada

**Applicant:** 1333364 B.C. Ltd

Phone : (604) 948-0434  
Cell : (604) 230-3484  
Email : richil04@telus.net

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### **Current Use of Parcels Under Application**

**1. Quantify and describe in detail all agriculture that currently takes place on the parcel(s).**

*Currently there are no agricultural activities under way.*

**2. Quantify and describe in detail all agricultural improvements made to the parcel(s).**

*Access installed, interior road cleared, cleared of trees in preparation for farming originally contemplated.*

**3. Quantify and describe all non-agricultural uses that currently take place on the parcel(s).**

*Land is dormant of any activities*

### **Adjacent Land Uses**

#### **North**

**Land Use Type:** Civic/Institutional

**Specify Activity :** none/dormant

#### **East**

**Land Use Type:** Civic/Institutional

**Specify Activity :** none/dormant

#### **South**

**Land Use Type:** Civic/Institutional

**Specify Activity :** none/dormant

#### **West**

**Land Use Type:** Civic/Institutional

**Specify Activity :** none/dormant and one residential homestead

### **Proposal**

**1. Enter the total number of lots proposed for your property.**

12 ha

51.44 ha

**2. What is the purpose of the proposal?**

*The Applicant is applying to subdivide the Property into two parcels of approximately 12 and 51.42 Ha as divided by the Yellowhead Highway (#16)*

### **3. Why do you believe this parcel is suitable for subdivision?**

#### *Background*

*Property was purchased in 2021 with the intention of clearing and farming the residual land. The property was purchased and once the property was cleared, it was evident that our original commercial farming concept was not much of an option. As indicated by the ALRs own site description, steepness is not only an issue, but undulating within the steepness is also complicating our view of commercial farming.*

#### *Access*

*The best access location, given curves and road hillside, has been granted a permit for residential use by the Ministry of Transportation and Highways. When traveling from New Hazelton towards Smithers, it is in a location where traffic accelerates to speeds of 90 KMs while ascending, combined with a passing lane. Further, coming into New Hazelton from the east / Smithers, traffic is 90 KMs and about to slow down, but only once one is at the access intersection. It will be outright challenging for slow moving farm vehicles to be cutting across the road at this juncture. Please see attached Road Study for speed sign locations.*

*Ministry of Transportation and Highways has made it clear that any access points to the highway must remain free and clear of all mud and debris. Therefore it would be unlikely that farm vehicle(s) would be permitted to travel the road without further difficulties. Having farm vehicles traveling from the Highway 16 Access, 1.05 KMs to the intersection of 9th and Laurier and up 9th 1.05 KMs or vice versa will be a burden on the Owner, Community and to thoroughfare highway traffic.*

*An application was submitted to Ministry of Highways and Transportation for farming activities, but currently, Residential Use was only granted. Therefore, the access permit does not allow for farming and or large equipment as we understand it, for the reason(s) herein. Therefore, subdivision may be the only way that any farming could even be contemplated on the south block. Access to the north 12 hectare block has not been applied for it has access off 9th Ave already. As further described above, it would not be reasonably safe for slow moving farm vehicles to be crossing 3 lanes of highway at 90 degrees.*

### **4. Does the proposal support agriculture in the short or long term? Please explain.**

*Yes, we feel a subdivision will support and provide incentive for agriculture. It may be the only way to get equipment onto the property initially, to start farming. Then by keeping equipment on site to prevent (un)necessary ingress and egress. This would keep the access permit in good standing and the highway and streets clear from mud, rocks and slow moving vehicles.*

*By each lot being its own entity, it should reduce the opportunity of any access complaints. Subdividing will mitigate the risk of having the access permit revoked, which would end all farming on the South 51.42 Ha. In turn, this would also mitigate risk of any farm development being lost, by having the access revoked at a later date.*

*It may be deemed uneconomic to expect an owner to wash down all farm machinery in order to transport to the other side of the highway, in the event that a farm equipment access could be achieved. Unlikely all of the risk involved outweighs any economic value thereby leaving at least one parcel dormant.*

*It is also anticipated that it will keep costs down for the Owner where they will not require any special insurance or extra equipment to move from one location to the other location.*

### **5. Are you applying for subdivision pursuant to the ALC Homesite Severance Policy? If yes, please submit proof of property ownership prior to December 21, 1972 and proof of continued occupancy in the "Upload Attachments" section.**

*No*



## **Applicant Attachments**

- Agent Agreement - 1333364 B.C. Ltd null
- Proposal Sketch - 67174
- Other correspondence or file information - ALR 4MT
- Other correspondence or file information - ALR 4PT
- Other correspondence or file information - Zoning
- Professional Report - ALR File 54154
- Professional Report - ALR File 54234
- Professional Report - ALR File 54723
- Professional Report - ALR File 54828
- Site Photo - Property Boundaries
- Professional Report - McElhanney
- Site Photo - Access looking W
- Other correspondence or file information - Typical Spd Zn Chrt
- Other correspondence or file information - RofW Plan
- Certificate of Title - 015-766-551

## **ALC Attachments**

None.

## **Decisions**

None.

## AGENT AUTHORIZATION LETTER

I (we) 1333364 B.C. Ltd  
*Printed/typed name(s) of landowner(s)*

hereby appoint Richard Hill to  
*Printed/typed name of agent*

make application to the Agricultural Land Commission as agent on my/our behalf with respect to  
the following parcel (s): *Insert legal description for each parcel under application below*

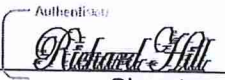
PID 015-766-551

Southwest 1/4 of Lot 885

I Richard Hill understand that as  
*Printed/typed name of agent*

agent, I am required to ensure that all landowners are provided with information being  
submitted to and received from the Agricultural Land Commission.

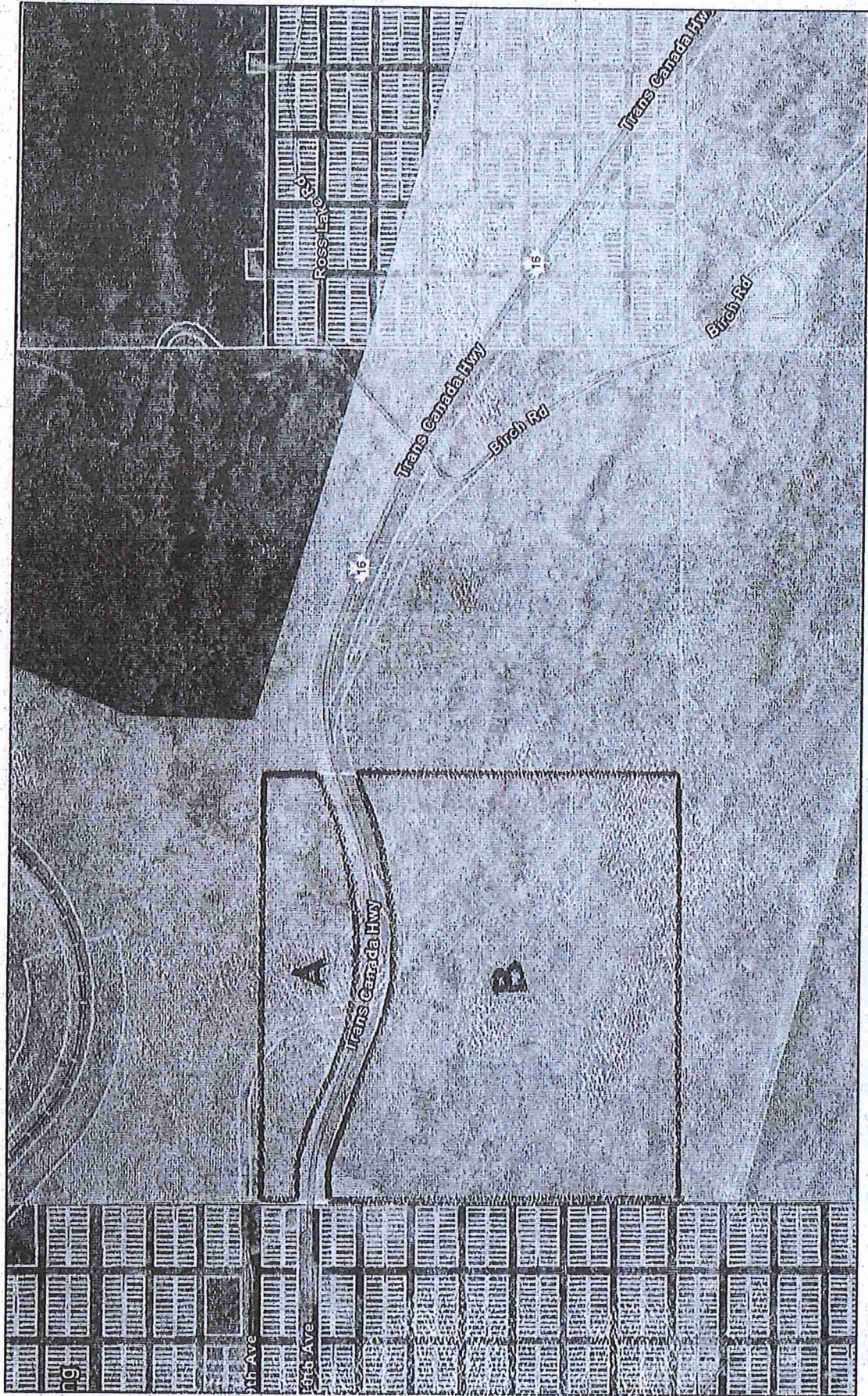
Signature(s) of landowner(s):

	Richard Hill	12/18/22
Signature	Printed Name	Date

_____ Signature	_____ Printed Name	_____ Date
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# ALR Property and Map Finder



12/19/2022, 6:56:22 AM

ALR Polygons

ParcelMap BC Parcel Fabric

1:18,056  
0 0.07 0.15 0.3 mi  
0 0.13 0.25 0.5 km  
Esri Canada, Esri, HERE, Garmin, SafeGraph, METINASA, USGS, EPA, US  
Census Bureau, USDA, NRCAN, Parks Canada, Maxar

Provincial Agricultural Land Use Commission  
The information provided is for reference purposes only and may not reflect the current state of the ALR.



# **Gitanmaax Pumptrack**

**A Partnership Between the  
Gitanmaax Band Council  
and the  
Hazelton Trail Society**



by Catherine Dworak, Nonprofit Hazelton

Gitanmaax, BC

Last Updated: January 17, 2023



## Gitanmaax Pumptrack Project Overview

### Table of Contents

<i>1. Who We Are</i>	<i>2</i>
<i>2. Commitment to Canada's Truth and Reconciliation 94 Calls to Action</i>	<i>2</i>
<i>3. The Project Partnership</i>	<i>3</i>
<i>4. Project Background</i>	<i>3</i>
<i>5. What is a Pumptrack?</i>	<i>4</i>
<i>6. Immediate Needs</i>	<i>5</i>
<i>7. Proposed Location and Required Space</i>	<i>5</i>
<i>8. Collaboration and Point People</i>	<i>6</i>
<i>9. Project Plan</i>	<i>7</i>
<i>10. Estimated Costs</i>	<i>8</i>
<i>11. Funding Applications</i>	<i>9</i>
<i>Appendix 1: Partnership Letter</i>	<i>10</i>

## Gitanmaax Pumptrack Project Overview

### 1. Who We Are

**The Gitanmaax Band Council** is the elected government for Gitanmaax Indian Reserve. The village of Gitanmaax is located in Northern British Columbia and is nestled between the junction of the great Skeena and Bulkley Rivers. Our Vision and Mission Statement includes the following principles and values:

We believe everyone in our community is entitled to:

- Be treated equally
- Respect from others
- Have equal access to programs and services
- Gain self reliance to the best of their abilities
- Be safe in their community
- Be supported in speaking out against injustice and abuse
- Value their families above all else
- Acknowledgement for their life experiences
- Share their knowledge and information with others
- Respect for their diversity and individuality
- Uphold the values of Gitxsan traditions which are based on: Respect, caring, sharing and accepting consequences based on one's own actions or lack of them
- Celebrate and express the joy of successful endeavours and happy times

**The Hazelton Trail Society** is composed of volunteer, local outdoor enthusiasts focused on creating outdoor recreational opportunities for our community. We maintain existing trail networks and create multi-use trails for the entire community to enjoy. We also work to give community members, especially youth, opportunities to access trails, and provide education regarding outdoor recreation and land stewardship. We are grateful to be living and recreating in this beautiful area, the traditional territory of the Gitxsan people.

### 2. Commitment to Canada's Truth and Reconciliation 94 Calls to Action

We all have a collective responsibility to contribute to recovering from the impact of Residential Schools.

The Gitanmaax Pumptrack contributes to Truth and Reconciliation by developing recreation opportunities for the communities on Gitxsan Territory. The following Calls to Action are relevant to the Gitanmaax Pumptrack project:

Action 88: We call upon all levels of government to take action to ensure long-term Aboriginal athlete development and growth, and continued support for the North American Indigenous Games, including funding to host the games and for provincial and territorial team preparation and travel.

Action 89: We call upon the federal government to amend the Physical Activity and Sport Act to support reconciliation by ensuring that policies to promote physical activity as a fundamental element of health and well-being, reduce barriers to sports participation, increase the pursuit of excellence in sport, and build capacity in the Canadian sport system, are inclusive of Aboriginal peoples.

Action 91: We call upon the federal government to ensure that national sports policies, programs, and initiatives are inclusive of Aboriginal peoples, including, but not limited to, establishing:

- i. In collaboration with provincial and territorial governments, stable funding for, and access to community sports programs that reflect the diverse cultures and traditional sporting activities of Aboriginal peoples.

### 3. The Project Partnership

On July 26, 2022, the Gitanmaax Band Council passed a motion to commit to designating land adjacent to the Gitanmaax Skatepark for the purpose of developing a 2500m<sup>2</sup> pumptrack.

A letter outlining the details and commitments of the partnership can be found in Appendix 1.

### 4. Project Background

The Gitanmaax Band Council and the Hazelton Trail Society are excited to pursue the pumptrack as an opportunity to promote outdoor recreation, community health, and community economic development through tourism. The pumptrack has the potential to positively impact our youth, community members, health, wellness, economy, and tourism. In turn the initiative contributes towards truth and reconciliation by breaking down stereotypes for visitors by clarifying our identity through exposure to our unique area and by breaking down barriers for community participation.

The pumptrack will serve an important role by providing a free, accessible, and fun outdoor activity. The pumptrack will be centrally-located within the village of Gitanmaax and in close proximity to local family-friendly bike trails in the Glen Mountain Trail Network, the high school, and services such as Ksan Museum and Campground, groceries, gas, gift stores, and restaurants.

Since a large push to expand the Glen Mountain Trail Network in 2018 and 2019, the trail infrastructure has demonstrated that it attracts recreation visitors to our area. The trails have garnered a regional reputation as a well-designed and well-built network that offers users, and especially families, a wide variety of experiences. The Gitanmaax Pumptrack provides a way to adapt, enhance, and expand the recreation experience to entice visitors to come, return, explore, and play in our community.

Enhanced and expanded recreation opportunities can indirectly impact our local economy by attracting visitors and improving their experience, retaining professionals and businesses, igniting growth within the community that cultivates continued innovation, and building up a local community centered around being active and engaging with nature.



## 5. What is a Pumptrack?

A pump track is a playground for bikes and other non-motorized wheeled activities (eg. scooters). It consists of several circuits made up of jumps, rollers, and berms. They are designed to be ridden using only a rider's own manual "pumping" by moving their body up and down, as opposed to pedalling or pushing. Pump tracks are made in a loop so riders can ride the circuit multiple times. Pump tracks are accessible to almost all ages and abilities. A pump track is a fun place for toddlers through to advanced level riders to play and develop skills. They are also an excellent place to get a work out!

See Figure 1 and Figure 2 for example photos of riders using pumptracks.

(Global Mountain Bike Network, 2021 "[What is a Pump Track and What Skills Do you Need to Know to Ride One?](#)")



Figure 1: Toddler on a pump track (MKABM Production, 2018 "[Kids on Pumptrack](#)")



Figure 2: Intermediate level riders on a large pump track (Karlsson, 2017 "[Pump Track, Trysil](#)")

## 6. Immediate Needs

The most immediate need for the Gitanmaax Pumptrack is to secure funding to construct the pump track. Funding applications are strengthened by letters of support from local community organizations.

## 7. Proposed Location and Required Space

The pumptrack will be located adjacent to the Gitanmaax Skatepark. The project will build an approximately 2500m<sup>2</sup> pumptrack, which provides approximately 800m<sup>2</sup> of paved (asphalt) riding surface. The size is similar to the pumptrack built by the Terrace Off-Road Cycling Association (TORCA) in Terrace in 2020. See Figure 3 below for a photo of TORCA's 2500m<sup>2</sup> pumptrack. The vacant land adjacent to the Gitanmaax Skatepark is approximately 9000m<sup>2</sup> and provides adequate space for the pumptrack. See Figure 4 below for a photo of the vacant land adjacent to the Gitanmaax skatepark..



Figure 3: TORCA pump track, Terrace BC (TORCA, 2020 "[TORCA Pump Track](#)")



Figure 4: Vacant land adjacent to the Gitanmaax Skatepark (C. Dworak, 2022)



## 8. Collaboration and Point People

As part of the partnership, the Hazelton Trail Society has offered a “hands off” partnership where the Hazelton Trail Society assumes all responsibility for completing the project, with auxiliary support from the Gitanmaax Band Council and a commitment to continuous communication from both organizations. The Gitanmaax Band Council will own the pumptrack and be responsible for the majority of the regular maintenance. Details of the partnership can be found in the letter in Appendix 1.

Sentiers Boreals is the contractor responsible for planning and designing the pumptrack.

Catherine Dworak, from Non-Profit Hazelton, is providing administrative and project management services and will be the main contact and the main person working on the project.

The point people are as follows:

Gitanmaax Band Council:

Dianne Shanoss  
250-842-5297  
d.shanoss@gitanmaax.com

Hazelton Trail Society:

Allison Oliver  
604-698-6325  
aaoliver@gmail.com  
hazeltontrailsociety@gmail.com

Nonprofit Hazelton

Catherine Dworak  
250-876-8723  
nonprofithazelton@gmail.com

Sentiers Boreals

Jerome Pelland  
450-525-3581  
jerome@sentiersboreals.com

## 9. Project Plan

Completion Date	Task	Who is Responsible	Level of Completion
Jul. 26, 2022	Location for the pumptrack secured: Gitanmaax Band Council passed a motion to designate land	Gitanmaax Band Council	Complete
Oct. 19, 2022	Partnership Letter (dated Aug. 17, 2022) signed between Gitanmaax Band Council and HTS	C. Dworak	Complete
Nov. 24, 2022	Professional Estimate by Sentiers Boreals	C. Dworak	Complete
Dec. 7, 2022	Submit Expression of Interest to Destination Development Fund	C. Dworak	Complete
Feb. 9, 2023 (deadline)	Submit Stage 2 Application to Destination Development Fund	C. Dworak	In Progress
TBD <sup>1</sup>	Planning and Design	Sentiers Boreals	Not Started Yet
TBD <sup>1</sup>	Hire Contractors	C. Dworak and Sentiers Boreals	Not Started Yet
TBD <sup>1</sup>	Pumptrack Construction (approximately 6 weeks)	Sentiers Boreals	Not Started Yet
TBD <sup>1</sup>	Project Documentation to maintain budget, scope, and pace	C. Dworak	Not Started Yet
TBD <sup>1</sup>	Identify corrective actions to address issues and risks	C. Dworak and Sentiers Boreals	Not Started Yet
TBD <sup>1</sup>	Ongoing qualitative and quantitative assessment of project benefits as per funding requirements	C. Dworak	Not Started Yet
TBD <sup>1</sup>	Final Reporting	C. Dworak	Not Started Yet
TBD <sup>1</sup>	Bike Fest Weekend	Catherine Dworak & Allison Oliver	Not Started Yet

<sup>1</sup> Projected dates to be determined by funding requirements and contractor availability.



## 10. Estimated Costs<sup>2</sup>

Description	Total Cost: \$937,780
Land: Contributed by Gitanmaax Band Council	\$0
Planning and Design by Sentiers Boreals (includes 5% GST & 9% QST)	\$34,425
Project Management by Nonprofit Hazelton	\$90,000
Construction Level Documents by Sentiers Boreals (includes 5% GST & 9% QST)	\$22,950
2500m <sup>2</sup> Pumptrack (tax exempt b/c on reserve)	\$318,750
Garbage and Recycle Bins (tax exempt b/c on reserve)	\$5,000
Parking Lot (tax exempt b/c on reserve)	\$102,000
Signage (tax exempt b/c on reserve)	\$15,000
Paved Perimeter Trail (tax exempt b/c on reserve)	\$170,000
Landscaping (tax exempt b/c on reserve)	\$50,000
Local Gitxsan Artist (tax exempt b/c on reserve)	\$25,000
Videography by Pro Rez Studios (tax exempt b/c on reserve)	\$4,000
20 Run Bikes and Helmets for Toddlers (@ \$170 each plus 5% tax & \$80 each plus 12% tax)	\$5,362
20 helmets for youth (@ \$80/each plus 12% tax)	\$5,040
Community Celebration (tax exempt b/c on reserve)	\$5,000
Contingency (5%)	\$42,626.50
Inflation (5%)	\$42,626.50

<sup>2</sup> The Destination Development Fund application asks for a scaled down version of the budget in the event that they award us a reduced amount. The following items would be removed or reduced for a scaled down budget:

- Reduce Parking Lot to \$15,000 (- \$87,000) The current parking for the adjacent skate park could be sufficient, with overflow parking at the grocery store across the street.
- Reduce signage to \$2,000 (- \$13,000)
- Remove Garbage and Recycle Bins (- \$5,000) The adjacent skate park has a garbage bin.
- Remove 20 Run Bikes & Helmets for toddlers (- \$5362)
- Remove 20 Scooters & Helmets for Children aged 5-12 (- \$4032)
- Remove 20 Helmets for Youth (- \$5040)
- Remove Community Celebration (- \$5000)
- Reduce Landscaping to \$25,000 (- \$25,000)
- Reduce Project Management to \$65,157 (- 24,843)
- Reduce 5% Contingency & 5% Inflation to \$68,228 (- \$17,025)

## 11. Funding Applications

An application is in progress for the [Destination Development Fund](#). The fund does not require matching contributions and can fund up to 100% of the project costs up to \$1,000,000.

## Appendix 1: Partnership Letter

## Hazelton Trail Society

August 17, 2022

### **Letter of Partnership Regarding the Gitanmaax Pump Track**

Simgiget, Sidigim Haanak,

This Partnership Letter outlines the commitments that the Gitanmaax Band Council (Band Council) and the Hazelton Trail Society (HTS) have made to build a pump track in the Village of Gitanmaax.

On July 26, 2022 the Band Council voted to build a pump track in partnership with the HTS. This decision cannot be reversed by future elected Band Councils.

#### **Land**

The Band Council has designated vacant land adjacent to the existing skatepark for the approximately 2500m<sup>2</sup> pump track.

#### **Communication & Funding**

The HTS and the Band Council will work together to make the project happen.

The HTS will be responsible for obtaining funding and constructing the project.

The two groups will communicate regularly to support each other and to keep each other informed regarding developments on the project. Dianne Shanoss is responsible for reporting to the Band Council.

#### **Point People**

The point person at the Band Council is Dianne Shanoss, Band Administrator.

The point person in the HTS is Allison Oliver, Director.

Catherine Dworak, from Non-Profit Hazelton, is providing administrative and project management services and will be the main contact and the main person working on the project.

If the point person from the Band Council changes, then Catherine Dworak and Allison Oliver will be informed.

If the point person from the HTS changes, one of the directors from the HTS will notify Catherine Dworak and Dianne Shanoss.

If Catherine becomes unavailable, then she will notify Allison Oliver and Dianne Shanoss.

#### **Ownership and Liability**

The pump track will belong to the Band Council, and it will be covered by Band Council liability insurance.

#### **Maintenance**

For maintenance the Band Council will be responsible for emptying garbage and recycling cans, cutting grass, and general clean-up such as picking up garbage.

The Hazelton Trail Society will be responsible for pump track specific maintenance (eg. a crack in the asphalt).

Should the Band Council require support for any maintenance, the HTS would like to be contacted so the two groups can work together to find a solution.

#### **Contractor**

The two groups have agreed to work with Sentiers Borealis to design the pump track and to provide project management.

The point person at Sentiers Borealis is Jérôme Pelland, and Félix Maltais is also copied on emails. Jérôme's contact information is [jerome@sentiersboreals.com](mailto:jerome@sentiersboreals.com) (cell) 450-525-4987. Félix's contact is [felix@sentiersboreals.com](mailto:felix@sentiersboreals.com)

The Band Council and the HTS will work together with Sentiers Borealis to hire local contractors for the construction of the pump track as much as is possible while maintaining the quality of the project.

#### **Design Details**

The pump track will not include washrooms or lights due to the concern that these amenities may encourage partying (alcohol and drugs).

The pump track will include two sets of garbage and recycling cans (one set to be installed on the skatepark side), one dog waste bag stand, trees, benches, and a bike rack. Trees will be arranged so that they don't influence additional maintenance needs on the pump track (ie. cleaning up leaves or other tree debris on the asphalt, root growth through asphalt, etc)

The pump track may include a water fountain depending on the estimated cost and the availability of water on the street.

The current parking design works for the skatepark, however we are open to seeing what Sentiers Borealis suggests for parking in their design.

## Hazelton Trail Society

### Timeline

The two groups have agreed to aim for starting construction in 2026 to provide time for obtaining funding.

This Partnership Letter is a living document and will be updated as the working relationship between the Band Council and the HTS grows.

T'ooyaxsi'm Nisi'm,



Dianne Shanoss  
Gitanmaax Band Council  
Band Administrator



Allison Oliver  
Hazelton Trail Society  
Director



Catherine Dworak  
Non-Profit Hazelton



January 12, 2023

To the Destination Development Fund Program,

On behalf of the Village of Hazelton and The District of New Hazelton, this is a letter of support for the Gitanmaax Pumptrack Project that is being developed by the Hazelton Trail Society in partnership with the Gitanmaax Band Council.

The project supports the Village of Hazelton "Strategic Plan" (2021) goal to include mountain biking in their parks and recreation plan. The Village of Hazelton is currently in the process of writing a recreation master plan for the community and plans to partner with community groups to promote mountain biking. (Village of Hazelton (2021) Strategic Plan <https://hazelton.ca/mdocs-posts/strategic-plan-updated-2021/> )

The project supports the District of New Hazelton "Official Community Plan" (2016) which identifies goals and targets that link recreation and trails with quality of life, attraction and retention of workforce, environmental sustainability, economic diversification and development and expansion of existing and emerging sectors, the unique character of our community as a recreation destination, and developing year round tourism opportunities. Access to parks and trails help to increase physical activity and contribute to a healthier community, and are considered a quality of life indicator. (District of New Hazelton (2016) Official Community Plan <https://www.google.com/url?sa=t&rct=j&q=&esrc=s&source=web&cd=&ved=2ahUKEwiKtbLTtJv8AhUYMjQIHeRqBv0QFnoECBMQAQ&url=https%3A%2F%2Fnewhazelton.ca%2F%3Fmdocs-file%3D647&usq=AOvVaw2jveRkHcAlmCU3cz7FhVvl> )

Since the development of the multi-use trails in the Glen Mountain Trail Network, we have observed an increase in recreation visitors to the community, especially for mountain biking. The trail network trailhead is 1.5km from the proposed pumptrack location. The trail network has grown a reputation for its access to all-ability of trail users, especially families, spectacular views, and for its well-drained soil which provides early and late season access when other trail networks in the region are closed.

The trails have become an important community hub and they are contributing to the growth of a local trail user community. Building up the vibrancy and health of the community is strongly connected to bolstering resident support for tourism, which in turn drives community initiatives that further advance tourism and community economic development.

The Gitanmaax Pumptrack will enhance the recreation experience for new and returning visitors to our community, and it will also enrich the quality of life for community members.

The Village of Hazelton and The District of New Hazelton are proud to support the Gitanmaax Pumptrack Project.

Regards,

Hazelton Trail Society  
3568 Grizzly Rd  
Hazelton, BC V0J 1Y1

January 13, 2023

District of New Hazelton  
Attn: Wendy Hunt, Chief Administrative Officer

Dear Mayor and Council,

Access to trails is important for community vitality and the local economy. Trails provide opportunity to connect with nature, other community members, exercise, and educate, thus increasing quality of life and economic diversification. Hazelton Trail Society is applying for funding from the Prince Rupert Port Authority Community Investment Fund to complete trail upgrade and development on the Glen Mountain. This will include upgrading several of our most popular existing trails to meet Provincial trail standards to increase sustainability and safety as well as building a new multi-use trail to increase recreational opportunity.

An important component of our application is letters of support from local government. We are hoping that the District of New Hazelton might be able to provide us with a letter that we could include with our application to the Prince Rupert Port Authority Community Investment Fund. The title of our application is "Hazelton Community Trails Improvement Project".

We have not yet finished writing the proposal, but due to short timelines we need to get requests for letters of support out as quickly as possible. Please feel free to contact us if you would like detailed information about the budget or to discuss this request in more depth. Upon completion of the proposal we are happy to provide you with a copy. The proposal is due February 6, so it is important if you are providing us with a letter that we receive it before that date.

Thank you for your time, and happy trails.

Sincerely,



Allison Oliver  
Director, Hazelton Trail Society



January 12, 2023

Dear Sir/Madam:

I am writing on behalf of the **Gitxsan Intermediates U21** Basketball Team. We are seeking a monetary donation to attend the Prince Rupert All Native Basketball Tournament in Prince Rupert BC from February 11-18, 2023

The following is the Roster for this Tournament:

Kalem Wilson  
Tyrell Harris  
Landon Wale  
Skyler Chisan  
Toryn Daniels  
Maddex Pottinger

Cashis Skulsh  
Eddie Martin  
Keenen Johnson  
Marshall Skulsh  
Jariah Johnson  
Destin Starland

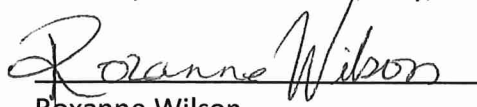
Coach: Colton Murrell  
Manager: Roxanne Wilson  
Assistant Manager: Melonie Turner

The costs to attend the tournament are as follows:

Entry Fee:	\$ 1000.
Gas (\$400.00 x 5 vehicles) =	\$ 2,000.00
Accommodations (\$134.19x10roomsx6 days) =	\$ 8,051.15
Per Diem – Meals (\$60.00x10x6) =	<u>\$ 3,600.00</u>
<b>(Please note these are approximate amounts)</b>	<b>\$13,951.15</b>

Thank you for your time and consideration as we strive to meet our goals and to keep our youth engaged in healthy activities; and to represent our communities and our Nation and show our pride. Should you need to contact me, you can reach me at 250-842-3040 or 250 842 3137

In the Spirit of the Community,

  
Roxanne Wilson  
Manager

  
Melonie Turner  
Assistant Manager



**DISTRICT OF NEW HAZELTON  
BYLAW NO. 371, 2023**

A bylaw to adopt the 2023-2027 Financial Plan

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WHEREAS pursuant to Section 165 of the Community Charter, being Chapter 26 of the Statutes of British Columbia, 2003, a Municipality must have a Financial Plan that is adopted annually, by Bylaw, before the Annual Property Tax Bylaw is adopted;

**NOW THEREFORE** the Council of the District of New Hazelton in open meeting assembled, enacts as follows:

1. Schedule "A", attached hereto and forming part of this Bylaw, is hereby adopted as the Financial Plan for the 5 years ending December 31, 2027;
2. Schedule "B", attached hereto and forming part of this Bylaw, is hereby adopted as the Statement of Objectives and Policies; and
3. This Bylaw may be cited as "**District of New Hazelton 2023-2027 Financial Plan Bylaw No. 371, 2023.**"

Read a first time this                      09 TH DAY OF JANUARY, 2023

Read a second time this                      09 TH DAY OF JANUARY, 2023

Read a third time this                      day of February, 2023

Adopted this                      day of March, 2023

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER

## SCHEDULE 'B'

### STATEMENT OF OBJECTIVES AND POLICIES

In accordance with Section 165(3.1) of the Community Charter, the District of New Hazelton is required to include in the Five Year Plan, objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the Community Charter;
2. The distribution of property taxes among the property classes; and
3. The use of permissive tax exemptions.

### FUNDING SOURCES

Table 1 shows the proportion of total revenue proposed to be raised from each funding source in 2022. As a revenue source, property taxation offers a number of advantages, for example, it is simple to administer and it is fairly easy for residents to understand. It offers a stable and reliable source of revenue for services that are difficult or undesirable to fund on a user-pay basis. These include services such as general administration, fire protection, and street lighting.

Many services can be measured and charged on a user-pay basis. Services where fees and charges can be easily administered include water and sewer usage, building permits, business licenses, and sale of services – these are charged on a user pay basis. User fees attempt to apportion the value of a service to those who use the service.

**Table 1**

Revenue Source	% of Total Revenue	Dollar Value
Taxation	14.151%	\$ 593,000
User Fees & Charges	10.514%	\$ 440,600
Other Sources	9.999%	\$ 419,000
Grants	55.505%	\$ 2,326,000
Borrowing	0%	-
Reserves & Surplus	9.832%	\$ 412,000
<b>TOTAL</b>	<b>100%</b>	<b>\$ 4,190,600</b>

### OBJECTIVE

The District will annually review the portion of revenue that is received from user fees and charges.

### POLICY

The District will review all user fee levels to ensure they are adequately meeting both the capital and delivery costs of the service.

## DISTRIBUTION OF PROPERTY TAXES

Table 2 outlines the distribution of property taxes among the property classes. The residential and business property classes provide the largest portions of property tax revenue. This is primarily due to no industrial classes within the District.

**Table 2**

PROPERTY CLASS	% of Property Taxation	Dollar Value
Residential	55.89%	\$ 331,417
Utilities	16.11%	\$ 95,541
Major Industrial	0.00%	-
Light Industrial	0.00%	-
Business & Other	19.10%	\$ 113,285
Recreation/Non-Profit	0.08%	\$ 487
Farmland	0.05%	\$ 271
Grants In Lieu	8.77%	\$ 52,000
<b>TOTAL</b>	<b>100.00%</b>	<b>\$ 593,000</b>

## OBJECTIVES

The District wishes to maintain the property tax levy percentages for 2023 at the prior levels plus 2%, adjusted for the impact of non-market changes to assessments. Utility class will be less than the maximum allowable by Provincial statute (BC Reg. 329/96).

## POLICIES

The District will continue to maintain and encourage economic development initiatives designed to attract more retail, commercial and industrial businesses to invest in the community.

The District will regularly review and compare the District's distributions of property tax burden relative to other municipalities in British Columbia.

The District will review annually, with a view of lowering both the residential and business property tax rates using new, non-market industrial assessment.

## PERMISSION TAX EXEMPTIONS

The District has an existing permissive tax exemption policy which guides the administration and approval of permissive tax exemptions.

## OBJECTIVES

The District will continue to provide permissive tax exemptions to non-profit societies and churches pursuant to District policy.

## POLICY

The District will accept Permissive Tax Exemption applications from non-profits, charitable organizations, and churches. Permissive tax exemptions will run on a three-year cycle. Applications for exemption must be resubmitted at the end of each cycle.

### Permissive Tax Exemption

Value of Permissive Exemptions granted by the District under Section 220, 224, or 225 of the Community Charter

	<b>2023</b> (est)	<b>2024</b> (est)	<b>2025</b> (est)	<b>2026</b> (est)	<b>2027</b> (est)
St. Mary's Roman Catholic Church	\$ 754.19	\$ 769.27	\$ 784.66	\$ 800.35	\$ 816.36
BC Conf Mennonite Brethren Churches	\$ 441.09	\$ 449.91	\$ 458.91	\$ 468.09	\$ 477.45
New Hazelton Congregation of Jehovah's Witnesses	\$ 70.64	\$ 72.05	\$ 73.49	\$ 74.96	\$ 76.46

Note: Permissive Tax Exemption Bylaw expires in 2024. Applicants will need to reapply for further years. Numbers are based on the assumption that an application will occur.



## BRIEFING NOTE

Prepared by: Wendy Hunt

January 30, 2023

### Agenda Item Report:

Local Government Requirements Under New Provincial Accessibility Regulations

### Background:

In September 2021, the Province of BC passed the [Accessible British Columbia Act](#). The Act is aimed at supporting people with disabilities and requires organizations to increase accessibility by removing barriers within their jurisdiction that impede full participation of individuals with disabilities. In April of 2022, the [Accessible British Columbia Regulation](#) was passed, and this regulation identified organizations that are required to meet the obligations of the Act. Local governments are a prescribed organization. Staff are in the process of understanding the scope of compliance and resourcing options for this work. Future updates will be provided to Council as more information becomes available. This report is for information and Council is not being asked to take any action at this time. This is a new requirement and staff are in the process of determining appropriate reasons.

Staff are in the process of understanding the scope of compliance and resourcing options for this work. Future updates will be provided to Council as more information becomes available. This report is for information and Council is not being asked to take any action at this time. This is a new requirement and staff are in the process of determining appropriate reasons.

### Strategic Priority:

1. **Goal #4:** Economic Development: to promote a diverse local economy with a stable workforce
2. **Good governance**

### Relevant Policies:

#### 1. Accessible British Columbia Act

- Requires that prescribed organizations address barriers that have an impact on people's abilities to enjoy full participation in their communities and includes requirements such as having a committee to identify barriers and advise on how to remove and prevent barriers, developing an accessibility plan and having a mechanism for feedback.

#### 2. Accessible British Columbia Regulation

- Prescribes local governments as an organization that must comply with the Act and a compliance deadline of September 1, 2023.

Additional information regarding the Act and objectives of this legislation can be found at the following Provincial website: <https://www2.gov.bc.ca/gov/content/governments/about-thebcgovernment/accessibility/legislation>.

Staff are exploring how best to satisfy this new requirement and how to appropriately resource actions such as supporting an accessibility committee and the development of an accessibility plan and will be reaching out to neighbouring communities to see if there are avenues for collaboration on this matter.

### Options:

1. Council may choose to support the recommendation
2. Council may choose not to support the recommendation
3. Council may choose to refer back to staff for additional information
4. Council may make its own motion

### Recommendation:

THAT Council receive the report on new requirements under the Accessible British Columbia Act.