

DISTRICT OF NEW HAZELTON  
REGULAR MEETING OF COUNCIL

Monday, August 9, 2021  
Erwin Stege Community Center - Conference Room

Public Meeting – 6:45 pm

- (1) 2021-2025 Financial Plan Amendment Bylaw No. 361, 2021

Regular Meeting – 7:00 pm

- (1) CALL TO ORDER:

- (2) MINUTES:

- a) Accept minutes of the July 5, 2021 regular meeting

- (3) PETITIONS & DELEGATIONS:

- a) Earl Sargent – Stop Sign on Pugsley Street  
b) Staff Sargent Durnin – Quarterly Update

- (4) UNFINISHED BUSINESS: None

- (5) CORRESPONDENCE:

- a) Chicago Creek Community Environmental Enhancement Society – request for support

- (6) REPORTS: None

- (7) BYLAWS:

- a) 2021-2025 Financial Plan Amendment Bylaw No. 361, 2021 – 3<sup>rd</sup> Reading

- (8) NEW BUSINESS:

- a) Council Schedule:

- September 13 Regular Council Meeting
- September 13-17 UBCM (Virtual)
- October 4 Regular Council Meeting
- November 1 Regular Council Meeting

- b) MIABC Voting Delegate and Attendees

Adjournment

DISTRICT OF NEW HAZELTON  
REGULAR COUNCIL MEETING  
JULY 5, 2021  
ERWIN STEGE COMMUNITY CENTRE  
CONFERENCE ROOM

1) CALL TO ORDER: Meeting called to order at 7:00 pm

PRESENT: Mayor G. Lowry  
Councillor B. Henwood  
Councillor G. Burns  
Councillor J. Hobenshield  
Councillor R. Sturney  
Councillor M. Weeber

REGRETS: Councillor A. Berg

STAFF PRESENT: W. Hunt  
R. Carlé  
R. Smith

2) MINUTES:

RESOLUTION 8046/21

MOVED & SECONDED

That, the minutes of the June 7, 2021 regular meeting be accepted as presented.

CARRIED

3) PETITIONS & DELEGATIONS: None

4) UNFINISHED BUSINESS: None

5) CORRESPONDENCE: None

6) REPORTS:

- a) Councillor Henwood – Reported on the Upper Skeena Development Center AGM and its projects for the upcoming year.
- b) Mayor Lowry – Reported on the Regional District of Kitimat Stikine monthly meeting. Maggie Hall, our Economic Development Officer, that we share with RDKS and the Village of Hazelton is leaving to work in Kitimat. Mayor Lowry also attended the Northern Development Initiative Trust meeting. Funding for this quarter has been awarded.

- c) Public Works Superintendent Smith – Provided an update on the municipal hall. They are almost finished pouring the foundation walls and have done some preliminary clearing of the right of way for the services to be laid down. Panels for the walls and ceiling are about 30% completed. The building is still on schedule for an early November finish.

7) BYLAWS: None

8) NEW BUSINESS:

- a) MIABC Associate Membership – RGL Building Inspection Services

RESOLUTION 8047/21

MOVED & SECONDED

That, the District of New Hazelton approve the Associate Membership application for RGL Building Inspection Services.

CARRIED

- b) Fire Inspection Policy

RESOLUTION 8048/21

MOVED & SECONDED

That, the District of New Hazelton accept the revised Fire Inspection Policy as presented.

CARRIED

- c) Opening of Facilities

RESOLUTION 8049/21

MOVED & SECONDED

That, the District of New Hazelton facilities remain closed until further notice. Openings will be reassessed after the Provincial government enters the BC Restart Step 4. Exclusions to this closure includes Federal, Provincial and local government usage as approved by the Chief Administrative Officer or her designate.

CARRIED

- d) Discussion was had regarding the recent fire the devastated the community of Lytton and what we need to do as a community to ensure we are safe and able to get our residents, especially those who are vulnerable, out if needed.

9) CLOSED SESSION (7:42 pm):

RESOLUTION 8050/21

MOVED & SECONDED

That, the public be excluded from the meeting pursuant to Section 90.1 (e) and (g) of the Community Charter, regarding land and potential litigation.

CARRIED

8:19 pm – Meeting reopened to the public.

10) ADJOURNMENT:

RESOLUTION 8051/21

MOVED & SECONDED

That, the meeting be adjourned 8:19 pm.

CARRIED

CERTIFIED CORRECT THIS

DAY OF

, 2021

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

\_\_\_\_\_  
MAYOR



**To Consider that due to the continuous speeding on Pugsley Street, we the undersigned, are Petitioning the District of New Hazelton to INSTALL a 4 way STOP SIGN arrangement at the corner of 13<sup>th</sup> Avenue and Pugsley Street.**

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## Wendy Hunt

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**From:** Greig Houlden <greighoulden@gmail.com>  
**Sent:** July 13, 2021 8:51 AM  
**To:** glowry  
**Cc:** Wendy Hunt  
**Subject:** Follow-up to Chicago Creek Society letter of October 8, 2020

Gail;

I am writing to remind the District of our Society's request for your support for the Minister of Transport to order an independent Risk Assessment of the proposed increase in shipments of petroleum products through the CN northern corridor for export via Prince Rupert or Kitimat. I previously forwarded a number of our concerns/questions at your request on November 11, 2020.

We understand the long-standing cooperative relationship between DNH and CN relating to stream management in District boundaries. We do not wish to disrupt this relationship, but feel the issues arising from the proposed exports require careful assessment and preparation by all communities, First Nations, and regional districts through the corridor. As you are aware, a number of communities and boards in the region have already determined that an independent risk assessment is the best foundation for this.

I understand, from our previous conversations, that the District was waiting for RDKS to take the lead on this matter. Given the results of the survey of emergency preparedness filed with the RD by Rick Boehm, we will also be renewing our request to the Regional District for a decision on our request.

I would request an opportunity to meet in person with you (and Wendy, if you wish) to get a better sense of the District's concerns in this matter and how we might move forward with it.

Greig Houlden

March 1, 2021 meeting Council passed a resolution to  
Receive for Information. Original request included  
with this email.

## Wendy Hunt

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**From:** Greig Houlden <greighoulden@gmail.com>  
**Sent:** October 8, 2020 5:34 PM  
**To:** Wendy Hunt  
**Cc:** Robyn Carle  
**Subject:** Request for Letter to Minister Garneau  
**Attachments:** DNH Letter from CCCEES 08-10-20.pdf; Hazelton\_rail\_evac\_map\_propane (3).jpg; Hazelton\_rail\_evac\_map\_diesel (3).jpg; Hazelton\_rail\_evac\_map\_methanol (3).jpg

Wendy;

Attached is a digital copy of a letter from Chicago Creek Society to the District requesting a letter be written to Minister Garneau to conduct a risk assessment relating to proposed shipment of petroleum products by rail along CN's northern corridor. I have also attached copies of the maps showing evacuation zones in event of spills of different products along the rail line going through the Hazeltons. I can provide hard copies of the attached, if desired.

As mentioned in previous emails, I am open to advice regarding whether additional in-person support may be advisable regarding the attached, as well as the timing and nature of any in-person appearance.

For your info, similar requests have been made to the Regional District and Hagwilget Band. I will be following up with the Village of Hazelton and Gitanmaax Band next week.

Thank you for your assistance in this matter. Confirmation of receipt of this email would be greatly appreciated.

Greig



**CHICAGO CREEK COMMUNITY ENVIRONMENTAL ENHANCEMENT  
SOCIETY**

**P.O. Box 682, New Hazelton, B.C. V0J 2J0**

Mayor and Council

District of New Hazelton  
New Hazelton, BC

**Re: Risk Assessment of Rail Transport of Hazardous Petroleum Cargo on Northwest BC Rail  
Corridor**

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Dear Mayor and Council:

***Request for letter to Transport Minister:***

In conjunction with other environmental groups in the Regional District, we are writing to express our concern for public safety and the safety of our watershed given the proposed dramatic increase in shipments of hazardous petroleum products on the Northwest rail corridor. **Specifically, we are asking you to write the Minister of Transport requesting a risk assessment under the *Railway Safety Act*.**

As you are already aware from previous submissions relating to this topic, Vopak, teamed with AltaGas to build a propane terminal at Prince Rupert. AltaGas is the first propane export terminal on Canada's west coast and it requires 50 to 60 propane tank cars per day. In addition, a second proposed propane export facility is undertaking geotechnical work in Kitimat. Pacific Traverse Energy has received a 25-year propane export licence from the National Energy Board and, if built, will require 60 propane rail cars a day.

As a result of these developments, unit trains of pressurized propane tank cars and other products are now regularly passing through the Regional District along the northwest CN rail line. If all export plans come to fruition, a total of 300 such rail cars per day could be travelling through our region and communities in the future, in each direction.

While the terminals proposed for Prince Rupert and Kitimat will be subject to environmental review, at present there appear to be no plans by senior levels of government to conduct a risk assessment (relating to either environmental impact or public safety) or to review of spill response plans relating to the transport of these products through the northern rail corridor. As the District is responsible for emergency response within its jurisdiction under the BC Emergency Management System (ref. BCEMS Guide, 2016), we feel this issue should be of direct concern to the District of New Hazelton.

As you know, our Society's direct interest in rail safety arose as the result of a 2018 spill by a CN coal train in to Mission Creek at the New Hazelton border. Mission Creek has been the focus of the Society's efforts to restore salmon stocks and improve habitat since our incorporation in 1995. At the time, we observed in our internal discussions that we were fortunate that the spill



Chicago Creek Society Request to RDKS for Letter to Transport Minister

was a relatively inert (though still potentially toxic) material and not liquid petroleum products. Then the Vopak/AltaGas and Traverse Energy proposals came along ....

Should a similar derailment which resulted in the coal spill into Mission Creek occur with a petroleum product unit train, it is our understanding that responsibility for planning and implementation of emergency response and evacuation procedures would fall to the District.

For your information, we have again attached 3 maps showing evacuation areas in the Hazeltons which would be affected should a propane, diesel, or methanol spill or fire occur in our area. The potential impact on New Hazelton can clearly be seen in those maps.

***For the above reasons, we request that, as elected officials:***

**The District of New Hazelton write the Honourable Marc Garneau requesting the Ministry of Transport initiate an inquiry under the *Railway Safety Act* of the proposed increase in flammable hazardous shipments on the Northwest BC rail corridor.**

This assessment should be conducted before any further increase in hazardous goods traffic. The assessment would need to identify risks and remedial actions for possible adverse environmental effects including spills into watersheds, public safety issues and climate impacts.

Sincerely,



Ian Johnston  
President  
Chicago Creek Community  
Environmental Enhancement  
Society

Attachments: 3

## Wendy Hunt

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**From:** Greig Houlden <greighoulden@gmail.com>  
**Sent:** November 30, 2020 9:40 AM  
**To:** Gail Lowry  
**Cc:** Wendy Hunt  
**Subject:** Concerns Relating to Rail Safety and Proposed Shipments of Petroleum Products by CN  
**Attachments:** Concerns for CN to Address CCCEES.docx

Gail;

Per our brief telephone conversation this morning, attached please find a list of questions/concerns that were developed as follow-up on this issue. While these are framed as questions we would like to see CN address, they are also questions that we believe the District of New Hazelton needs to be able to answer to ensure the safety of its residents.

As mentioned, some were addressed in CN's presentation to RDKS, but some were only partially addressed or did not receive definitive responses. For example, CN's safety officers emphasized that 117 cars were in use for the majority of shipments of diesel, but did not say that no retrofitted 111s were in use. Similarly, they advised of location of CN's fire suppression cars (PG, Edmonton, Winnipeg), but did not specify how long it would take them to reach our area.

I appreciate the time and attention that the District has given to this issue, both in the past and the present. I would also appreciate if you could advise us of the District's response to our request of October 8th, when you are in a position to do so.

Greig Houlden

## Questions for CN to Address Relating to Response to a Unit Train Derailment in Northern BC

1. Rail Tank Cars in Use to Transport Flammable Liquids
  - Are TC-117 cars in use for transport of diesel products, or are DOT-111s (retro-fitted) still in use?
  - Which types of cars are currently in use for transport of LPG and Methanol?
2. Notification to Citizens in Event of Need to Evacuate
  - What is your understanding of the current mechanism for advising citizens in an evacuation zone of the need to evacuate and where to go, in the event of a unit train incident or derailment?
  - Has CN consulted with all regional districts, first nations, municipalities or other levels of government responsible for emergency response along the CN northern rail corridor to ensure they have the capacity for informing citizens?
3. CN Response time
  - Where are CN's resources to deal with a unit train derailment located?
  - What is your estimated response time to the District of New Hazelton?
4. First Responders PPE (Personal Protective Equipment)
  - What personal protective equipment would be required by first responders (police, fire, ambulance or other personnel) dealing with an incident or derailment involving a unit train?
  - Is necessary PPE available for first responders in each community, regional district, or first nations territory along the route(s)?
5. BLEVE (Boiling Liquid Expanding Vapour Explosion)
  - What is the volume of water required to prevent a BLEVE in event of a puncture or leak in a tank car carrying liquid propane?
  - What is the likely outcome, in the event the capacity to pump the necessary volume of water does not exist in the vicinity of a leaking, punctured or derailed propane car?
  - What is the estimated force of a BLEVE in a single propane tank car?
6. Firefighting Capacity
  - Which communities along the CN northern rail corridor have been identified as having sufficient capacity (personnel, PPE, and equipment) to deal with a unit train derailment resulting in fire?
  - In which areas of the corridor is there insufficient capacity in the event of a unit train derailment resulting in a fire?



**DISTRICT OF NEW HAZELTON  
BYLAW NO. 361, 2021**

A bylaw to amend the District of New Hazelton 2021-2025 Financial Plan Bylaw No. 358, 2021

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WHEREAS the District of New Hazelton deems it necessary to amend the District of New Hazelton 2021-2025 Financial Plan Bylaw No. 358, 2021;

**NOW THEREFORE** the Council of the District of New Hazelton in open meeting assembled, enacts as follows:

1. Schedule "A" of District of New Hazelton 2021-2025 Financial Plan Bylaw No. 358, 2021 is hereby deleted in its entirety.
2. Schedule "A" attached hereto and made part of this bylaw is hereby declared to be the Amended Financial Plan of the District of New Hazelton for the 5-year period ending December 31, 2025.
3. This Bylaw may be cited as "**District of New Hazelton 2021-2025 Financial Plan Amendment Bylaw No. 361, 2021.**"

Read a first time this                      7<sup>th</sup>              day of June, 2021

Read a second time this                      7<sup>th</sup>              day of June, 2021

Read a third time this                      day of              , 2021

Adopted this                      day of              , 2021

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER



**DISTRICT OF NEW HAZELTON**  
**AMENDED FINANCIAL PLAN (CONSOLIDATED)**  
**FOR THE FIVE YEARS ENDED DECEMBER 31, 2025**  
**SCHEDULE "A"**

	BUDGET 2021	BUDGET 2022	BUDGET 2023	BUDGET 2024	BUDGET 2025
<b>REVENUE:</b>					
Residential, Class1	\$ 314,595	\$ 320,887	\$ 327,305	\$ 333,851	\$ 340,528
Utilities, Class 2	\$ 92,663	\$ 94,516	\$ 96,406	\$ 98,334	\$ 100,301
Major Industry, Class 4	\$ -	\$ -	\$ -	\$ -	\$ -
Light Industry, Class 5	\$ -	\$ -	\$ -	\$ -	\$ -
Business, Class 6	\$ 111,798	\$ 114,034	\$ 116,315	\$ 118,641	\$ 121,014
Rec/Non-Profit, Class 8	\$ 416	\$ 424	\$ 433	\$ 441	\$ 450
Farm, Class 9	\$ 520	\$ 530	\$ 541	\$ 552	\$ 563
Grants in Lieu	\$ 52,500	\$ 52,500	\$ 52,500	\$ 52,500	\$ 52,500
<b>TAXATION REVENUE</b>	<b>\$ 572,492</b>	<b>\$ 582,892</b>	<b>\$ 593,500</b>	<b>\$ 604,320</b>	<b>\$ 615,356</b>
Frontage Taxes	\$ 62,500	\$ 62,500	\$ 62,500	\$ 62,500	\$ 62,500
Services Provided for Other Agencies	\$ 493,000	\$ 495,000	\$ 497,000	\$ 499,000	\$ 501,000
Utility Rates and Fees	\$ 256,100	\$ 256,100	\$ 256,100	\$ 256,100	\$ 256,100
Other Revenue	\$ 79,100	\$ 86,100	\$ 86,100	\$ 86,760	\$ 86,760
Non capital grants	\$ 458,000	\$ 535,000	\$ 535,000	\$ 535,000	\$ 535,000
Capital grants	\$ 477,000	\$ 1,133,334	\$ 600,000	\$ 800,000	\$ 766,667
Conditional Transfers	\$ 1,121,500	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000
Collections for Other Governments	\$ 404,000	\$ 404,000	\$ 404,000	\$ 404,000	\$ 404,000
<b>Total revenue</b>	<b>\$ 3,923,692</b>	<b>\$ 3,575,926</b>	<b>\$ 3,055,200</b>	<b>\$ 3,268,680</b>	<b>\$ 3,248,383</b>
<b>EXPENDITURES</b>					
General Municipal	\$ 1,893,200	\$ 1,849,200	\$ 1,838,025	\$ 1,883,766	\$ 1,932,520
Water	\$ 151,000	\$ 354,400	\$ 357,970	\$ 161,719	\$ 165,654
Sewer	\$ 478,600	\$ 59,600	\$ 59,600	\$ 59,600	\$ 59,600
Collections for other governments	\$ 404,000	\$ 404,000	\$ 404,000	\$ 404,000	\$ 404,000
Amortization of Assets	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000
<b>Total expenditures</b>	<b>\$ 3,276,800</b>	<b>\$ 3,017,200</b>	<b>\$ 3,009,595</b>	<b>\$ 2,859,085</b>	<b>\$ 2,911,774</b>
<b>Surplus (deficit)</b>	<b>\$ 646,892</b>	<b>\$ 558,726</b>	<b>\$ 45,605</b>	<b>\$ 409,595</b>	<b>\$ 336,609</b>
<b>Adjust for non-cash items</b>					
Amortization	\$ (350,000)	\$ (350,000)	\$ (350,000)	\$ (350,000)	\$ (350,000)
<b>Adjust for cash items non-PSAB</b>					
TCA expenditures	\$ 4,318,000	\$ 1,870,000	\$ 1,130,000	\$ 1,575,000	\$ 1,665,000
Transfer to (from) reserve	\$ (2,866,215)	\$ -	\$ -	\$ -	\$ -
Transfer to (from) Operating surplus	\$ (454,893)	\$ (961,274)	\$ (734,395)	\$ (815,405)	\$ (978,391)
	<b>\$ 646,892</b>	<b>\$ 558,726</b>	<b>\$ 45,605</b>	<b>\$ 409,595</b>	<b>\$ 336,609</b>
<b>Financial Plan Balance</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Cumulative Operating Surplus (deficit)</b>	<b>\$ 197,671</b>	<b>\$ (763,603)</b>	<b>\$ (1,497,999)</b>	<b>\$ (2,313,404)</b>	<b>\$ (3,291,795)</b>

RESOLUTION 7969/20

MOVED & SECONDED

That, the District of New Hazelton Volunteer Fire Department Service Level Establishment & Fire Regulation Bylaw No. 354, 2020 be given the first, second and third readings.

CARRIED

- b) District of New Hazelton Permissive Tax Exemption Bylaw No. 355, 2020

RESOLUTION 7970/20

MOVED & SECONDED

That, the District of New Hazelton Permissive Tax Exemption Bylaw No. 355, 2020 be given the first, second and third readings.

CARRIED

- c) District of New Hazelton Zoning Amendment Bylaw No. 356, 2020

RESOLUTION 7971/20

MOVED & SECONDED

That, the District of New Hazelton Zoning Amendment Bylaw No. 356, 2020 be given the first and second readings.

CARRIED

- d) District of New Hazelton Repealing Bylaw No. 357, 2020

RESOLUTION 7972/20

MOVED & SECONDED

That, the District of New Hazelton Repealing Bylaw No. 357, 2020 be given first, second and third readings.

CARRIED

8) NEW BUSINESS:

- a) District of New Hazelton 2020 Annual Report

RESOLUTION 7973/20

MOVED & SECONDED

That, the District of New Hazelton 2020 Annual Report be adopted as presented.

CARRIED

- b) MIABC Voting Delegate

RESOLUTION 7974/20

MOVED & SECONDED

That, the District of New Hazelton appoint Mayor Lowry as the MIABC Voting Delegate and CAO, Wendy Hunt as its Alternate Voting Delegate.

CARRIED