

DISTRICT OF NEW HAZELTON
REGULAR MEETING OF COUNCIL

Monday, August 10, 2020
Erwin Stege Community Centre - Conference Room

Public Meeting – 6:45 pm

- (1) Presentation of 2020 Annual Report

Regular Meeting – 7:00 pm

- (1) CALL TO ORDER:

- (2) MINUTES:

- a) Accept minutes of the July 6, 2020 regular meeting.

- (3) PETITIONS & DELEGATIONS: None

- (4) UNFINISHED BUSINESS:

- a) Strategic Planning Session – review date or postpone?

- (5) CORRESPONDENCE:

- a) Amber Grimm, Hazelton Community Services – rezoning question

- (6) REPORTS: None

- (7) BYLAWS:

- a) District of New Hazelton Volunteer Fire Department Service Level Establishment & Fire Regulation Bylaw No. 354, 2020 – 1st, 2nd and 3rd readings
- b) District of New Hazelton Permissive Tax Exemption Bylaw No. 355, 2020 – 1st, 2nd and 3rd readings
- c) District of New Hazelton Zoning Amendment Bylaw No. 356, 2020 – 1st and 2nd readings
- d) District of New Hazelton Repealing Bylaw No. 357, 2020 - 1st, 2nd and 3rd readings

- (8) NEW BUSINESS:

- a) Council Schedule:
- September 14 Regular Council Meeting
 - September 22-24 UBCM Virtual Conference
 - October 5 Regular Council Meeting
 - November 2 Regular Council Meeting
- b) 2020 Annual Report
- c) MIABC Voting Delegate

Closed Session, Section 90.1 (e) Community Charter Act, regarding land matters.

Adjournment

DISTRICT OF NEW HAZELTON
REGULAR COUNCIL MEETING
JULY 6, 2020
ERWIN STEGE COMMUNITY CENTER – CONFERENCE ROOM

1) CALL TO ORDER: Meeting called to order at 7:00 pm

PRESENT: Mayor G. Lowry
Councillor R. Sturney
Councillor G. Burns
Councillor A. Berg
Councillor B. Henwood
Councillor J. Hobenshield
Councillor M. Weeber

STAFF PRESENT: W. Hunt
R. Carlé

2) MINUTES:

RESOLUTION 7962/20

MOVED & SECONDED

That, the minutes of the June 1, 2020 regular meeting be accepted as circulated.

CARRIED

3) PETITIONS & DELEGATIONS: None

4) UNFINISHED BUSINESS: None

5) CORRESPONDENCE: None

6) REPORTS:

- a) CAO Hunt – Updated Council on the timeline for the new municipal building.
- b) Councillor Burns – Reported that there is opportunity to receive a higher apportionment for the community forest if we are able to partner with First Nations.
- c) Councillor Hobenshield – Reported that the Hazelton District Public Library will not be reopening in Phase III as repairs are needed to a section of the building.
- d) Mayor Lowry – Reported on the Northern Development meeting and RDKS board meeting. The District's NDIT Business Façade Improvement grant was approved. There was a change in the scope of the grant so that the District is able to assist businesses in re-starting after COVID-19 closures.

7) BYLAWS:

- a) District of New Hazelton Volunteer Fire Department Service Level Establishment & Fire Regulation Bylaw No. 354, 2020 tabled to the August 10, 2020 Council meeting.

8) NEW BUSINESS:

- a) Skeena Housing Coalition Society Letter of Support

RESOLUTION 7963/20

MOVED & SECONDED

That, the District of New Hazelton write a letter of support for the Skeena Housing Coalition Society grant application for a potential housing project in New Hazelton.

CARRIED

- b) New Hazelton Volunteer Fire Department Service Level Policy

RESOLUTION 7964/20

MOVED & SECONDED

That, the District of New Hazelton adopt the New Hazelton Volunteer Fire Department Service Level Policy as presented.

CARRIED

- c) City of New Westminster Letter of Support

RESOLUTION 7965/20

MOVED & SECONDED

That, the District of New Hazelton receive the City of Westminster's request for a letter of support, regarding the disaggregation of COVID 19 data, for information.

CARRIED

9) CLOSED SESSION (7:42 pm):

RESOLUTION 7966/20

MOVED & SECONDED

That, the public be excluded from the meeting pursuant to Section 90.2 (c) and (e) of the Community Charter, regarding personnel and land matters.

CARRIED

8:07 pm – Meeting reopened to the public.

10) ADJOURNMENT:

RESOLUTION 7967/20

MOVED & SECONDED

That, the meeting be adjourned 8:15 pm.

CARRIED

CERTIFIED CORRECT THIS

DAY OF

, 2020

CHIEF ADMINISTRATIVE OFFICER

MAYOR

Wendy Hunt

From: Braunwyn <braunwyn@citywest.ca>
Sent: Tuesday, July 21, 2020 9:16 PM
To: Jutta Hobenshield; Mike Weeber; George Burns; Wendy Hunt
Subject: Fwd: zoning query

Thought I would forward to those who were missed,

Braunwyn

----- Forwarded Message -----

Subject: zoning query

Date: Tue, 21 Jul 2020 15:51:17 -0700

From: Amber Grimm <hcsamber@gmail.com>

To: glowry@newhazelton.ca, rsturney@newhazelton.ca, bhenwood@newhazelton.ca, aberg@newhazelton.ca

Hello New Hazelton Mayor and Council
(those who had email addresses posted on the website - my apologies to those I missed)

My name is Amber Grimm. I am the director of Hazelton Community Services. Our agency supports adults with disabilities with both community inclusion and volunteer work in the skeena bakery. In our building we fill our space with Adults with developmental delays and the support staff. Much socializing, lifeskills, cooking, paperwork and playing boardgames happen within our walls. The style of building that is most suited to our needs is one with a livingroom space for socializing, a kitchen for cooking and a dining room for eating. It also must have office space as my office is in the same building; essentially a house. Nobody actually resides/stays over in our building. We are a day program operating essentially Monday to Friday 8am-6pm.

In a nutshell what has happened is our agency, Hazelton Community Services, is looking for a new place to have our programming. As you are probably well aware there is not much available in the Hazeltons. The most suitable style of space for our program is a house. Most houses are zoned residential and, as I understand it, we would need commercial zoning for a community program.

What I am wondering is if you think New Hazelton might consider a zoning change on a residential home for a community program? I do not have a specific property in mind in New Hazelton, but wondered if I do find a place if you think this is a conversation that New Hazelton might be willing to consider having with myself regarding our agency.

Thank you for taking time to read this. I do not anticipate you can make a firm decision on zoning on a property no yet identified, I am just inquiring if changing zoning is something you might consider for a community program.

Warm Regards,
amber

--

Amber Lea Grimm
Hazelton Community Services
DIRECTOR
(w)250-842-5355



DISTRICT OF NEW HAZELTON

BYLAW NO. 354, 2020

Being a bylaw for service level establishment and fire regulation for the New Hazelton Volunteer Fire Department

THE COUNCIL of the District of New Hazelton, in open meeting assembled, enacts as follows:

Definitions

In this bylaw, unless the context otherwise indicates:

"Authority Having Jurisdiction" or "(AHJ)" means the District of New Hazelton, as the local government legally responsible for the organization and operation of the fire service;

"Apparatus" means any vehicle outfitted with machinery, devices, equipment or materials and used or intended to be used by the Department for firefighting or in response to any other incident, and includes a Department vehicle used to transport personnel or equipment;

"Building" means a structure that is used or intended to be used for supporting or sheltering persons or animals or property, except those prescribed by regulation as exempted from the Building Code;

"Council" means the Council of the District of New Hazelton;

"Equipment" means any tools, contrivances, devices or materials used or intended to be used by the Fire Department to combat an incident or other emergency;

"Fire Chief" means the person appointed by the District of New Hazelton as head of the Fire Department;

"Fire Code" means the BC Fire Code and Regulations adopted thereto, and any amendments as adopted by Order in Council;

"Fire Department" means the New Hazelton Volunteer Fire Department;

"Fire Personnel" means the Fire Chief or any member of the Fire Department;

"Fire Services Act" means the Fire Services Act, R.S.B.C. 1996, C.144 and all Regulations passed thereunder, and amendments thereto as adopted by the Province of British Columbia;

"Incident" means a fire, a situation where a fire or explosion is imminent, or any other emergency situation that may cause harm to persons or property, and to which the Fire Department has a responsibility to respond;

"Incident Commander" means the Member in Charge of any incident to which the Fire Department responds. Generally, this would be the senior ranking Officer or Member at an incident;

"Member" means any person who is duly appointed as a member of the Fire Department;

"Officer" means a Member with the rank of Lieutenant or higher, as appointed by the Fire Chief;

"Premises" means a building together with its grounds and appurtenances; and

"Municipality" means the District of New Hazelton.

PART I - ADMINISTRATION

Scope and Jurisdiction

1. This Bylaw and the provisions contained herein, as may be amended from time to time, shall apply throughout the District of New Hazelton.
2. The geographic limits of the jurisdiction of the Fire Chief and Fire Department extend to the boundaries of the District of New Hazelton, and fire apparatus shall only be used beyond the limits of the jurisdiction as specified below:
 - a. Pursuant to Mutual Aid Agreements or other written contracts or agreements with other jurisdictions;
 - b. Where, while outside the District of New Hazelton boundary, the Fire Chief or his/her designate determines that immediate action is necessary to preserve and protect life and/or property;
 - c. With the approval of Council; or
 - d. In an emergency, the approval of the Mayor or Acting Mayor (where timely Council approval is not possible).

Fire Chief Powers and Responsibilities

3. The Fire Chief is responsible for the efficient management of the Fire Department including the members, property, apparatus and equipment, and for the provision of fire prevention and protection services to the Municipality.
4. The Fire Chief shall ensure that the Fire Department is staffed with trained members in accordance with applicable legislation and regulations.
5. The Fire Chief shall establish rules, regulations and policies necessary for the proper organization, administration and operation of the Fire Department including but not limited to:
 - a. The use, care and protection of Fire Department property, apparatus and equipment;
 - b. The safe and efficient operation of the Fire Department; and
 - c. The recruitment, training, conduct, and discipline of members of the Fire Department.
6. The Fire Chief is responsible for all fire protection and prevention matters including the enforcement of this Bylaw and of the Fire Services Act, and shall assume the responsibilities of the Local Assistant to the Fire Commissioner.
7. In accordance with Section 66 of the Community Charter, the Fire Chief is hereby authorized to exercise the following powers:
 - a. Enter on property and inspect premises for conditions that may cause a fire, increase the danger of a fire, or increase the danger to persons or property from a fire;
 - b. Take measures to prevent and suppress fires, including the demolition of buildings and other structures to prevent the spreading of fire;

- c. Require an owner or occupier of real property to undertake any actions directed by the Fire Chief for the purpose of removing or reducing any thing or condition that the Fire Chief considers is a fire hazard or increases the danger of fire; and
 - d. Exercise some or all of the powers of the Fire Commissioner under section 25 of the Fire Services Act, and for these purposes that section applies.
- 8. Council hereby delegates to the Fire Chief the duty to provide for a regular system of inspection of hotels and public buildings in the municipality in accordance with Section 26(1) of the Fire Services Act.
- 9. In addition to the inspections required by Section 26 of the Fire Services Act, the Fire Chief may institute and maintain a regular system of inspection of buildings and premises within the municipality in order to discover and order the removal or correction of any conditions constituting a fire hazard.
- 10. Any authority conferred on the Fire Chief under this bylaw may be exercised by a person acting under the authority of the Fire Chief.

Fire Department Service Level

- 11. The Fire Department will provide services at the **Exterior Operations Level** – this Service Level includes activities that are undertaken by firefighters trained in the full spectrum of competencies outlined in the NFPA 1001 Standard for Fire Fighter Professional Qualifications, and any additional capabilities as deemed necessary by the Fire Chief.
- 12. The level of training and equipment required is dictated by the needs of the community. The **Exterior Operations Level** may only be attained after appropriate equipment and training have been provided and documented. Acknowledging the fluctuations in personnel inherent with a primarily volunteer department, the Fire Department will endeavor to maintain a complement of firefighters of which 70% are trained in the **Exterior Operations Level** competencies.
- 13. The Fire Department shall train to and maintain NFPA 1001 Firefighter I and II competencies, in compliance with the provision of Full Service Operations. Officers will be trained to a minimum of NFPA 1021 Fire Officer 1. Records of all training activities for each firefighter will be maintained by the Fire Department.
- 14. As with any incident response, the qualifications and number of personnel present will dictate what actions can be safely undertaken. Notwithstanding the commitment to the **Exterior Operations Level**, if insufficient numbers of trained personnel are initially on scene to affect an **Exterior Operations Level**, the operational mode will be defensive.

PART 2 - FIRE PROTECTION & REGULATION

Control, Direction and Management at Incident

- 15. The Fire Chief, or the Incident Commander, shall have control, direction and management of all Fire Department apparatus, equipment or manpower assigned to an incident.

Entry and Site Management

16. The Fire Chief, or the Incident Commander, is empowered during any incident to enter premises or property, and to cause any member, apparatus or equipment of the Fire Department to enter, as deemed necessary to combat, control or deal with the incident.
17. The Fire Chief, or the Incident Commander, is empowered during the incident to enter, pass through or over buildings or property adjacent to an incident, and to cause Fire Personnel and the apparatus and equipment of the Fire Department to enter or pass through or over buildings or property, where deemed necessary to gain access to the incident or to protect any person or property.
18. The Fire Chief, or the Incident Commander, may establish boundaries or limits, and keep persons from entering the area within the prescribed boundaries or limits, unless authorized to enter by the Fire Chief or Incident Commander.
19. The Fire Chief, or the Incident Commander, may request Peace Officers to enforce restrictions on persons entering within the boundaries or limits outlined in Section 20.
20. The Fire Chief may obtain assistance from other officials as deemed necessary in order to discharge their duties and responsibilities under this bylaw.
21. The Fire Chief, or the Incident Commander, is empowered to cause a building, structure or item to be pulled down, demolished or otherwise removed if deemed necessary to prevent the spread of fire to other buildings, structures or things.
22. The Fire Chief, or the Incident Commander, is empowered to commandeer privately owned equipment which they consider necessary to deal with an incident. Costs would be reimbursed to the property owner using the most current Provincial equipment rates. Permission to exercise this power must be approved by the Chief Administrative Officer (or designate) or the Mayor.
23. The Fire Chief, or the Incident Commander, may request persons who are not members to assist in whatever manner the Fire Chief or Incident Commander considers necessary to deal with the incident, including removing furniture, goods, and merchandise from any building on fire, or in danger thereof, and in guarding and securing same, and in demolishing a building or structure at or near the fire or other incident.

Evacuation of Buildings

24. The Fire Chief, or the Incident Commander, is empowered to order the evacuation of any building that is directly involved with fire or other risk to life:
 - a. The Fire Chief, or the Incident Commander, is empowered to order the evacuation of any building, structure, property or area which in his/her opinion is endangered by fire or other risk to life; and
 - b. In such case, no person other than the Fire Chief or member of the Fire Department, Peace Officer, or other person authorized by the Fire Chief or Incident Commander, shall remain in or enter such building, structure, property or area.

Obstruction of Fire Department in Performance of its Duties

25. No person shall impede, obstruct, abuse, or in any way hinder a member of the Fire Department, or other persons assisting or acting under the direction of the Fire Chief or the Incident Commander in the performance of their duties.
26. No person shall obstruct or otherwise interfere with access roads, streets, or other approaches to any incident, fire hydrants, Fire Department connections, cisterns, appliances, or fixed/installed suppression equipment designated for firefighting.
27. No person shall damage, destroy, obstruct, impede, or hinder, the operations of any Fire Department apparatus or equipment.
28. No person at an incident shall drive a vehicle over any equipment without permission of the Fire Chief or the Incident Commander.
29. No person shall refuse to permit the Fire Chief or anyone under the direction of the Fire Chief from entering upon any building or property for the purpose of:
 - a. Making an inspection or investigation for conditions which may cause a fire, increase the danger of a fire or increase the danger to persons; or
 - b. Making an inspection to ensure any flammable matter is rendered harmless or suitably safeguarded against fire.
30. No person shall knowingly submit false or misleading information regarding a fire investigation or inspection.
31. No person shall falsely represent themselves as a member of the Fire Department.

Duty of Owners or Occupiers

32. Every owner shall allow the Authority Having Jurisdiction to enter any building or premise at any reasonable time for the purpose of administering and enforcing this bylaw.
33. Every owner or occupier shall allow entry of the Fire Department to fight any fires or address any dangerous conditions that occur on the property.
34. The owners or occupiers of any real property shall remove any matter or thing from a building or premises which constitutes a fire hazard and shall maintain and clean chimneys, flues and other apparatus or things in order to reduce the risk of fire.
35. The owner of any vacant building in the municipality shall at all times keep the building free from debris and flammable material, and shall keep all openings in the building securely closed and fastened so as to prevent the entry of unauthorized persons.

Other Prohibitions

36. No owner or occupier of a public building or hotel, as defined in the Fire Services Act, shall:
 - a. Allow a public building or hotel to be occupied in excess of the maximum occupant load as posted by the Local Assistant Fire Commissioner;

- b. Allow the premise to operate without providing and maintaining proper exit hardware on exit doors in accordance with the Fire Code;
- c. Allow the premise to operate without providing and maintaining exits and emergency lighting in accordance with the Fire Code;
- d. Allow the premise to operate without maintaining and inspecting portable fire extinguishers by qualified personnel in accordance with the Fire Code;
- e. Allow the premise to operate without maintaining and inspecting fire alarm, automatic fire extinguishing, and voice communication systems by qualified personnel in accordance with the Fire Code and forwarding the certificates of inspection and maintenance to the Fire Department forthwith upon receipt;
- f. Allow the premise to operate without maintaining and inspecting private fire hydrants by qualified personnel in accordance with the Fire Code. The owner of a private hydrant shall:
 - I. Not less than once each year have the private hydrant flushed, drained and all threads of outlets and caps greased with waterproof grease;
 - II. Not less than once each year have all components of the hydrant inspected, serviced and tested;
 - III. Keep the ground surface around the private hydrant clear of shrubs, trees, structures and other obstructions of any kind, in order to facilitate use of the hydrant by the Fire Department; and
 - IV. Ensure the hydrant is installed to District of New Hazelton standards.
- g. Fail to maintain, have inspected, and clean commercial kitchen venting systems;
- h. Allow the premise to operate without maintaining the fire separations and fire stopping in accordance with the BC Building Code;
- i. Allow a fire hazard to exist;
- j. Fail to maintain clear access to a fire hydrant or fire department connection;
- k. Use a fire hydrant unless authorized; and
- l. Allow the premise to operate without a Fire Safety Plan approved by the Fire Department.

Burning

37. Burning within the District of New Hazelton is permitted only as it is permitted by the BC Wildfire Service and the Ministry of Forests, Lands, and Natural Resources office. This includes the burning of residential, construction site, demolition site or land-clearing waste:
- a. Special permits for fires at community events, such as Halloween, July 1st, etc. may be issued at the discretion of the Fire Chief or Fire Prevention Officer; and
 - b. The Fire Department shall be permitted to use controlled fires for the purposes of training and demonstrations.

Offence and Penalty

38. No person shall do, act or suffer, or permit any act or thing to be done in contravention of this bylaw.
39. Every person who, without lawful excuse, contravenes this bylaw by willfully doing any act which it forbids, or omitting to do any act which it requires to be done, is guilty of an offense and is liable, on

summary conviction, to a fine under the Offense Act. A separate offense shall be deemed to be committed upon each day during and on which the contravention occurs or continues.

40. The penalties imposed under the previous sub-section, shall be in addition to, and not in substitution for, any other penalty or remedy imposed by this bylaw.

Repeal

41. District of New Hazelton Fire Department and Regulation Bylaw No. 172,1992 and all amendments thereto, are hereby repealed.

This Bylaw may be cited as "**District of New Hazelton Volunteer Fire Department Service Level Establishment & Fire Regulation Bylaw No. 354, 2020.**"

READ A FIRST TIME the day of

READ A SECOND TIME this day of

READ A THIRD TIME this day of

ADOPTED this day of

MAYOR

CHIEF ADMINISTRATIVE OFFICER



DISTRICT OF NEW HAZELTON BYLAW NO. 355, 2020

A bylaw to exempt from taxation certain properties within the District of New Hazelton as authorized by Section 224 of the Community Charter

The Council of the District of New Hazelton in open meeting assembled, enacts as follows:

That, the following properties be exempt from land and improvement taxes for the calendar year 2021:

| Name | Address | Folio | Legal Description | PIDs |
|---|---------------------------|---------|--|---|
| New Hazelton Congregation of Jehovah's Witnesses | 4562 13 th Ave | 1423005 | Lot A, District Lot 882, Plan EPP78072, Section 2, Cassiar Land District | 013-554-021 |
| Roman Catholic Episcopal Corp of Prince Rupert | 4063 9 th Ave | 555000 | Lots 7-21, Block 29, District Lot 863, Plan 968, Section 2, Cassiar Land District | 014-079-887 014-079-895 014-079-917 014-083-761 014-083-795 014-083-817 014-083-833 014-083-850 014-083-876 014-083-892 014-083-914 014-083-922 014-083-949 014-083-965 014-083-981 |

1. District of New Hazelton Permissive Tax Exemption Bylaw No. 343, 2018 and all amendments thereto, are hereby repealed.
2. This Bylaw is cited as the District of New Hazelton Permissive Tax Exemption Bylaw No. 355, 2020.

Read a first time this day of

Read a second time this day of

Read a third time this day of

Adopted this day of

MAYOR

CHIEF ADMINISTRATIVE OFFICER



DISTRICT OF NEW HAZELTON BYLAW NO. 356, 2020

A bylaw to amend District of New Hazelton Zoning Bylaw No. 317, 2014

The Council of the District of New Hazelton in open meeting assembled, enacts as follows:

That, the following amendments be made to Zoning Bylaw No. 317, 2014:

The Council for the District of New Hazelton, in open meeting assembled, enacts as follows:

1. This Bylaw may be cited as the Zoning Amendment Bylaw No. 356, 2020.
2. District of New Hazelton Zoning Bylaw No. 317, 2014 is hereby amended by rezoning:
 - a) Lots 12 – 22, Block 167, Plan PRP 968, District Lot 882, Section 2, Cassiar Land District from Community Services (P-1) to Multi-Unit Residential (R-3).

READ A FIRST TIME THIS day of

READ A SECOND TIME THIS day of

READ A THIRD TIME THIS day of

ADOPTED THIS day of

MAYOR

CHIEF ADMINISTRATIVE OFFICER



DISTRICT OF NEW HAZELTON BYLAW NO. 357, 2020

A bylaw to repeal District of New Hazelton Council Assessment Base, Skeena Union Board of Health Confirmation and Fitness Centre Fee bylaws.

WHEREAS it is necessary to repeal previous bylaws;

NOW THEREFORE the Council of the District of New Hazelton in open meeting assembled enacts as follows:

1. REPEAL BYLAW

Upon adoption of this bylaw, the following bylaws are rescinded in their entirety:

District of New Hazelton Council Assessment Base by-law No. 5, 1981
Skeena Union Board of Health Confirmation By-Law No. 27, 1981
Fitness Centre Fee Bylaw No. 296, 2009

2. CITATION

This Bylaw may be cited as the District of New Hazelton Repealing Bylaw No. 357, 2020.

| | |
|-------------------------|--------|
| READ A FIRST TIME THIS | DAY OF |
| READ A SECOND TIME THIS | DAY OF |
| READ A THIRD TIME THIS | DAY OF |
| ADOPTED THIS | DAY OF |

MAYOR

CHIEF ADMINISTRATIVE OFFICER

DISTRICT OF NEW HAZELTON



2020 Annual Report

District of New Hazelton

2020 Annual Report

Index

| | |
|---|---------------|
| A. Mayor's Message | Pages 2 |
| B. Audited Financial Statements – 2019 | Pages 3 - 25 |
| C. Permissive Tax Exemptions – 2019 | Page 26 |
| D. Municipal Services and Operations – 2019 | Page 27 - 28 |
| E. Declaration of Disqualifications | Page 29 |
| F. Objectives and Measures | Pages 30 - 32 |
| -2020 | |
| -2021 | |
| G. Progress Report for 2019 Objectives | Pages 33 - 35 |

MAYOR'S MESSAGE

June 30, 2020

I am pleased to present a copy of the District of New Hazelton Annual Report for 2020. I hope that you will find the information presented useful and enlightening.

The District had a busy year in 2019 and were pleased to officially open the Erwin Stege Community Center to the public in July. We were honoured to have Mrs. Hannalore Stege on hand for the official ribbon cutting and sign reveal in November. Our first community event was a dance that took place in August for Pioneer Days and was followed by our first wedding later that month. The annual Senior's Christmas Dinner was the first of many in our new facility and it was enjoyed by all. The community center also has two office spaces, one that is rented to a local small business owner and the other is waiting for the perfect tenant to come along. It also features a conference room and commercial kitchen that are available to rent. The renovations were completed with the assistance of a \$234,000.00 grant from Northern Development Initiative Trust and we are grateful for their contribution.

Another new addition to our services is our partnership with Bulkley Valley Insurance in Smithers which now allows us to offer house insurance to the residents of the Upper Skeena area. Joanne de Vries is a Level II insurance broker and is in the office daily ready to help you with all of your house insurance needs. We are excited to offer this service to our residents.

Our public works crew continue to work hard at maintaining our roadways, upgrading our water distribution system, and adding additional storm sewers throughout various streets in the community. Our snow removal continues to be one of the best around and I continue to be very proud of the work that is done by our crew.

Our annual Canada Day and Winterfest celebrations continue to be a hit with residents and visitors alike. Council is pleased with the support from our suppliers and all the hard work of the staff to make these events *"the place to be"* in July and December of each year. Unfortunately, due to the COVID-19 Pandemic, we are unable to host Canada Day this year but hope to have good news regarding Winterfest as Dr. Henry continues to monitor the situation. We look forward to being back in 2021 and ready to offer our spectacular events for everyone.

As we move through 2020, staff will continue to maintain our infrastructure and work to provide the best service possible for all of our residents.

Thank you for taking the time to read our Annual Report. If you have any questions, please do not hesitate to drop by the office and have a chat with the staff.



Gail Lowry
Mayor

THE DISTRICT OF NEW HAZELTON
Consolidated Financial Statements
As at December 31, 2019

**THE DISTRICT OF NEW HAZELTON
COUNCIL - 2019**

MAYOR
Gail Lowry

COUNCILORS

Braunwyn Henwood
Ray Sturney
Jutta Hobenshield

Allan Berg
George Burns
Mike Weeber

APPOINTED OFFICIALS - 2019

Chief Administrative Officer
Chief Financial Officer
Public Works Superintendent

Wendy Hunt
Robyn Carle
Chris Lawrence

THE DISTRICT OF NEW HAZELTON
INDEX TO CONSOLIDATED FINANCIAL STATEMENTS
AS AT DECEMBER 31, 2019

I N D E X

| | |
|---|--------------|
| Management's Report | |
| Independent Auditor's Report | |
| Consolidated Statement of Financial Position | Page 1 |
| Consolidated Statement of Operations | Page 2 |
| Consolidated Statement of Changes in Net Financial Assets | Page 3 |
| Consolidated Statement of Cash Flow | Page 4 |
| Notes to Consolidated Financial Statements | Pages 5 - 14 |
| Consolidated Schedule of Segmented Revenue and Expenses | Page 15 |
| Consolidated Schedule of Tangible Capital Assets | Page 16 |
| Consolidated Schedule of Reserve Fund Activities | Page 17 |

MANAGEMENT'S REPORT

The management of The District Of New Hazelton is responsible for the integrity of the accompanying consolidated financial statements. The consolidated financial statements have been prepared by management in accordance with Canadian public sector accounting standards. The preparation of the consolidated financial statements necessarily includes some amounts which are based on the best estimates and careful judgment of management.

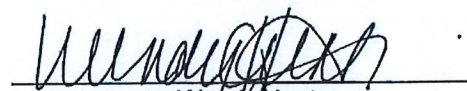
To assist in meeting its responsibility, management maintains accounting, budget and other internal controls. These controls provide reasonable assurance that transactions are appropriately authorized and accurately recorded, that assets are properly accounted for and safeguarded, in order that the integrity of financial records is maintained.

The consolidated financial statements have been audited by the independent firm of MNP LLP Chartered Professional Accountants. Their report to the Mayor and Council, stating the scope of their examination and opinion on the consolidated financial statements accompanies this statement.

May 11, 2020



Gail Lowry
Mayor



Wendy Hunt
Chief Administrative Officer

INDEPENDENT AUDITOR'S REPORT

To the Mayor and Members of Council of The District of New Hazelton

Opinion

We have audited the consolidated financial statements of The District of New Hazelton (the "District"), which comprise the consolidated statement of financial position as at December 31, 2019, and the consolidated statements of operations, changes in net financial assets and cash flow for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of the District as at December, 31, 2019, and the results of its consolidated operations and its consolidated cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Consolidated Financial Statements section of the report. We are independent of the District in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information

Management is responsible for the other information. The other information obtained at the date of this auditor's report is information included in the annual report, but does not include the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work we have performed on the other information obtained prior to the date of the auditor's report, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the District's ability to continue as a going concern, disclosing, as applicable matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the District or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the District's financial reporting process.

Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted to accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of account and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the District's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the District to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the District to express an opinion on the consolidated financial statement. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Terrace British Columbia
May 11, 2020

MNP LLP
CHARTERED PROFESSIONAL ACCOUNTANTS

THE DISTRICT OF NEW HAZELTON

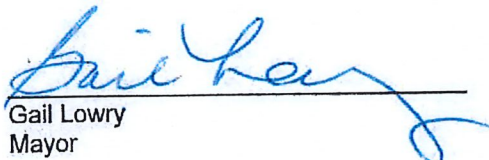
**CONSOLIDATED STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2019**

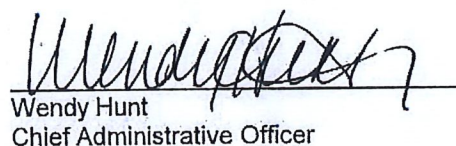
| | 2019 | 2018 |
|---|----------------------|----------------------|
| Financial assets | | |
| Cash and short-term investments - (Note 3) | \$ 3,530,604 | \$ 1,985,822 |
| Accounts Receivable, trade and other - (Note 4) | 181,334 | 230,420 |
| Taxes receivable - current | 27,806 | 44,723 |
| Taxes receivable - arrears | 8,096 | 15,704 |
| | 3,747,840 | 2,276,669 |
| Liabilities | | |
| Accounts payable and accrued liabilities | 243,901 | 152,639 |
| Deferred revenue - (Note 5) | - | 278,259 |
| | 243,901 | 430,898 |
| Net financial assets | 3,503,939 | 1,845,771 |
| Non-financial assets | | |
| Inventory - parts and supplies | 68,576 | 71,768 |
| Tangible capital assets - (Schedule 2) | 10,170,197 | 9,128,165 |
| Prepaid expenses | 18,874 | 20,006 |
| | 10,257,647 | 9,219,939 |
| Accumulated surplus - (Note 7) | \$ 13,761,586 | \$ 11,065,710 |

Commitments and contingencies - (Note 10)

Subsequent events - (Note 13)

Approved by:


Gail Lowry
Mayor


Wendy Hunt
Chief Administrative Officer

THE DISTRICT OF NEW HAZELTON

**CONSOLIDATED STATEMENT OF OPERATIONS
AS AT DECEMBER 31, 2019**

| | 2019 | Budget (Note 11) | 2018 |
|---|----------------------|----------------------|----------------------|
| Revenues | | | |
| Net taxes available for municipal purposes - (Note 8) | \$ 626,282 | \$ 620,800 | \$ 616,406 |
| Utility usage fees | 246,083 | 265,000 | 248,125 |
| Other fees and sale of goods and services | 130,199 | 141,500 | 138,662 |
| Government grants and transfers - (Note 9) | 3,780,663 | 2,824,500 | 1,114,839 |
| ICBC commissions | 396,299 | 375,000 | 376,904 |
| Investment income | 74,062 | 22,000 | 32,665 |
| | 5,253,588 | 4,248,800 | 2,527,601 |
| Expenses | | | |
| General government | 803,448 | 914,300 | 841,279 |
| Protective services | 74,482 | 127,200 | 66,866 |
| Transportation and transit | 658,959 | 909,500 | 595,612 |
| Recreation and youth services | 54,307 | 27,600 | 71,094 |
| Water operations | 311,771 | 140,000 | 236,170 |
| Sewer operations | 117,848 | 86,500 | 111,661 |
| Garbage operations | 84,397 | 75,000 | 77,567 |
| Tourism and community development | 452,500 | 12,500 | 52,500 |
| | 2,557,712 | 2,292,600 | 2,052,749 |
| Annual surplus | 2,695,876 | 1,956,200 | 474,852 |
| Accumulated surplus - beginning of year | 11,065,710 | 11,065,710 | 10,590,858 |
| Accumulated surplus - end of year | \$ 13,761,586 | \$ 13,021,910 | \$ 11,065,710 |

THE DISTRICT OF NEW HAZELTON

**CONSOLIDATED STATEMENT OF CHANGES IN NET FINANCIAL ASSETS
AS AT DECEMBER 31, 2019**

| | 2019 | Budget (Note 11) | 2018 |
|---|---------------------|---------------------|---------------------|
| Annual surplus | \$ 2,695,876 | \$ 1,956,200 | \$ 474,852 |
| Acquisition of tangible capital assets | (1,536,368) | 3,178,000 | (921,750) |
| Amortization of tangible capital assets | 439,248 | 350,000 | 421,392 |
| Loss on disposal of tangible capital assets | (20,010) | - | 1,354 |
| Proceeds on disposal of tangible capital assets | 75,098 | - | 51,551 |
| Changes in other non-financial assets | 4,324 | - | 8,220 |
| Increase in net financial assets | 1,658,168 | 5,484,200 | 35,619 |
| Net financial assets - beginning of year | 1,845,771 | 1,845,771 | 1,810,152 |
| Net financial assets - end of year | \$ 3,503,939 | \$ 7,329,971 | \$ 1,845,771 |

THE DISTRICT OF NEW HAZELTON

**CONSOLIDATED STATEMENT OF CASH FLOW
AS AT DECEMBER 31, 2019**

| | 2019 | 2018 |
|--|---------------------|---------------------|
| Operating transactions | | |
| Annual surplus | \$ 2,695,876 | \$ 474,852 |
| Non-cash items: | | |
| Amortization | 439,248 | 421,392 |
| Gain (Loss) on the disposal of tangible capital assets | (20,010) | 1,354 |
| Changes to financial assets/liabilities: | | |
| Decrease (Increase) in taxes receivable | 24,525 | (10,432) |
| Decrease (Increase) in inventory and other | 4,324 | 8,220 |
| Decrease (increase) in accounts receivable | 49,086 | 154,561 |
| Increase (decrease) in accounts payable | 91,262 | 71,303 |
| Increase (decrease) in deferred revenue | (278,259) | (322,717) |
| Cash provided by operating transactions | 3,026,062 | 797,179 |
| Capital transactions | | |
| Acquisition of tangible capital assets | (1,536,368) | (921,750) |
| Proceeds from the disposal of tangible capital assets | 75,098 | 51,551 |
| | (1,481,280) | (868,845) |
| Increase (decrease) in cash position | 1,544,782 | (71,666) |
| Cash and equivalents - beginning of year | 1,985,822 | 2,057,488 |
| Cash and equivalents - end of year | \$ 3,530,604 | \$ 1,985,822 |

THE DISTRICT OF NEW HAZELTON

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS AS AT DECEMBER 31, 2019

1. General

The District of New Hazelton was incorporated under the provisions of the British Columbia Municipal Act. Its principal activities are the provision of local government services in the District, as governed by the Community Charter and the Local Government Act.

The notes to the consolidated financial statements are an integral part of these financial statements. They provide detailed information and explain the significant accounting and reporting policies and principles that form the basis of these statements. They also provide relevant supplementary information and explanations which cannot be expressed in the consolidated financial statements.

2. Significant accounting policies

The consolidated financial statements of The District of New Hazelton (the District) are prepared by management in accordance with Canadian public sector accounting standards for municipal governments established by the Public Sector Accounting Board ("PSAB") of CPA Canada. The significant accounting policies are summarized as follows:

a) Basis of accounting

The basis of accounting followed in these consolidated financial statements is an accrual method and includes revenues in the period in which the transactions or events occurred that gave rise to the revenues and expenses in the period the goods and services were acquired and a liability was incurred.

b) Fund accounting

Funds within the consolidated financial statements consists of the operating, capital and reserves funds. Transactions between funds are recorded as inter fund transfers.

- | | |
|----------------|--|
| Operating Fund | - This fund, consisting of the general, water and sewer operating funds, comprises the operating costs of the services provided by the District. |
| Capital Fund | - This fund, consisting of the general, water and sewer capital funds, comprises property, plant and equipment expenditures and related financing. |
| Reserves Fund | - The reserves fund has been established to hold assets for specific future purposes as approved by Council. Allowable transfers to and from these funds are defined in reserve fund establishment bylaws. |

c) Tangible capital assets

Tangible capital assets, comprised of capital assets and capital work-in-progress, are recorded at cost less accumulated amortization and are classified according to their functional use. Amortization is recorded on a straight-line basis over the estimated useful life of the asset commencing the year the asset is put in to service. Donated tangible capital assets are reported at fair value at the time of donation. Estimated useful lives are as follows:

| | |
|-------------------------------------|-----------------|
| Land improvements | 15 years |
| Buildings | 20 to 50 years |
| Furniture, equipment and technology | 5 to 20 years |
| Motor vehicles | 5 to 20 years |
| Transportation infrastructure | 15 to 40 years |
| Water infrastructure | 10 to 100 years |
| Sanitary sewer infrastructure | 25 to 85 years |

d) Inventory

Inventory of supplies is recorded as a non-financial asset and is valued at the lower of cost and net realizable value. Cost is determined by the first-in, first-out method. Net realizable value is the estimated selling price in the ordinary course of business, less estimated costs of completion and selling costs.

THE DISTRICT OF NEW HAZELTON

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS AS AT DECEMBER 31, 2019

2. Significant accounting policies *(continued)*

e) Revenue recognition

Taxation revenues are recognized at the time of issuing the property tax notices for the fiscal year. Fees and charges revenue are recognized when services are rendered. Investment income is accrued as earned.

Other Revenues are recognized when earned in accordance with the terms of the agreement when the amounts are measurable and when collection is reasonably assured.

The District of New Hazelton recognizes a government transfer as revenue when the transfer is authorized and all eligibility criteria, if any, have been met. Grants and donations are recognized in the financial statements in the period which the events giving rise to the transfer occur, eligibility criteria are met, and reasonable estimates of the amount can be made. A government transfer with stipulations giving rise to an obligation that meets the definition of a liability is recognized as a liability (deferred revenue). In such circumstances, the District recognizes the revenue as the liability is settled.

Deferred revenue represents user charges and other fees which have been collected, for which the related services have yet to be provided. These amounts will be recognized as revenue in the fiscal year the services are provided

f) Basis of segmentation

Municipal services have been segmented by grouping services that have similar service objectives (by function). Revenues that are directly related to the costs of the function have been attributed to each segment.

g) Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the excess of revenue over expenses, provides the consolidated change in net financial assets for the year.

h) Use of estimates

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the amounts reported in the consolidated financial statements and accompanying notes. It is reasonably possible that circumstances may arise that cause actual results to differ from management estimates, however, management does not believe it is likely that such differences will materially affect the District's financial position. Adjustments, if any, will be reflected in operations in the period of settlement.

Significant areas requiring the use of management estimates relate to amortization of tangible capital assets, the collectibility of accounts and taxes receivable.

(continued)

THE DISTRICT OF NEW HAZELTON

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS AS AT DECEMBER 31, 2019

2. Significant accounting policies *(continued)*

i) Financial instruments

The District's financial instruments consist of cash and short-term investments, accounts receivable, trade, and other and accounts payable and accrued liabilities. Unless otherwise noted, it is management's opinion that the District is not exposed to significant interest, currency or credit risks arising from these financial instruments. The fair values of these financial instruments approximate their carrying values, unless otherwise noted.

j) Cash and short term investments

Cash and short term investments are comprised of amounts held in the District's bank accounts including cash deposits, short term investments with maturity of 1 year or less and Municipal Finance Authority of B.C. money market funds.

k) Liability for contaminated sites

A liability for remediation of a contaminated site is recognized at the best estimate of the amount required to remediate the contaminated site when contamination exceeding an environmental standard exists, the District of New Hazelton is either directly responsible or accepts responsibility, it is expected that future economic benefits will be given up, and a reasonable estimate of the amount is determinable. The best estimate of the liability includes all costs directly attributable to remediation activities and is reduced by expected net recoveries based on information available at December 31, 2019.

At each financial reporting date, the District of New Hazelton reviews the carrying amount of the liability. Any revisions required to the amount previously recognized is accounted for in the period revisions are made. The District continues to recognize the liability until it is settled or otherwise extinguished. Disbursements made to settle the liability are deducted from the reported liability when they are made.

There are no liabilities recorded for contaminated sites at December 31, 2019 as the District has not identified any contaminated sites.

THE DISTRICT OF NEW HAZELTON

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS AS AT DECEMBER 31, 2019

3. Cash and short-term investments

Cash and short-term investments are comprised of cash on deposit and investments as follows:

| | 2019 | 2018 |
|--|---------------------|---------------------|
| Municipal Finance Authority of B.C. investments: | | |
| - Money market fund | \$ 222,440 | \$ 218,376 |
| Cash | 3,308,164 | 1,767,446 |
| | \$ 3,530,604 | \$ 1,985,822 |

4. Accounts receivable, trade and other

| | 2019 | 2018 |
|--|-------------------|-------------------|
| Government grants receivable: | | |
| Provincial | | |
| Northern Development Initiative Trust - Economic Capacity Fund | \$ 29,684 | \$ 21,250 |
| 13th Avenue Water Line Upgrade Project | 50,190 | 116,434 |
| UBCM - Asset Management Grant | - | 11,170 |
| GST rebate | 53,887 | 53,560 |
| Other | 47,573 | 28,006 |
| | \$ 181,334 | \$ 230,420 |

5. Deferred revenue

Included in deferred revenue is the following:

| | 2019 | 2018 |
|--|-------------|-------------------|
| UBCM Federal Gas Tax Community Works Fund reserve - balance at beginning of year | \$ 278,259 | \$ 600,976 |
| Amount received during the year | 164,092 | 84,553 |
| Interest revenue | - | 4,374 |
| Regional District USRC contribution | (40,000) | (40,000) |
| Community hall | (402,351) | (371,644) |
| Balance - end of year | \$ - | \$ 278,259 |

UBCM Federal Gas Tax Agreement Community Works Fund

Gas tax funding is provided by the Government of Canada. The use of the funding is established by a funding agreement between the Municipality and the Union of B.C. Municipalities. Gas tax funding may be used towards designated public transit, community energy, water, wastewater, solid waste and capacity building projects, as specified in the funding agreements.

THE DISTRICT OF NEW HAZELTON
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
AS AT DECEMBER 31, 2019

6. Equity in tangible capital assets

Equity in tangible capital assets represents the net book value of total capital assets less long term obligations assumed to acquire those assets. The change in consolidated equity in tangible capital assets is as follows:

| | 2019 | 2018 |
|---|---------------|--------------|
| Increases: | | |
| Capital acquisitions | \$ 1,536,368 | \$ 921,750 |
| Decreases: | | |
| Dispositions at net book value | (55,088) | (52,905) |
| Amortization | (439,248) | (421,392) |
| Change in equity in tangible capital assets | 1,042,032 | 447,453 |
| Equity in tangible capital assets - beginning of year | 9,128,165 | 8,680,712 |
| Equity in tangible capital assets - end of year | \$ 10,170,197 | \$ 9,128,165 |

7. Accumulated surplus

| | 2019 | 2018 |
|---|---------------|---------------|
| Operating fund | \$ 1,248,202 | \$ 1,076,189 |
| Reserves fund (<i>Schedule 3</i>) | 2,343,187 | 861,356 |
| Equity in tangible capital assets - (<i>Note 6</i>) | 10,170,197 | 9,128,165 |
| | \$ 13,761,586 | \$ 11,065,710 |

8. Net taxes available for municipal purposes

| | 2019 | 2018 |
|--|------------|------------|
| Taxes: | | |
| Property | \$ 880,011 | \$ 874,459 |
| Frontage | 61,198 | 61,303 |
| Revenue in lieu of taxes | 52,610 | 52,447 |
| Penalties and interest on taxes | 13,023 | 12,735 |
| | 1,006,842 | 1,000,944 |
| Less taxes on behalf of: | | |
| School District | 215,268 | 220,990 |
| North West Regional Hospital District | 34,924 | 35,306 |
| Regional District of Kitimat-Stikine | 127,026 | 124,799 |
| B.C. Assessment Authority | 3,331 | 3,432 |
| Other | 11 | 11 |
| | 380,560 | 384,538 |
| Net taxes available for municipal purposes | \$ 626,282 | \$ 616,406 |

THE DISTRICT OF NEW HAZELTON

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS AS AT DECEMBER 31, 2019

9. Government grants and transfers

The following government grants and transfers have been included in revenues:

| | 2019 | 2018 |
|---|--------------|--------------|
| Unconditional grants and transfers | | |
| Provincial | \$ 454,123 | \$ 436,777 |
| Regional District / Other | 8,006 | 31,397 |
| | 462,129 | 468,174 |
| Conditional grants and transfers | | |
| Provincial | 2,876,184 | 235,021 |
| Deferred revenue - UBCM Federal Gas Tax Agreement | | |
| Community Works Fund | 442,351 | 411,645 |
| | \$ 3,780,663 | \$ 1,114,839 |

10. Commitments and contingencies

a) Capital requirements

District Council has approved a 2019 - 2023 tangible capital expenditure financial plan of \$3,178,000. The 2019 requirement of \$202,500 is to be funded from an allocation of surplus funds.

b) Pension plan

The District and its employees contribute to the Municipal Pension Plan (a jointly-trusted pension plan). The board of trustees, representing plan members and employers, is responsible for administering the plan, including investment of the assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits provided are based on a formula. As at December 31, 2018, the plan has approximately 205,000 active members and approximately 101,000 retired members. Active members include approximately 40,000 contributors from local government.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent valuation for the Municipal Pension Plan as of December 31, 2019, indicated a \$2.866 billion funding surplus for basic pension benefits on a going concern basis.

The District of New Hazelton paid \$54,284 for employer contributions to the plan in fiscal 2018 (\$46,731 in 2018).

The next valuation will be as at December 31, 2021, with results available in 2022.

(continued)

THE DISTRICT OF NEW HAZELTON

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS AS AT DECEMBER 31, 2019

10. Commitments and contingencies *(continued)*

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to the individual employers participating in the plan.

c) B.C. Assessment Authority appeals

Due to the uncertainty of the outcome of appeals to the B.C. Assessment Authority, it is not possible to accurately estimate any liability to repay taxes or any asset for taxes receivable. It is the policy of the District to record the effect of any tax adjustments relating to outstanding appeals in the year the taxes are repaid or received.

d) Reciprocal Insurance Exchange Agreement

The District of New Hazelton is a subscribed member of the Municipal Insurance Association of British Columbia (The "Exchange") as provided by Section 3.02 of the Insurance Act of the Province of British Columbia. The main purpose of the Exchange is to pool the risks of liability so as to lessen the impact upon any subscriber. Under the Reciprocal Insurance Exchange Agreement the District is assessed a premium and specific deductible for its claims based on population. The obligation of the District of New Hazelton with respect to the Exchange and/or contracts and obligations entered into by the exchange on behalf of its subscribers in connection with the Exchange are in every case several, and not joint and several. The District of New Hazelton irrevocably and unconditionally undertakes and agrees to indemnify and save the other harmless subscribers against liability losses and costs which the other subscriber may suffer.

e) Contingent liabilities

The District, as a member of the Regional District of Kitimat-Stikine, is jointly and severally liable for their net capital liabilities.

THE DISTRICT OF NEW HAZELTON

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS AS AT DECEMBER 31, 2019

11. Annual Budget

Fiscal plan amounts represent the Financial Plan Bylaw adopted by Council on March 4, 2019.

The Financial Plan anticipated the use of surpluses accumulated in previous years to balance against current year expenses in excess of current year revenues. In addition, the Financial Plan anticipated capital expenses rather than amortization expense.

The following shows how these amounts were combined:

| | |
|--|--------------|
| Financial Plan approved by Council | \$ - |
| Add Back: | |
| Amortization | (350,000) |
| Transfers to/from own funds | (871,300) |
| Less: | |
| Capital expenditures per budget | 3,178,000 |
| Transfer to/from reserve | (500) |
| Annual Surplus per Statement of Operations | \$ 1,956,200 |

12. Segmented Information

The District is a diversified municipal government institution that provides a wide range of services to its citizens such as roads, water, sewer and drainage infrastructure, fire protection, police protection (RCMP), cemetery, recreation centre, garbage collection and parkland. Distinguishable functional segments have been separately disclosed in the segmented information. The nature of the segments and the activities they encompass are as follows:

General Government Services

The City Manager is the liaison between Council and the District departments and staff. The Corporate Services Department supports the legislated activities of Council, and provides information to citizens with respect to Council/Committee processes, reporting procedures and decisions, and District activities.

Protective Services

Protection is comprised of fire protection, policing, dog control officer and building inspection.

Bylaw enforcement administers, monitors, and seeks compliance with the bylaws enacted by the Mayor and Council to regulate the conduct of affairs in the District of New Hazelton.

Fire protection is provided by the fire department, whose volunteer members receive compensation for each callout in which they take part.

Policing is provided under contract with the RCMP operating from a detachment building located in the District of New Hazelton.

THE DISTRICT OF NEW HAZELTON

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS AS AT DECEMBER 31, 2019

12. Segmented Information *(continued)*

The District of New Hazelton's Management and Public Works Department work together to regulate all construction within the District. This is achieved through the use of the District of New Hazelton's Building and Plumbing Bylaw, the British Columbia Building Code, the British Columbia Fire Code and other related bylaws and enactments with the District of New Hazelton.

Transportation and Transit Services

The Transportation and Transit Services (Public Works) Department is responsible for the infrastructure of the District:

Ensuring clean and safe water to the District, supplied through underground pipes and reservoirs,

Maintaining a separate system of underground pipes to collect sewer or waste water for proper treatment prior to discharging it,

Providing and maintaining the District's roads, sidewalks, street lights, signage and line markings, storm drainage and hydrants.

Cemetery (Public Works) Department provides cemetery services including the maintenance of the cemetery grounds.

Recreation and Youth Services

The Recreation and Youth Services Department contribute to the quality of life and personal wellness of the community through the provision of a variety of special events, programs, services and facilities.

Water Operations

Water includes all of the operating activities related to the treatment and distribution of water throughout the District.

Sewer Operations

Sewer includes all of the operating activities related to the collection and treatment of waste water (sewage) throughout the District.

Garbage Operations

Garbage Services (Public Works) is responsible for the garbage collection and compost and recycling programs operating in the District of New Hazelton. Garbage collection is performed by a contractor.

Tourism and Community Development

Tourism and Community Development contribute to community organizations providing services to benefit community members.

THE DISTRICT OF NEW HAZELTON

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS AS AT DECEMBER 31, 2019

13. Subsequent Events

Subsequent to year-end, there was a global outbreak of COVID-19 (coronavirus), which has had a significant impact on businesses through the restrictions put in place by the Canadian, provincial and municipal governments regarding travel, business operations and isolation/quarantine orders. At this time, it is unknown the extent of the impact the COVID-19 outbreak may have on the District as this will depend on future developments that are highly uncertain and that cannot be predicted with confidence. These uncertainties arise from the inability to predict the ultimate geographic spread of the disease, and the duration of the outbreak, including the duration of travel restrictions, business closures or disruptions, and quarantine/isolation measures that are currently, or may be put, in place by Canada and other countries to fight the virus.

THE DISTRICT OF NEW HAZELTON
Consolidated Schedule of Tangible Capital Assets
Year Ended December 31, 2019

| | Land | Buildings | Equipment, furniture and motor vehicles | Water infrastructure | Sewer infrastructure | Transportation and transit services | Tax sale land | 2019 |
|---------------------------------|-------------------|---------------------|---|-------------------------|-------------------------|---|------------------|----------------------|
| Cost | | | | | | | | |
| Opening balance | \$ 683,707 | \$ 4,521,231 | \$ 2,376,826 | \$ 3,618,982 | \$ 1,133,405 | \$ 3,456,794 | \$ 78,551 | \$ 15,869,496 |
| Additions - purchased | - | 674,213 | 610,151 | 224,575 | 25,925 | - | 1,504 | 1,536,368 |
| Additions - donated | - | - | - | - | - | - | - | - |
| Disposals | - | - | (128,296) | - | - | - | - | (128,296) |
| Writedowns | - | - | - | - | - | - | - | - |
| Ending balance | 683,707 | 5,195,444 | 2,858,681 | 3,843,557 | 1,159,330 | 3,456,794 | 80,055 | 17,277,568 |
| Accumulated amortization | | | | | | | | |
| Opening balance | - | 1,575,771 | 1,581,192 | 1,326,160 | 600,706 | 1,657,505 | - | 6,741,334 |
| Amortization | - | 102,445 | 135,722 | 61,382 | 36,605 | 103,094 | - | 439,248 |
| Acc. amortization on disposals | - | - | (73,210) | - | - | - | - | (73,210) |
| Ending balance | - | 1,678,216 | 1,643,704 | 1,387,542 | 637,311 | 1,760,599 | - | 7,107,372 |
| Net book value | \$ 683,707 | \$ 3,517,228 | \$ 1,214,977 | \$ 2,456,015 | \$ 522,019 | \$ 1,696,195 | \$ 80,055 | \$ 10,170,197 |
| | | | | | | | | |
| Cost | | | | | | | | |
| Opening balance | \$ 559,207 | \$ 4,139,871 | \$ 2,330,032 | \$ 3,434,426 | \$ 1,122,948 | \$ 3,337,755 | \$ 81,497 | \$ 15,005,736 |
| Additions - purchased | 124,500 | 381,360 | 101,838 | 184,556 | 10,457 | 119,039 | - | 921,750 |
| Additions - donated | - | - | - | - | - | - | - | - |
| Disposals | - | - | (55,043) | - | - | - | (2,945) | (57,988) |
| Writedowns | - | - | - | - | - | - | - | - |
| Ending balance | 683,707 | 4,521,231 | 2,376,827 | 3,618,982 | 1,133,405 | 3,456,794 | 78,552 | 15,869,498 |
| Accumulated amortization | | | | | | | | |
| Opening balance | - | 1,476,737 | 1,459,951 | 1,267,505 | 562,209 | 1,558,623 | - | 6,325,025 |
| Amortization | - | 99,034 | 126,324 | 58,655 | 38,497 | 98,882 | - | 421,392 |
| Acc. amortization on disposals | - | - | (5,083) | - | - | - | - | (5,083) |
| Ending balance | - | 1,575,771 | 1,581,192 | 1,326,160 | 600,706 | 1,657,505 | - | 6,741,334 |
| Net book value | \$ 683,707 | \$ 2,945,460 | \$ 795,635 | \$ 2,292,822 | \$ 532,699 | \$ 1,799,289 | \$ 78,552 | \$ 9,128,165 |

Assets under construction have a net book value of \$19,315 in 2019 (2018 - \$400,958).

THE DISTRICT OF NEW HAZELTON
Consolidated Schedule of Segmented Revenue and Expenses
Year Ended December 31, 2019

| | General government services | Protective services | Transportation and transit services | Recreation and youth services | Water operations | Sewer operations | Garbage operations | Tourism and community development | Other | 2019 | 2019 Budget |
|---|-----------------------------|---------------------|-------------------------------------|-------------------------------|------------------|------------------|--------------------|-----------------------------------|--------------|--------------|--------------|
| Revenues | | | | | | | | | | | |
| Net taxes available for district purposes | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 626,282 | \$ 626,282 | \$ 620,800 |
| Utility usage fees | - | - | - | - | 136,619 | 40,959 | 68,505 | - | - | 246,083 | 265,000 |
| Other fees and sale of goods and services | 86,943 | 17,250 | 2,025 | 9,005 | - | - | - | - | 14,976 | 130,199 | 141,500 |
| Government grants and transfers | 3,780,663 | - | - | - | - | - | - | - | - | 3,780,663 | 2,824,500 |
| ICBC Commissions | - | - | - | - | - | - | - | - | 396,299 | 396,299 | 375,000 |
| Investment income | - | - | - | - | - | - | - | - | 74,062 | 74,062 | 22,000 |
| | 3,867,606 | 17,250 | 2,025 | 9,005 | 136,619 | 40,959 | 68,505 | - | 1,111,619 | 5,253,588 | 4,248,800 |
| Expenses | | | | | | | | | | | |
| Salaries, wages and benefits | 425,098 | 18,286 | 337,504 | - | 54,407 | - | - | - | - | 835,295 | 846,500 |
| Goods and services | 228,822 | 43,381 | 245,699 | 26,978 | 137,219 | 79,376 | 84,397 | - | - | 845,862 | 1,077,600 |
| Interest and bank charges | 4,757 | - | - | - | - | - | - | - | - | 4,757 | 6,000 |
| Other | (19,950) | - | - | - | - | - | - | 452,500 | - | 432,550 | 12,500 |
| Amortization | 164,721 | 12,815 | 75,766 | 27,329 | 120,145 | 38,472 | - | - | - | 439,248 | 350,000 |
| | 803,448 | 74,482 | 658,959 | 54,307 | 311,771 | 117,848 | 84,397 | 452,500 | - | 2,557,712 | 2,292,600 |
| | \$ 3,064,158 | \$ (57,232) | \$ (656,934) | \$ (45,302) | \$ (175,152) | \$ (76,889) | \$ (15,892) | \$ (452,500) | \$ 1,111,619 | \$ 2,695,876 | \$ 1,956,200 |

| | General government services | Protective services | Transportation and transit services | Recreation and youth services | Water operations | Sewer operations | Garbage operations | Tourism and community development | Other | 2018 |
|---|-----------------------------|---------------------|-------------------------------------|-------------------------------|------------------|------------------|--------------------|-----------------------------------|--------------|------------|
| Revenues | | | | | | | | | | |
| Net taxes available for district purposes | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 616,406 | \$ 616,406 |
| User fees and sale of goods and services | 86,195 | 17,000 | 325 | 14,865 | 137,156 | 42,644 | 68,325 | - | - | 366,510 |
| Government grants and transfers | - | - | - | - | - | - | - | - | - | 1,114,839 |
| ICBC Commissions | 1,114,839 | - | - | - | - | - | - | - | 376,904 | 376,904 |
| Investment income | - | - | - | - | - | - | - | - | 32,665 | 32,665 |
| Building rentals and other revenue | - | - | - | - | - | - | - | - | 20,277 | 20,277 |
| | 1,201,034 | 17,000 | 325 | 14,865 | 137,156 | 42,644 | 68,325 | - | 1,046,252 | 2,527,601 |
| Expenses | | | | | | | | | | |
| Salaries, wages and benefits | 378,662 | 19,532 | 306,644 | - | 50,135 | - | - | - | - | 754,973 |
| Goods and services | 310,097 | 34,519 | 214,397 | 46,783 | 62,904 | 71,298 | 77,567 | - | - | 817,565 |
| Interest and bank charges | 4,965 | - | - | - | - | - | - | - | - | 4,965 |
| Other | 1,354 | - | - | - | - | - | - | 52,500 | - | 53,854 |
| Amortization | 146,201 | 12,815 | 74,571 | 24,311 | 123,131 | 40,363 | - | - | - | 421,392 |
| | 841,279 | 66,866 | 595,612 | 71,094 | 236,170 | 111,661 | 77,567 | 52,500 | - | 2,052,749 |
| | \$ 359,755 | \$ (49,866) | \$ (595,287) | \$ (56,229) | \$ (99,014) | \$ (69,017) | \$ (9,242) | \$ (52,500) | \$ 1,046,252 | \$ 474,852 |

THE DISTRICT OF NEW HAZELTON
Consolidated Schedule of Reserve Fund Activities
Year Ended December 31, 2019

| | Machinery and equipment | Water capital | Sewer capital | Cemetery fund | Tax sale reserve | Building fund | Northern Capital and Planning | 2019 | 2018 |
|-----------------------------|----------------------------|---------------|---------------|------------------|---------------------|---------------|-------------------------------------|--------------|------------|
| Balance - beginning of year | \$ 89,799 | \$ (163,539) | \$ 325,194 | \$ 3,857 | \$ 90,844 | \$ 515,201 | \$ - | \$ 861,356 | \$ 959,582 |
| Transfers in | - | - | - | - | - | - | 2,580,000 | 2,580,000 | - |
| Transfers out | - | - | - | - | - | (515,201) | (419,315) | (934,516) | - |
| Investment income (expense) | 898 | (4,286) | 3,252 | 39 | 908 | - | 38,036 | 38,847 | 5,274 |
| Contributions | - | (101,000) | (101,500) | - | - | - | - | (202,500) | (103,500) |
| Balance - end of year | \$ 90,697 | \$ (268,825) | \$ 226,946 | \$ 3,896 | \$ 91,752 | \$ - | \$ 2,198,721 | \$ 2,343,187 | \$ 861,356 |

DISTRICT OF NEW HAZELTON

Permissive Tax Exemptions

2019

Permissive Tax Exemption Bylaw No. 343, 2018 provided the following Permissive Tax Exemptions in 2019. Municipal taxes which were not imposed are:

1. Skeena Lions Society
Lots 6-11, Block 100, Section 2, Plan 968
District Lot 882, Cassiar Land District \$ 2,517.71
2. New Hazelton Congregation of Jehovah's
Witnesses
Lots 7-9, Block 148, Section 2, Plan 968
District Lot 882, Cassiar Land District \$ 607.54
3. Roman Catholic Episcopal Corp of Prince Rupert
Lots 7-21, Block 29, Section 2, Plan 968
District Lot 863, Cassiar Land District \$ 3,282.34

DISTRICT OF NEW HAZELTON 2020 ANNUAL REPORT

Municipal Services and Operations -2019-

The District of New Hazelton provides many services to citizens and visitors to the community. These include:

- Curbside Collection
- Streets and roads
- Street lighting
- Potable water supply
- Sanitary sewer
- Storm/runoff drainage
- Parks and trails
- Recreational services
- ICBC Agency
- Motor Vehicle Licensing
- Building inspection services
- Firefighting and prevention
- Highway rescue services
- First Responder services
- Tourism information and promotion
- Planning
- Administration
- House insurance
- Meeting center
- Erwin Stege Community Centre

The District of New Hazelton operated with a full-time staff of ten (10) persons during 2019. The full-time public works crew of five (5) was assisted by two (2) summer students. The full-time administration staff of five (5) was assisted by one (1) summer student.

Our Volunteer Fire Department consists of a Fire Chief and nine (9) volunteer members. The Fire Department members are also responsible for the delivery of service for our Jaws of Life, costs of which are partnered with the Regional District of Kitimat Stikine and the Village of Hazelton.

Our Visitor Centre is staffed from May – September each year and employs up to four (4) staff members, usually high school/university students. This centre is partnered on a cost sharing basis between the District of New Hazelton, the Regional District of Kitimat Stikine, the Village of Hazelton, and Destination BC.

During the summer, the Public Works department, with the assistance of a local paving company completed various hand patching throughout the District. Overlays were applied on 9th Ave from Laurier St. to Graham St; 7th Ave from Laurier St. to Graham St.

The major emphasis of Council and administration continues to be to preserve existing services and assets without significantly increasing the cost to taxpayers.

**DISTRICT OF NEW HAZELTON
2020 Annual Report**

Declaration of Disqualifications

2019

No member of Council was disqualified from holding office under Section 111 of the Community Charter.

**DISTRICT OF NEW HAZELTON
2020 Annual Report**

2020 Statement of Objectives and Measures

| Service/Department | Objective | Strategy | Measure |
|-----------------------------|--|--|---|
| Administration | Work to reduce costs and generate additional revenue | Continue to systematically evaluate operations to reduce costs or increase revenue | Add to operating surplus |
| | | Continue to market ICBC/House Insurance to increase sales | Commission revenues will increase |
| Economic Development | Market New Hazelton | Work with Economic Development Officer to find new ways to attract & retain businesses | New investment occurs |
| | Continue to promote local businesses with a buy local campaign | Promote Love Northern BC/Love the Hazeltons website | Local businesses see an increase in profits |
| | Engage local businesses | Collaborate with the RDKS & Village of Hazelton to carry out surveys with local business | Opportunities and challenges facing local businesses will be identified |

**DISTRICT OF NEW HAZELTON
2020 Annual Report**

2020 Statement of Objectives and Measures

| Service/Department | Objective | Strategy | Measure |
|----------------------------------|--|--|---|
| Downtown Revitalization | Replace flower planters and hanging baskets | Purchase new flower planters and hanging baskets from vendor | New flower baskets and planters placed throughout downtown core |
| Water Distribution System | Young Street waterline upgrade | Receive grant for funding. Work and restoration to be completed by contractor | Received grant. Work will be completed by contractor |
| Waste Water Collection | Annual cleaning of waste water distribution lines | Work to be completed by contractors to maintain efficient operation of lines | Work will be completed by contractor |
| | Lagoon desludging | Work to be completed by contractor and public works staff | Work will be completed by contractor and public works staff |
| Road Upgrades | Overlay on 13 th Ave from Bowser St to McLeod St; 14 th Ave from Bowser St to McLeod St, McLeod St from 14 th Ave to 15 th Ave | Work to be completed by paving contractor and public works staff | Work will be completed by contractor and public works staff |
| Public Works | Install storm sewer along Templeman St from Hwy 16 to 9 th Ave, 9 th Ave from Templeman St to Laurier St, and Laurier St from 13 th Ave to 14 th Ave | Work will be completed by public works staff | Work will be completed |

**DISTRICT OF NEW HAZELTON
2020 Annual Report**

2021 Statement of Objectives and Measures

| Service/Department | Objective | Strategy | Measure |
|-------------------------------|---|--|---|
| Administration | Work to reduce costs and generate additional revenue | Continue to systematically evaluate operations for new opportunities to reduce costs or increase revenue | Add to operating surplus |
| | Construct new municipal office and greenspace | Work to be completed by contractor | Work will be completed by contractor |
| | Asset Management Plan Completion | Work with Urban Systems to finalize an Asset Management Plan that includes staff training | Completed Asset Management Plan that can be maintained by staff |
| Economic Development | Market New Hazelton | Continue to utilize the website & advertise opportunities | New investment occurs |
| Waste Water Collection | Annual cleaning of waste water distribution lines | Work to be completed by contractors to maintain efficient operation of lines | Work will be completed by contractor |
| Roadways | Continue to improve paved and gravel road surfaces throughout the community | Continue to improve services offered to our residents | Work will be completed |
| Public Works | Continue to improve storm sewer system throughout the community | Work will be completed by public works | Work will be completed |

DISTRICT OF NEW HAZELTON 2020 Annual Report

Progress Report 2019

| Service/Department | Objective | Strategy | Measure | Outcome |
|----------------------|---|--|--|--|
| Administration | Work to reduce costs and generate additional revenue | Continue to systematically evaluate operations to reduce costs or increase revenue Partnered with Bulkley Valley Insurance Services in Smithers to offer house insurance services to residents of the Hazeltons | Add to operating surplus instead of drawing on it Commission revenues will increase | Operating surplus of \$2,695,876 for 2019 First full year of house insurance created \$21,474.36 in commission. |
| | | Marketing ICBC Broker Agency more consistently to increase business | Commission revenues will increase | ICBC/Motor vehicle commission revenue increased by \$7,472 from 2018 |
| Economic Development | Market New Hazelton Continue to promote local businesses with a buy local campaign | Continue to utilize the website & advertise opportunities Promote Love Northern BC/Love the Hazeltons website. | New investment occurs Local businesses see an increase in profits | Receiving inquiries regarding property Economic Development Officer continues to look for ways to market & promote local business |

**DISTRICT OF NEW HAZELTON
2020 Annual Report**

Progress Report 2019

| Service/Department | Objective | Strategy | Measure | Outcome |
|----------------------------------|--|--|--|--|
| Economic Development | Engage local businesses | Collaborate with the RDKS and Village of Hazelton to carry out surveys with local business | Opportunities and challenges facing local business will be identified | Staff, council, and Economic Development Officer carried out business walk in mid-summer with local businesses |
| Downtown Revitalization | Community Center | Finish renovating Community Centre | Community Center will provide rental space resulting in opportunities for revenue generation | Work was completed. Rentals of facility began in July, 2019; currently one (1) long-term tenant |
| Water Distribution System | Laurier Street waterline upgrade from 13 th Ave to 14 th Ave | Work and restoration to be completed by contractors | Work will be completed by contractor | Work was completed |
| Waste Water Collection | Annual cleaning of waste water distribution lines | Work to be completed by contractors to maintain efficient operation of lines | Work will be completed by contractor | Work was completed |

**DISTRICT OF NEW HAZELTON
2020 Annual Report**

Progress Report 2019

| Service/Department | Objective | Strategy | Measure | Outcome |
|---------------------------|---|---|--------------------------------------|--------------------|
| Roadways | Overlay on 9 th Ave from Laurier St to Graham St; 7 th Ave from Laurier St to Graham St | Work to be completed by contractor and public works crew | Work will be completed | Work was completed |
| | Base work on Community Center parking lot | Work to be completed by paving contractor and public works crew | Work will be completed by contractor | Work was completed |
| | Apply crush to Brewster St North | | | Work was completed |
| Public Works | Install storm sewer along 14 th Avenue from Pugsley St to Fielding St and Laurier St from 11 th Ave to 12 th Ave | Work will be completed by public works | Work will be completed | Work was completed |