

DISTRICT OF NEW HAZELTON  
REGULAR MEETING OF COUNCIL

Monday, Feb 3, 2020  
Council Chambers

Public Meeting – 6:45 pm

- (1) 2020-2024 Financial Plan Bylaw No. 352, 2020

Regular Meeting – 7:00 pm

- (1) CALL TO ORDER:

- (2) MINUTES:

- a) Accept minutes of the January 6, 2020 regular meeting.

- (3) PETITIONS & DELEGATIONS: None

- (4) UNFINISHED BUSINESS: None

- (5) CORRESPONDENCE:

- a) Postal Banking – Village of Canal Flats

- (6) REPORTS: None

- (7) BYLAWS:

- a) 2020-2024 Financial Plan Bylaw No. 352, 2020 – Repeal 3<sup>rd</sup> Reading  
b) 2020-2024 Financial Plan Bylaw No. 352, 2020 – 3<sup>rd</sup> Reading

- (8) NEW BUSINESS:

- a) Council Schedule:

- Feb 24 COTW – Strategic Planning
- Mar 2 Regular Council Meeting
- Mar 16 COTW
- Apr 1-3 COFI
- Apr 6 Regular Council Meeting
- Apr 20 COTW

- b) Regional Active Transportation Plan - Active Transportation Network Planning Grant – Resolution of Support  
c) Lagoon Desludging Project – Investing in Canada Infrastructure Program – Green Infrastructure Environmental Quality – Resolution of Support  
d) Water & Sewer User Fees – Discussion – Options Presented at Meeting  
e) Council Procedures – Meeting Frequency & Minutes  
f) New Municipal Office – Timeline & Update

Closed Session, Section 90.1 (e) Community Charter Act, regarding land

Adjournment

DISTRICT OF NEW HAZELTON  
REGULAR COUNCIL MEETING  
January 6, 2020  
COUNCIL CHAMBERS

1) CALL TO ORDER: Meeting called to order at 7:00 pm

PRESENT: Mayor G. Lowry  
Councillor A. Berg  
Councillor M. Weeber  
Councillor B. Henwood  
Councillor G. Burns  
Councillor J. Hobenshield  
Councillor R. Sturney

STAFF PRESENT: W. Hunt  
R. Carlé

2) MINUTES:

RESOLUTION 7913/20

MOVED & SECONDED

That, the minutes of the December 2, 2019 regular meeting be accepted with the amendment to Councillor Hobenshield's report.

CARRIED

3) PETITIONS & DELEGATIONS: None

4) UNFINISHED BUSINESS: None

5) CORRESPONDENCE:

a) Good Citizenship Medal – Dr. Newbery

RESOLUTION 7914/20

MOVED & SECONDED

That, the District of New Hazelton send Dr. Peter Newbery a letter of congratulations for receiving the Province of BC Good Citizenship Medal.

CARRIED

6) REPORTS: None

7) BYLAWS:

- a) 2020-2024 Financial Plan Bylaw No. 352, 2020

RESOLUTION 7915/20

MOVED & SECONDED

That, the District of New Hazelton 2020-2024 Financial Plan Bylaw No. 352, 2020 be given its third reading.

CARRIED

8) NEW BUSINESS:

- a) Bullying and Harassment Policy

RESOLUTION 7916/20

MOVED & SECONDED

That, the District of New Hazelton adopt the Bullying and Harassment Policy as amended.

CARRIED

- b) Northern Development Initiative Trust Business Façade Program Grant Application

RESOLUTION 7917/20

MOVED & SECONDED

That, the District of New Hazelton apply to the Northern Development Initiative Trust for the Business Façade Improvement Grant Program.

CARRIED

- Councillor Hobenshield, Councillor Henwood, Councillor Berg and a staff member will sit on the committee.

- c) UBCM Child Care Planning Program

RESOLUTION 7918/20

MOVED & SECONDED

That, the District of New Hazelton apply to the UBCM Child Care Planning Program.

CARRIED

- d) Katimivik Donation Request

RESOLUTION 7919/20

MOVED & SECONDED

That, the District of New Hazelton donate \$250 to Charly Bright to attend Katimivik.

CARRIED

9) CLOSED SESSION (8:09 pm):

RESOLUTION 7920/20

MOVED & SECONDED

That, the public be excluded from the meeting pursuant to Section 90.2 (b) of the Community Charter.

CARRIED

8:33 pm – Meeting reopened to the public.

10) ADJOURNMENT:

RESOLUTION 7921/20

MOVED & SECONDED

That, the meeting be adjourned 8:55 pm.

CARRIED

CERTIFIED CORRECT THIS

DAY OF

, 2020

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

\_\_\_\_\_  
MAYOR



January 22, 2020

Canadian Union of Postal Workers  
377 Bank Street,  
Ottawa, ON  
K2P 1Y3

To whom it may concern:

At the Regular Council Meeting held January 13, 2020, Council for the Village of Canal Flats adopted the following resolution:

2020-9161 Moved by Councillor Lake seconded by Councillor Swerdferger

WHEREAS there is an urgent need for this service because thousands of rural towns and villages do not have a bank and nearly two million Canadians desperately need alternatives to payday lenders;

WHEREAS postal banking has the support of over 900 municipalities and close to two-thirds of Canadians (Stratcom poll, 2013); WHEREAS the federal government is mandating Canada Post to invest in innovation and service initiatives;


BE IT RESOLVED that the Village of Canal Flats support the addition of postal banking at Canada Post, with a mandate for financial inclusion.

BE IT ALSO RESOLVED that Council direct staff to forward this motion to other local governments in Canada for whom contact information is readily available.

CARRIED.

If you have any questions or concerns, please contact our office.

Yours truly,

  
Sylvie Hoobanoff  
Corporate Officer



**DISTRICT OF NEW HAZELTON  
BYLAW NO. 352, 2020**

A bylaw to adopt the 2020-2024 Financial Plan

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WHEREAS pursuant to Section 165 of the Community Charter, being Chapter 26 of the Statutes of British Columbia, 2003, a Municipality must have a Financial Plan that is adopted annually, by Bylaw, before the Annual Property Tax Bylaw is adopted;

**NOW THEREFORE** the Council of the District of New Hazelton in open meeting assembled, enacts as follows:

1. Schedule "A", attached hereto and forming part of this Bylaw, is hereby adopted as the Financial Plan for the 5 years ending December 31, 2024;
2. Schedule "B", attached hereto and forming part of this Bylaw, is hereby adopted as the Statement of Objectives and Policies; and
3. This Bylaw may be cited as "**District of New Hazelton 2020-2024 Financial Plan No. 352, 2020.**"

Read a first time this                      2<sup>nd</sup>              day of December, 2019

Read a second time this                      2<sup>nd</sup>              day of December, 2019

Read a third time this                      day of

Adopted this                      day of

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER



**DISTRICT OF NEW HAZELTON**  
**FINANCIAL PLAN (CONSOLIDATED)**  
**FOR THE FIVE YEARS ENDED DECEMBER 31, 2024**  
**SCHEDULE "A"**

|   | BUDGET 2020         | BUDGET 2021         | BUDGET 2022         | BUDGET 2023         | BUDGET 2024         |
|---|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>REVENUE:</b>                               |                     |                     |                     |                     |                     |
| Residential, Class1                           | \$ 314,034          | \$ 320,315          | \$ 326,721          | \$ 333,256          | \$ 339,921          |
| Utilities, Class 2                            | \$ 89,316           | \$ 91,103           | \$ 92,925           | \$ 94,783           | \$ 96,679           |
| Major Industry, Class 4                       | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| Light Industry, Class 5                       | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| Business, Class 6                             | \$ 105,528          | \$ 107,638          | \$ 109,791          | \$ 111,987          | \$ 114,227          |
| Rec/Non-Profit, Class 8                       | \$ 408              | \$ 416              | \$ 424              | \$ 433              | \$ 441              |
| Farm, Class 9                                 | \$ 510              | \$ 520              | \$ 530              | \$ 541              | \$ 552              |
| Grants in Lieu                                | \$ 52,500           | \$ 52,500           | \$ 52,500           | \$ 52,500           | \$ 52,500           |
| <b>TAXATION REVENUE</b>                       | <b>\$ 562,296</b>   | <b>\$ 572,492</b>   | <b>\$ 582,892</b>   | <b>\$ 593,500</b>   | <b>\$ 604,320</b>   |
| Frontage Taxes                                | \$ 62,000           | \$ 62,000           | \$ 62,000           | \$ 62,000           | \$ 62,000           |
| Services Provided for Other Agencies          | \$ 470,000          | \$ 472,000          | \$ 474,000          | \$ 476,000          | \$ 478,000          |
| Utility Rates and Fees                        | \$ 247,500          | \$ 247,500          | \$ 247,500          | \$ 247,500          | \$ 247,500          |
| Other Revenue                                 | \$ 98,100           | \$ 103,100          | \$ 108,100          | \$ 113,100          | \$ 118,760          |
| Non capital grants                            | \$ 510,000          | \$ 380,000          | \$ 510,000          | \$ 510,000          | \$ 510,000          |
| Capital grants                                | \$ 1,090,000        | \$ 593,334          | \$ 800,000          | \$ 600,000          | \$ 713,334          |
| Conditional Transfers                         | \$ 100,500          | \$ 20,500           | \$ 20,500           | \$ 20,500           | \$ 20,500           |
| Collections for Other Governments             | \$ 385,000          | \$ 385,000          | \$ 385,000          | \$ 385,000          | \$ 385,000          |
|   | \$ 3,525,396        | \$ 2,835,926        | \$ 3,189,992        | \$ 3,007,600        | \$ 3,139,414        |
| Allocation of Surplus/Reserves                | \$ 1,592,000        | \$ -                | \$ -                | \$ -                | \$ -                |
|   | <b>\$ 5,117,396</b> | <b>\$ 2,835,926</b> | <b>\$ 3,189,992</b> | <b>\$ 3,007,600</b> | <b>\$ 3,139,414</b> |
| <b>EXPENDITURES</b>                           |                     |                     |                     |                     |                     |
| General Municipal                             | \$ 3,339,050        | \$ 1,743,550        | \$ 1,804,700        | \$ 1,810,583        | \$ 1,855,284        |
| Water   | \$ 146,000          | \$ 149,275          | \$ 352,714          | \$ 356,324          | \$ 160,116          |
| Sewer   | \$ 472,000          | \$ 62,000           | \$ 59,000           | \$ 59,000           | \$ 59,000           |
| Collections for other governments             | \$ 385,000          | \$ 385,000          | \$ 385,000          | \$ 385,000          | \$ 385,000          |
| Amortization of Assets                        | \$ 350,000          | \$ 350,000          | \$ 350,000          | \$ 350,000          | \$ 350,000          |
| <b>Total expenditures</b>                     | <b>\$ 4,692,050</b> | <b>\$ 2,689,825</b> | <b>\$ 2,951,414</b> | <b>\$ 2,960,907</b> | <b>\$ 2,809,400</b> |
| <b>Surplus (deficit)</b>                      | <b>\$ 425,346</b>   | <b>\$ 146,101</b>   | <b>\$ 238,578</b>   | <b>\$ 46,693</b>    | <b>\$ 330,014</b>   |
| <b>Adjust for non-cash items</b>              |                     |                     |                     |                     |                     |
| Amortization                                  | \$ (350,000)        | \$ (350,000)        | \$ (350,000)        | \$ (350,000)        | \$ (350,000)        |
| <b>Adjust for cash items non-PSAB</b>         |                     |                     |                     |                     |                     |
| TCA expenditures                              | \$ 3,359,000        | \$ 1,164,000        | \$ 1,415,000        | \$ 1,110,000        | \$ 1,315,000        |
| Transfer to (from) reserve                    | \$ (2,012,000)      | \$ (136,941)        | \$ (570,714)        | \$ (474,324)        | \$ (334,782)        |
| Transfer to (from) Operating surplus          | \$ (571,654)        | \$ (530,958)        | \$ (255,708)        | \$ (238,983)        | \$ (300,204)        |
|   | <b>\$ 425,346</b>   | <b>\$ 146,101</b>   | <b>\$ 238,578</b>   | <b>\$ 46,693</b>    | <b>\$ 330,014</b>   |
| <b>Financial Plan Balance</b>                 | <b>\$ -</b>         | <b>\$ 0</b>         | <b>\$ 0</b>         | <b>\$ 0</b>         | <b>\$ 0</b>         |
| <b>Cumulative Operating Surplus (deficit)</b> | <b>\$ 504,535</b>   | <b>\$ (26,423)</b>  | <b>\$ (282,131)</b> | <b>\$ (521,114)</b> | <b>\$ (821,319)</b> |

## SCHEDULE 'B'

### STATEMENT OF OBJECTIVES AND POLICIES

In accordance with Section 165(3.1) of the Community Charter, the District of New Hazelton is required to include in the Five Year Plan, objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the Community Charter;
2. The distribution of property taxes among the property classes; and
3. The use of permissive tax exemptions.

### FUNDING SOURCES

Table 1 shows the proportion of total revenue proposed to be raised from each funding source in 2020. As a revenue source, property taxation offers a number of advantages, for example, it is simple to administer and it is fairly easy for residents to understand. It offers a stable and reliable source of revenue for services that are difficult or undesirable to fund on a user-pay basis. These include services such as general administration, fire protection, and street lighting.

Many services can be measured and charged on a user-pay basis. Services where fees and charges can be easily administered include water and sewer usage, building permits, business licenses, and sale of services – these are charged on a user pay basis. User fees attempt to apportion the value of a service to those who use the service.

**Table 1**

| Revenue Source      | % of Total Revenue | Dollar Value        |
|---------------------|--------------------|---------------------|
|                     |                    |                     |
| Taxation            | 8.536%             | \$ 562,296          |
| User Fees & Charges | 6.188%             | \$ 407,600          |
| Other Sources       | 7.135%             | \$ 470,000          |
| Grants              | 43.130%            | \$ 1,700,500        |
| Borrowing           | 0.000%             | -                   |
| Reserves & Surplus  | 30.012%            | \$ 1,977,000        |
|                     |                    |                     |
| <b>TOTAL</b>        | <b>100.000%</b>    | <b>\$ 5,117,396</b> |

### OBJECTIVE

The District will annually review the portion of revenue that is received from user fees and charges.



## POLICY

The District will review all user fee levels to ensure they are adequately meeting both the capital and delivery costs of the service.

## DISTRIBUTION OF PROPERTY TAXES

Table 2 outlines the distribution of property taxes among the property classes. The residential and business property classes provide the largest portions of property tax revenue. This is primarily due to very small industrial classes within the District.

**Table 2**

| PROPERTY CLASS        | % of Property Taxation | Dollar Value      |
|-----------------------|------------------------|-------------------|
| Residential           | 55.85%                 | \$ 314,034        |
| Utilities             | 15.88%                 | \$ 89,316         |
| Major Industrial      | 0.00%                  | -                 |
| Light Industrial      | 0.00%                  | -                 |
| Business & Other      | 18.77%                 | \$ 105,528        |
| Recreation/Non-Profit | 0.07%                  | \$ 408            |
| Farmland              | 0.09%                  | \$ 510            |
| Grants In Lieu        | 9.34%                  | \$ 52,500         |
| <b>TOTAL</b>          | <b>100.00%</b>         | <b>\$ 562,296</b> |

## OBJECTIVES

The District wishes to maintain the property tax levy percentages for 2020 at the prior levels plus 2%, adjusted for the impact of non-market changes to assessments. Utility class will be less than the maximum allowable by Provincial statute (BC Reg. 329/96).

## POLICIES

The District will continue to maintain and encourage economic development initiatives designed to attract more retail, commercial and industrial businesses to invest in the community.

The District will regularly review and compare the District's distributions of property tax burden relative to other municipalities in British Columbia.

The District will review annually, with a view of lowering both the residential and business property tax rates using new, non-market industrial assessment.

## PERMISSION TAX EXEMPTIONS

The District has an existing permissive tax exemption policy which guides the administration and approval of permissive tax exemptions.

## OBJECTIVES

The District will continue to provide permissive tax exemptions to non-profit societies and churches pursuant to District policy.

## POLICY

The District will accept Permissive Tax Exemption applications from non-profits, charitable organizations, and churches. Permissive tax exemptions will run on a three year cycle. Applications for exemption must be resubmitted at the end of each cycle.

### Permissive Tax Exemption

Value of Permissive Exemptions granted by the District under Section 220, 224, or 225 of the Community Charter

|  | 2020<br>(est) | 2021<br>(est) | 2022<br>(est) | 2023<br>(est) | 2024<br>(est) |
|--|---------------|---------------|---------------|---------------|---------------|
| St. Mary's Roman Catholic Church                 | \$997.20      | \$1017.15     | \$1037.49     | \$1,058.24    | \$1,079.40    |
| Skeena Lions Hall                                | \$3,277.62    | \$3,343.17    | \$3,410.03    | \$3,478.23    | \$3,547.80    |
| New Hazelton Congregation of Jehovah's Witnesses | \$100.19      | \$102.20      | \$104.24      | \$106.33      | \$108.45      |

Note: Permissive Tax Exemption Bylaw expires in 2021. Applicants will need to reapply for further years. Numbers are based on the assumption that an application will occur.

## New Hazelton Municipal Hall Consultants

Project Budget: Schematic Design S.D.  
 Design Development D.D.  
 Construction Documents C.D.  
 Construction Procurement C.P.  
 Contract Admin. C.A.

| Architectural | Firm                       | S.D.        | D.D.        | C.D.        | C.P.       | C.A.        | Other      | Total       | Notes   |
|---------------|----------------------------|-------------|-------------|-------------|------------|-------------|------------|-------------|---|
|               | Hemsworth Architecture     | \$11,000.00 | \$11,000.00 | \$30,000.00 | \$3,000.00 | \$19,500.00 | \$5,000.00 | \$79,500.00 | Other = additional fee that was agreed to.                                    |
| Structural    | Firm                       | S.D.        | D.D.        | C.D.        | C.P.       | C.A.        | Other      | Total       | Notes   |
|               | Fast + Epp                 | \$3,500.00  | \$3,500.00  | \$12,500.00 | \$500.00   | \$9,500.00  |            | \$29,500.00 | C.A. fee is an estimate   |
|               | RJC                        | \$2,000.00  | \$3,000.00  | \$11,000.00 | \$1,000.00 | \$12,500.00 |            | \$29,500.00 | C.A. fee is an estimate, includes disbursements for site visits               |
| Mechanical    | Firm                       | S.D.        | D.D.        | C.D.        | C.P.       | C.A.        | Other      | Total       | Notes   |
|               | MCW                        | \$3,500.00  | \$5,600.00  | \$14,000.00 | \$1,500.00 | \$16,500.00 | \$8,900.00 | \$50,000.00 | Other = Energy modelling (req. tbc)   |
|               | Rocky Point                | \$1,500.00  | \$2,500.00  | \$10,500.00 | \$0.00     | \$3,500.00  | \$4,000.00 | \$22,000.00 | Other = Energy modelling (req. tbc)   |
| Electrical    | Firm                       | S.D.        | D.D.        | C.D.        | C.P.       | C.A.        | Other      | Total       | Notes   |
|               | MCW                        | \$2,780.00  | \$4,170.00  | \$12,510.00 | \$1,390.00 | \$6,950.00  | \$7,500.00 | \$35,300.00 | Other = IT & Low Voltage  |
|               | NRS                        | \$1,900.00  | \$1,800.00  | \$2,400.00  | \$600.00   | \$5,550.00  | \$1,400.00 | \$13,650.00 | Other = Post Construction   |
| Landscape     | Firm                       | S.D.        | D.D.        | C.D.        | C.P.       | C.A.        | Other      | Total       | Notes   |
|               | LSLA                       | \$4,050.00  | \$3,150.00  | \$3,375.00  | \$300.00   | \$4,330.00  |            | \$15,205.00 | Includes disbursements for site visits  |
|               | Maruyama                   | \$2,950.00  | \$2,950.00  | \$4,500.00  | \$0.00     | \$1,250.00  |            | \$11,650.00 |   |
| Civil         | Firm                       | S.D.        | D.D.        | C.D.        | C.P.       | C.A.        | Other      | Total       | Notes   |
|               | All North                  | \$18,000.00 | \$13,500.00 | \$4,500.00  | \$3,500.00 | \$18,000.00 |            | \$57,500.00 |   |
|               | Bulkley Valley Engineering | \$4,047.00  | \$4,700.00  | \$7,250.00  | \$600.00   | \$6,426.00  |            | \$23,023.00 |   |
|               | WSP                        | \$3,950.00  | \$12,250.00 | \$2,750.00  | \$2,500.00 | \$18,250.00 |            | \$39,700.00 |   |
|               |                            |             |             |             |            |             |            |             | <b>\$199,555.00 Total Sub-Consultant Fees (not incl. geotech or surveyor)</b> |

### Notes:

Disbursements for travel, couriers, printing, etc. are not included unless otherwise noted

GST not included

Indicates selected consultant





Table 2: Fee for geotechnical engineering assessment

| TASKS                     | JR. TECH.<br>(\$85 / HR) | JR. ENG<br>(\$110 / HR) | A. VAN DYK<br>(\$190 / HR) | P. ELL<br>(\$220 / HR) | EXPENSES<br>(COST+10%) |
|---------------------------|--------------------------|-------------------------|----------------------------|------------------------|------------------------|
| 1 Project Management      | --                       | --                      | 3 hours                    | --                     | --                     |
| 2 Subsurface Explorations | --                       | 27 hours                | 1 hours                    | --                     | \$ 7 500               |
| 3 Laboratory Tests        | 10 hours                 | --                      | --                         | --                     | --                     |
| 4 Report Submission       | 5 hours                  | 15 hours                | 6 hours                    | 2 hours                | --                     |
| Time Sub-totals           | 15 hours                 | 45 hours                | 10 hours                   | 2 hours                | --                     |
| Fee Sub-totals            | \$ 1 275                 | \$ 4 950                | \$ 1 900                   | \$ 440                 | \$ 7 500               |
| Fee Total (excluding GST) | \$ 16 065                |                         |                            |                        |                        |

Table 3: Estimated Fee for geotechnical construction stage services

| TASKS   | FIELD TECH<br>(\$95 / HR) | JR. ENG<br>(\$110 / HR) | A. VAN DYK<br>(\$190 / HR) | P. ELL<br>(\$220 / HR) | EXPENSES<br>(COST+10%) |
|---|---------------------------|-------------------------|----------------------------|------------------------|------------------------|
| 1 Project Management                          | --                        | --                      | 3 hours                    | --                     | --                     |
| 2 Review Shop Drawings<br>and testing reports | --                        | 10 hours                | 3 hours                    | --                     |                        |
| 3 Site reviews                                | 20 hours                  | 20 hours                | 5 hours                    | --                     | \$ 2 500               |
| 4 Schedules B, C-B                            | --                        | --                      | 4 hours                    | 2 hours                | --                     |
| Time Sub-totals                               | 20 hours                  | 30 hours                | 15 hours                   | 2 hours                | --                     |
| Fee Sub-totals                                | \$ 1 900                  | \$ 4 400                | \$ 2 850                   | \$ 440                 | \$ 2 500               |
| Fee Total (excluding GST)                     | \$ 12 090                 |                         |                            |                        |                        |

| Pd            | Ref # | Description | Posted To | Batch No | SL | Vend # | PO # | Invoice # | Debit | Credit | Balance |
|---------------|-------|-------------|-----------|----------|----|--------|------|-----------|-------|--------|---------|
| Inv. Pd. Date |       | Work Order  |           |          |    |        |      |           |       |        |         |

Account: 4822160000      GENERAL GOVERNMENT      Fiscal Year: 2019      From Period: 1      To Period: 12  
Include Encumbrance

|                  |        |                                |            |         |    |      |  |            |          |  |           |
|------------------|--------|--------------------------------|------------|---------|----|------|--|------------|----------|--|-----------|
| 8                | AP-INV | municipal hall<br>23/08/2019   | 23/08/2019 | 0607925 | AP | hems |  | HMH-201908 | 7,765.77 |  | 7,765.77  |
| 10               | AP-INV | Schematic Design<br>04/10/2019 | 04/10/2019 | 0607988 | AP | hems |  | HMH-201909 | 3,317.50 |  | 11,083.27 |
| 10               | AP-INV | site survey<br>24/10/2019      | 24/10/2019 | 0608011 | AP | hbhl |  | 3448       | 5,980.00 |  | 17,063.27 |
| Encumb. to date: |        |                                |            |         |    |      |  |            | 0.00     |  | 17,063.27 |

GL Account Summary

| Open Year | YTD Trans | Open Period | Period Trans | Encumbered | Budget    | Close Balance |
|-----------|-----------|-------------|--------------|------------|-----------|---------------|
| 0.00      | 17,063.27 | 0.00        | 17,063.27    | 0.00       | 20,000.00 | 17,063.27     |

\*\*\* End of Report \*\*\*