

DISTRICT OF NEW HAZELTON
REGULAR MEETING OF COUNCIL
Monday, December 5, 2022
Council Chambers

Regular Meeting – 7:00 pm

(1) CALL TO ORDER:

(2) MINUTES:

- a) Accept minutes of the Nov 7, 2022 regular meeting

(3) PETITIONS & DELEGATIONS: None

(4) UNFINISHED BUSINESS:

- a) Update on Committee Appointments

(5) CORRESPONDENCE:

- a) Senior Boys Volleyball Team – Asking for Donations for the team to get to Victoria for Provincials

(6) REPORTS:

- a) Review 2022 – 2026 Strategic Priorities for District of New Hazelton

(7) BYLAWS:

- a) Adoption of the Permanent Lane Closure Bylaw No. 368, 2022
- b) Adoption of the Zoning Bylaw No. 369, 2022
- c) Adoption of the New Hazelton Building Bylaw No. 370, 2022

(8) NEW BUSINESS:

- a) Trails
- b) Council Schedule
 - Budget Meeting – December 7, 2022 @ 10:00AM
 - Joint Christmas Dinner with Village of Hazelton – December 8, 2022 @ 6:00PM – Cottonwood Place 5251 1ST Ave, Two Mile
 - Regular Council Meeting January 9, 2022
 - Council Meeting Schedule for 2023

Adjournment

DISTRICT OF NEW HAZELTON
REGULAR COUNCIL MEETING
November 7, 2022
COUNCIL CHAMBERS

1) CALL TO ORDER: Public Meeting called to order at 7:01 pm

PRESENT: Mayor Lowry
Councillor G. Burns
Councillor A. Berg
Councillor R. Sturney
Councillor B. Henwood

STAFF PRESENT: W. Hunt
L. Roe
B. White

REGRETS: Councillor J. Hobenshield
Councillor M. Weeber

PUBLIC: No members of the public in attendance

2) OATH OF OFFICE: Completed by all council members in attendance

3) CALL TO ORDER: Regular Council meeting called to order at 7:13 pm

4) MINUTES:

RESOLUTION 8137/22

MOVED & SECONDED

That, the minutes of the October 3, 2022 regular meeting be accepted as presented.

CARRIED

5) PETITIONS & DELEGATIONS: None

6) UNFINISHED BUSINESS: None

7) CORRESPONDENCE:

a) Learners Opportunity Group Society – Donation for the Christmas Gift of Literacy

RESOLUTION 8138/22

MOVED & SECONDED

That, the District of New Hazelton will donate \$500.00 to the Learners Opportunity Group Society's Christmas Gift of Literacy.

CARRIED

b) Hazelton Secondary School – Donation for the Asia 2023 School Trip
RESOLUTION 8139/22

MOVED & SECONDED

That, the District of New Hazelton request more information before coming to a decision.

CARRIED

8) REPORTS:

Councillor Sturney gave an update on the Ross Lake improvement project. They are going to put a dam in now and Councillor Sturney asked permission from Council to speak on District of New Hazelton's behalf regarding this project.

RESOLUTION 8140/22

MOVED & SECONDED

That, the District of New Hazelton gives Councillor Sturney permission to speak on their behalf at future Ross Lake improvement meetings.

CARRIED

Councillor Henwood gave an update on the Accessibility Grant for the library, they are partnering with the Village of Hazelton as they own the building.

Mayor Lowry gave an update from the RDKS meeting and noted that there will some public meetings coming up that will be posted. The Wrinch Foundation received a grant for a housing project in the area, they have drawings and are waiting on the next steps.

9) BYLAWS:

First, Second and Third readings of the Permanent Lane Closure Bylaw No. 368, 2022

RESOLUTION 8141/22

MOVED & SECONDED

That, the District of New Hazelton give the First, Second and Third readings of the Permanent Lane Closure Bylaw No. 368, 2022.

CARRIED

Third Reading of the Zoning Bylaw No. 369, 2022

RESOLUTION 8142/22

MOVED & SECONDED

That, the District of New Hazelton give the Third reading of the Zoning Amendment Bylaw No. 369, 2022.

CARRIED

First, Second and Third readings of the New Hazelton Building Bylaw No. 370, 2022

First, Second and Third readings of the New Hazelton Building Bylaw No. 370, 2022

RESOLUTION 8143/22

MOVED & SECONDED

That, the District of New Hazelton give the First, Second and Third readings of the Building Bylaw No. 370, 2022.

CARRIED

10) NEW BUSINESS:

- a) Council reviewed and signed the Council Code of Conduct

RESOLUTION 8144/22

MOVED & SECONDED

That, the District of New Hazelton accept the Council Code of Conduct as amended.

CARRIED

- b) Committee Appointments for 2022-2026 Term

RESOLUTION 8145/22

MOVED & SECONDED

That, the District of New Hazelton accept the Schedule of Council Appointments as amended for the 2022-2026 term.

CARRIED

- c) Volunteer & Composite Fire Departments Equipment & Training

RESOLUTION 8146/22

MOVED & SECONDED

That, the District of New Hazelton supports the application by the New Hazelton Volunteer Fire Department to the Volunteer & Composite Fire Departments Equipment & Training grant program for the 2022-2023 grant cycle.

CARRIED

- d) Remembrance Day – Placing of the wreath will be done by Mayor Lowry and Councillors Burns and Sturney.

- e) Council Schedule – The budget meeting will now be held November 28, 2022 from 10:00 – 2:00.

Winterfest will be held December 2, 2022 from 5:00 – 7:00 going to have coffee, hot chocolate, and popcorn that staff and Councilors will hand out to reduce multiple people touching things. There will be 4 gift baskets, fireworks, a bonfire and Santa pictures.

- f) New Hazelton RCMP Strategic Priorities
RESOLUTION 8147/22

MOVED & SECONDED

That, the District of New Hazelton accept the New Hazelton RCMP Strategic Priorities.

CARRIED

- g) Mayor Lowry asked staff to try and arrange to have a lunch and learn in January with the RCMP.
- h) Councillor Henwood asked about an update on the Cannabis Shop. Staff advised that it has been approved by the Province and they are working on it inside however no mention of an opening date yet.
- i) Councillor Henwood asked about the Christmas Cards that was brought up at the last meeting – Staff advised that we would likely not be getting new card this year and we would go through what we have from previous years.

11) ADJOURNMENT:

RESOLUTION 8148/22

MOVED & SECONDED

That, the regular meeting be adjourned at 7:55 pm.

CARRIED

CERTIFIED CORRECT THIS

DAY OF

, 2022

CHIEF ADMINISTRATIVE OFFICER

MAYOR

**Schedule of Council Appointments
2022 - 2026
Effective: November 7, 2022**

INTERNAL

DEPUTY MAYOR	George Burns
AUDIT COMMITTEE	George Burns (Chair) Jutta Hobenshield Allan Berg
ADMINISTRATOR REVIEW COMMITTEE (ARC)	Braunwyn Henwood (Chair) Ray Sturney Mike Weeber
SIGNING OFFICERS	Gail Lowry George Burns Braunwyn Henwood Wendy Hunt Laura Roe

EXTERNAL

BV AIRSHED SOCIETY	Ray Sturney
HAZELTON DISTRICT PUBLIC LIBRARY	Jutta Hobenshield Allan Berg (Alternate)
NORTHERN DEVELOPMENT	Gail Lowry Braunwyn Henwood (Alternate)
MAKING AGRICULTURE SUSTAINABLE IN THE HAZELTONS	Mike Weeber
REGIONAL DISTRICT KITIMAT-STIKINE REP.	Gail Lowry Braunwyn Henwood (Alternate)
SKEENA HOUSING COALITION	Gail Lowry
SKEENA TV ASSOCIATION	Allan Berg
SOCIAL ISSUES ADVOCACY COMMITTEE	Mike Weeber George Burns (Alternate)
UPPER SKEENA DEVELOPMENT CENTER	Ray Sturney Jutta Hobenshield (Alternate)
UPPER SKEENA RECREATION CENTER	George Burns
WRINCH MEMORIAL FOUNDATION	Gail Lowry

Hazelton Secondary School

E-mail: hss@cmsd.bc.ca

Phone: (250) 842-5214

2725 Highway 62

PO Box 300, Hazelton, BC

V0J 1Y0

\$1000.00
Approved by
Council
[Signature]



November 21, 2022

Dec 1
3000

To whom it may concern,

My name is Taylor Murrell, I am the Athletic Director here at Hazelton Secondary School. For those of you outside of our area, our school is located in Northern British Columbia in the heart of the Hazeltons, one hour and forty-five minutes from Terrace and five hours from Prince George. I am writing to you on behalf of our Senior Boys Volleyball team with a special request that I hope you may consider.

This past Saturday, our Senior Boys Volleyball Team won the right at their zone championships to represent Northwest British Columbia at Provincials this November 30th - December 3rd. It is a incredible achievement for our school to win any zone championship, especially at the senior level, being that we are an incredibly small school population wise for our zone. Our Northwest Zone is compromised of schools from the Prince Rupert to Smithers, BC- and the chance to represent our area on such a large scale at a major tournament is truly a once in a lifetime opportunity for many.

This years Senior Boys 2A Volleyball Provincials are being held again in Victoria, British Columbia. The most cost-effective way for our boys to get down there would be by driving. Costs we will need covered include driver costs, fuel, hotels, food, and tournament entry fees. Our total support request from your company is _____ while our total trip costs will amount to close to \$10,000... Our team is comprised of 11 incredible students, 4 of Indigenous background and 7 of non-Indigenous descent- 2 students from Kispiox, 2 from Gitsegukla, 4 from New Hazelton, 1 from Two Mile, 1 from South Hazelton, and 1 from Kispiox Valley- on our team, all are united here as students at Hazelton Secondary. Each of these boys and their communities are incredibly grateful for your considered support.

Please consider our school's request in making these small-town boy's dreams come true! In order to make this happen, we need to have all money submitted via cheque to "Hazelton Secondary School" (with Sr. Boys Volleyball in the memo) by this Friday, November 25th, 2022! All sponsors will be honoured for their contributions via our school's large social media presence, and recognition in the Bulkley Browser, and Smithers Interior News.

Thank you for your time and consideration!

A handwritten signature in black ink, appearing to read 'T. Murrell', with a stylized, flowing script.

Taylor Murrell

Hazelton Secondary School
Athletic Director and Teacher



2022-2026

Strategic Priorities

District of New Hazelton



A COUNCIL-DRIVEN STRATEGIC PLAN

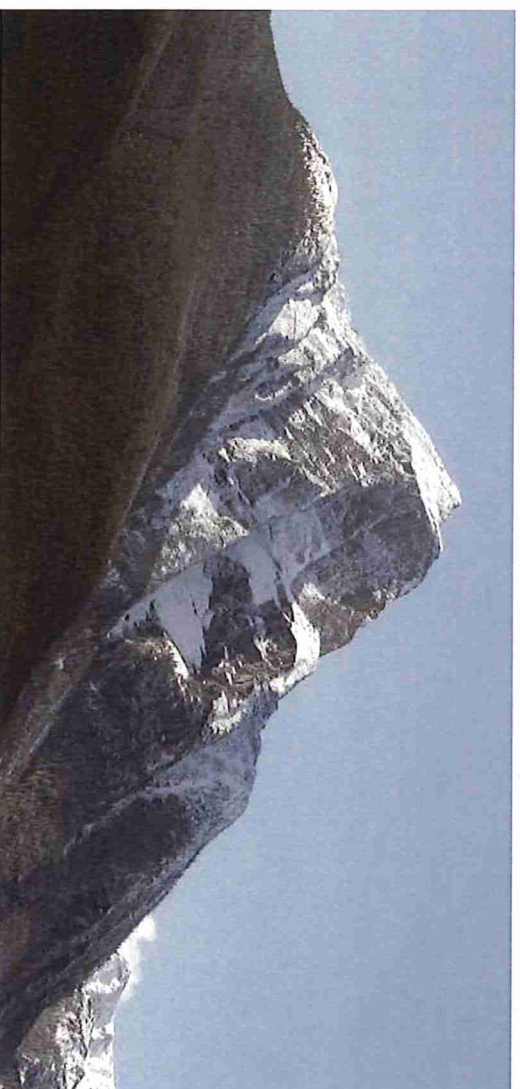
The District of New Hazelton engaged in strategic planning following the 2022 general civic election. The purpose was to identify the overall strategic priorities of the 4-year term.

Strategic planning is an essential step for the District to set priorities, allocate limited resources, measure success, guide the work of staff, and communicate to residents. The strategic priorities guide Council so that the organization can focus on the most important initiatives and manage its resources to their greatest potential.

Council and senior staff participated in a one-day strategic planning workshop to identify priorities for the 2022–2026 Council term.

This Strategic Plan does not detail the ongoing core work of the District that provides current service levels and consumes the vast majority of District resources. Rather the strategy identifies those specific areas that Council identified as key areas of focus for the upcoming term of office and, at a strategic level, will guide the decision making and work of the municipality throughout the term.

The Strategic Priorities will be operationalized by staff by developing departmental and staff workplans and identifying financial impact.





Vision
New Hazelton is a welcoming, diverse and sustainable community, offering a quiet, less complicated, lifestyle.

Mission
To facilitate a community that embraces opportunity, diversity, sustainability and growth. We do this through the provision of reliable municipal services.



1

STRATEGIC PRIORITY #1

Asset Management

Strategic Objectives:

- + Aging Infrastructure
- + Developing Infrastructure
 - » Asset Management Plan

PURPOSE/GOAL
To provide safe,
reliable municipal
services.



2

STRATEGIC PRIORITY #2

Organizational Capacity

Strategic Objectives:

- + Staff recruitment
- + Staff training
- + Staff retention
- + Succession planning

PURPOSE/GOAL

To foster a happy, well-trained and stable workforce.



3

STRATEGIC PRIORITY #3

Advocacy

Strategic Objectives:

- + Housing shortage
- + Small business support
- + Lack of childcare

PURPOSE/GOAL

To advocate for solutions to the identified critical issues of the community.



4

STRATEGIC PRIORITY #4

Economic Development

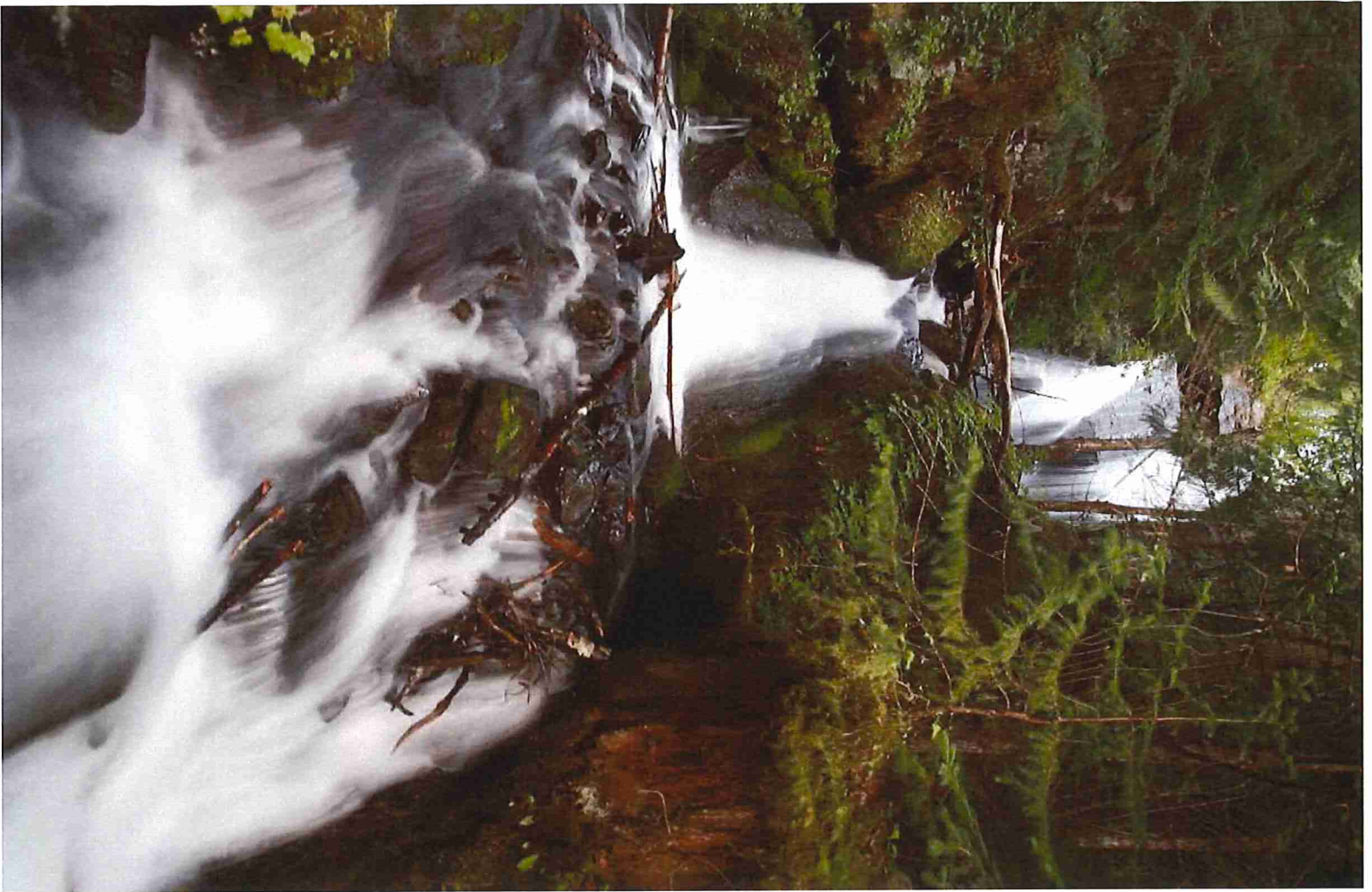
Strategic Objectives:

- + Workforce shortage
- + Small business support
- + Diverse tax base
- + Housing shortage

PURPOSE/GOAL

To promote a diverse local economy with a stable workforce.





Photos: Mike Weeber



4670 10th Avenue

PO Box 340

New Hazelton, BC V0J 2J0

info@newhazelton.ca

newhazelton.ca



DISTRICT OF NEW HAZELTON BYLAW NO. 368,2022

A bylaw to permanently close and remove the alley designation on a portion of residential land within Plan 968 and District Lot 882 within the District of New Hazelton Bylaw No. 368,2022.

WHEREAS the Council of the District of New Hazelton may, by bylaw, close all or part of a roadway and alley and may permanently close and remove the dedication of a road or alley, or portion thereof, pursuant to the Community Charter;

AND WHEREAS the alley proposed for closure and dedication as road or alley within Plan 968, District Lot 882, is not required for highway, road, public laneway or Municipal purposes;

AND WHEREAS it is considered that this alley closure and removal of dedication is in the best interest of the Municipality.

NOW THEREFORE the Council of the District of New Hazelton in open meeting assembled enacts as follows:

1. That the alley area located between Plan EPP122683 Lots 5 & 6 and Lots 19 & 20 in Block 138 and shown in heavy outline on the map provided and annexed hereto as Schedule "A" to this Bylaw, is hereby permanently closed to traffic.
2. This Bylaw may be cited as the "District of New Hazelton Permanent Road Closure Bylaw No. 368,2022".

READ A FIRST TIME THIS 7TH DAY OF NOVEMBER

READ A SECOND TIME THIS 7TH DAY OF NOVEMBER

READ A THIRD TIME THIS 7TH DAY OF NOVEMBER

ADOPTED THIS DAY OF

MAYOR

CHIEF ADMINISTRATIVE OFFICER

REFERENCE PLAN

To Accompany BYLAW No. 368, 2022 of the Village of Hazelton to Close, or Cane Dedicated or Plan 968 Block 138 Section 2 District Lot 882 Cassiar District Pursuant to Section 120 of the Land Title Act & Section 40 of the Community Charter.

BCS 93M.023



The intended plot size of this plan is 560mm in width by 432mm in height (C size) when plotted at a scale of 1:400.

LEGEND:

- Symbols Description
 Found Placed
 TH Δ Traversa Hub
 IP ○ Standard Iron Post

Grid bearings are derived from differential carrier phase GNSS observations and are referred to the central meridian of UTM Zone 9 North.

The UTM coordinates and estimated absolute accuracy achieved are derived from 8 hours of GNSS dual frequency observations processed using the Precise Point Positioning (PPP) service provided by Natural Resources Canada.

This plan shows horizontal ground level distances, unless otherwise specified. To compute grid distances, multiply ground level distances by the average combined factor of 0.99999997. The combined factor is determined based on an ellipsoidal elevation of 318 metres.

This plan shows one or more witness posts which are not set on the true corner(s).

UTM Zone 9 Coordinates NAD83 (CSRS) 2002.0			
Station	Northing	Easting	EAA
TH1	6122859.72	589972.39	0.03
THB	6122872.87	590547.23	0.05

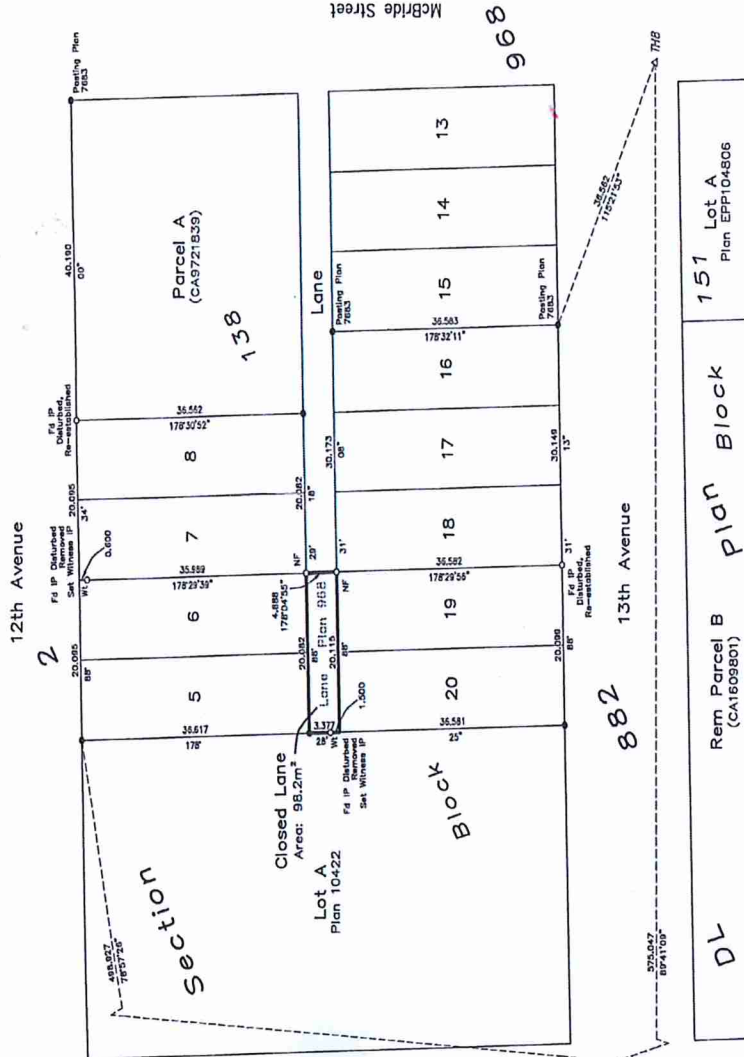
HBH Limited
 250-150 1st Ave. 2nd Fl. 270
 250.646.2287
 www.HBHLandSurveying.com

Price George
 250-150 1st Ave. 2nd Fl. 270
 250.646.2287
 www.HBHLandSurveying.com

Smithers
 250-150 1st Ave. 2nd Fl. 270
 250.646.2287
 www.HBHLandSurveying.com

HBH File LEW2201

Plan EPP122683



This plan lies within the District of New Hazelton.
 This plan lies within the Regional District of Kitimat-Silkline.
 The field survey represented by this plan was completed on the 3rd day of August, 2022.
 Gina MP Hibber, BCLS 871

Mayor

Title of Map



- Hazelton, 2021_North
- 4069
- 4069
- 4069
- New Hazelton Cadastral
- New Hazelton Zoning Oct 2020
- R1 - Single Family Residential
- R2 - Medium Residential Density
- R3 - Multi-Unit Residential Neighbourhood
- R4 - Mobile Residential
- R5 - Rural Residential
- R6 - Modular Home Residential
- C1 - Commercial Downtown
- C2 - Service Commercial
- I1 - Industrial
- P1 - Community Services
- Ru - Rural Resource
- Hazelton, 2021_South



DISTRICT OF NEW HAZELTON

Bylaw No. 370, 2022

A Bylaw for Administration of the Building Code and Regulation of Construction

The Council for the District of New Hazelton, in open meeting assembled, enacts as follows:

TITLE

This Bylaw may be cited as District of New Hazelton Building Bylaw 370, 2022.

READ A FIRST TIME THIS 7th DAY OF November

READ A SECOND TIME THIS 7th DAY OF November

READ A THIRD TIME THIS 7th DAY OF November

ADOPTED THIS DAY OF

MAYOR

CHIEF ADMINISTRATIVE OFFICER



District of New Hazelton 2023 Council & COTW Meeting Schedule

Regular Council & Committee of the Whole (COTW) meetings for the District of New Hazelton for 2023 will take place on the following dates:

January	9 th	
February	6 th	
March	6 th	
April	3 th	
April	17 th	
May	1 st	
June	5 th	
July	10 th	
August	14 th	
September	11 th	
October	2 nd	
November	6 th	
November	20 th	COTW (budget meeting)
December	4 th	

All council meetings commence at 7:00 pm and the November 28th Committee of the Whole meeting will commence at 10:00 am. Members of the public are welcome to attend these and other periodic meetings of the Council.

Wendy Hunt
Chief Administrative Officer